

SAN FRANCISCO AIRPORT COMMISSION



MINUTES

Tuesday, December 17, 2019

9:00 A.M.

**Room 400 - City Hall
#1 Dr. Carlton B. Goodlett Place
(400 Van Ness Avenue)
City and County of San Francisco**

LONDON N. BREED, MAYOR

COMMISSIONERS

LARRY MAZZOLA

President

LINDA S. CRAYTON

Vice President

ELEANOR JOHNS

RICHARD J. GUGGENHIME

MALCOLM YEUNG

IVAR C. SATERO

Airport Director

C. CORINA MONZÓN

Commission Secretary

**SAN FRANCISCO INTERNATIONAL AIRPORT
SAN FRANCISCO, CALIFORNIA 94128**

Minutes of the Airport Commission Meeting of
Tuesday, December 17, 2019

CALENDAR SECTION	AGENDA ITEM	TITLE	RESOLUTION NUMBER	PAGE
A.	CALL TO ORDER:		5
B.	ROLL CALL:		5
C.	ADOPTION OF MINUTES:		5
		No. 19-0313. Regular meeting of December 3, 2019		5
D.	SPECIAL ITEMS:		5
		1. Retirement Resolution for Roger Hooson.....		5
		No. 19-0314.....		5
E.	DIRECTOR'S REPORT (Discussion Only)		6
F.	ITEMS INITIATED BY COMMISSIONERS:		6
G.	ACTION ITEMS RELATED TO ADMINISTRATION, OPERATIONS & MAINTENANCE		7
		2. Authorization to Accept Proposals for the Terminal 2 Bookstore Lease		7
		No. 19-0315.		7
		3. Approval of Phase C4 to Contract No. 10072.66, Design-Build Services for the Courtyard 3 Connector Project Hensel Phelps Construction Company \$22,699,315		7
		No. 19-0316.		8
		4. Award of Contract No. 10585.61, Construction Services for the Boarding Area 'G' and Airfield Fire Hydrant Improvements Project Hoseley Corporation \$2,977,000		8
		No. 19-0317.		8
		5. Award of Professional Services Contract No. 8354A.44, Engineering Support Services for the Airport Shoreline Protection Program Environmental Review Project COWI-Terra Joint Venture \$2,600,000		10
		No. 19-0318.....		10
		6. Rejection of All Proposals for Contract No. 10531.71, Construction Manager/General Contractor Services for the Taxiways D and T Reconstruction Project		11

	No. 19-0319.....	11
	7. Approval of Modification No. 1 to Contract No. 11211.51 for Support Services for the Airport’s Shared Use Passenger Processing Systems SITA Information Networking Computing USA, Inc. \$5,928,253	12
	No. 19-0320.....	12
	8. . Authorization to Issue a Request for Proposals for Contract No. 50222 for the Operations, Maintenance, Repairs, and On-Call Service of Airport-owned Passenger Boarding Bridges.....	13
	No. 19-0321.....	13
H.	CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS.....	14
	9. Assignment of Two Leases by Apex Digital, Inc. to Hudson Group (HG) Retail, LLC	14
	No. 19-0322.....	14
	No. 19-0323.....	14
	10. Exercise the One Two-Year Option to Extend the Lease Term of the Terminal 3 Boarding Area F Wine Bar Lease No. 12-0089 with SF Uncork’d, LLC	14
	No. 19-0324.....	14
	11. Authorization to Issue Request for Proposals No. 50237 for Financial and Investment Advisory Services.....	14
	No. 19-0325.....	14
	12. Commencement of the Request for Proposals Process for the Foreign Currency Exchange Services Lease	14
	No. 19-0326.....	14
	13. Approval of Phase C4 to Contract No. 11068.66, Design-Build Services for the Energy Management Control System Project Suffolk Construction Company, Inc. \$2,570,937	14
	No. 19-0327.....	15
	14. Approval of Modification No. 1 to Contract No. 11302.61, Construction Services for the Plot 40/41 400 Hz and PC Air System Installation Project Golden Gate Constructors.....	15
	No. 19-0328.....	15
	15. Award of Contract No. 50193, Aviation Security Consulting Services Ross and Baruzzini, Inc. \$900,800.....	15
	No. 19-0329.....	15
I.	NEW BUSINESS:.....	15
J.	CORRESPONDENCE:.....	15

K. CLOSED SESSION: 15

L. ADJOURNMENT:..... 16

Minutes of the Airport Commission Meeting of
Tuesday, December 17, 2019

A. CALL TO ORDER:

The regular meeting of the Airport Commission was called to order at 9:07 A.M. in Room 400, City Hall, San Francisco, CA.

B. ROLL CALL:

Present: Hon. Linda S. Crayton, Vice President
Hon. Eleanor Johns
Hon. Richard J. Guggenlime
Hon. Malcolm Yeung

Excused Absence: Hon. Larry Mazzola, President

C. ADOPTION OF MINUTES:

The minutes of the regular meeting of December 3, 2019 were adopted unanimously upon a motion by Commissioner Johns and a second by Commissioner Guggenlime.

No. 19-0313. Regular meeting of **December 3, 2019**.

D. SPECIAL ITEMS:

Item No. 1 was approved unanimously by a motion by Commissioner Johns and a second by Commissioner Guggenlime.

1. Retirement Resolution for Roger Hooson

No. 19-0314. Resolution thanking Roger Hooson for 23 years of dedicated service to the City and County of San Francisco.

Director Ivar Satero presented on the item to recognize Roger Hooson on the event of his retirement after 23 years of service. He has been instrumental in steering the Airport towards a commuter and transportation-friendly agency, and he has applied his passion for the environment and transit options to his everyday commute, taking his bike and BART to work. He assisted in implementing the BART employee discount program, which 10% of Staff are using, and the development of clean vehicle program which has been used as a national model. He has been recognized for his contributions by the U.S. Transportation Secretary, American Lung Association, and Breathe California. He has had a tremendous career and is leaving an incredible legacy.

Vice President Crayton thanked him for his years of service to the Airport. Mr. Hooson acknowledged his wife and the staff of Landside Operations. He spoke about his experience and interest in transportation over his lifetime and the evolution

of the clean vehicle program at the Airport. He expressed that it has been a privilege to work in such a dynamic environment for the past two decades.

E. DIRECTOR'S REPORT (Discussion Only)

Airport Director Ivar Satero gave an update on the following:

Sustainable Aviation Fuel Update: The Airport adopted a policy on the advancement of Sustainable Aviation Fuel (SAF) two years ago. SAF is made from fats, oils, greases, and forest biomass, and it is refined for use in aviation aircraft without the need to modify engines. Under the leadership of Julian Potter, Chief Administrative & Policy Officer and Erin Cooke, Sustainability Director advanced over the past two years the Airport's initiative towards sustainable airport fuel. The Airport has 10 airlines participating, as well as producers and suppliers. Sixty-six percent of all flights in SFO have signed on to the MOU for the continued advancement of SAF. Last year, airlines flew 400,000 gallons of biofuel in aircraft. This year, Air France committed to 1 million gallons of SAF in 2020. SAF reduces greenhouse gas emissions by 80% and particulate matter by 80%. The aviation industry accounts for about 2.5% of global emissions. The Airport convened a 150-member SAF Stakeholder Working Group to work through the infrastructure needs to further implementation. It is a long-term goal of the Airport, and the team's work is being acknowledged on a national and worldwide basis.

Citywide Combined Charities Campaign Results: The Airport proudly served as the City's Lead Department for the 2018 and 2019 Combined Charities Campaigns. Last year, the Airport had the biggest year of donations but came in second to the Police Department. This year, the Airport was first. Almost \$200,000 was raised by employees with 100% participation from Commissioners. The City and County of San Francisco raised approximately \$2.6 million benefitting more than 1,200 non-profits in the last two years. We are really proud of Linda Yeung and the team's work in leading this effort for the City.

Director of Customer Care Announcement: The Airport is updating its core values and including the value of "Care," which includes employees, passengers and the community. Our core values have served us well over the last eight years and have allowed us to become a high performing organization. Care provides a single point of accountability and focus to take care of its passengers and customers. This role will be more of a hospitality than an operations position. The Airport has engaged a recruitment firm to assist in finding applicants. The role will help the Airport move in the right direction to assist passengers.

There were no questions from the Commissioners or public comment.

F. ITEMS INITIATED BY COMMISSIONERS:

There were no items initiated by Commissioners.

G. ACTION ITEMS RELATED TO ADMINISTRATION, OPERATIONS & MAINTENANCE

Item No. 2 was approved by a motion by Commissioner Guggenhime and a second by Commissioner Johns. This item was passed 3-0 with Vice President Crayton not voting.

2. **Authorization to Accept Proposals for the Terminal 2 Bookstore Lease**

No. 19-0315. Resolution approving the revised proposal requirements and authorize Staff to accept proposals for the Terminal 2 Bookstore Lease.

Cheryl Nashir, Director of Revenue Development and Management

presented on the item to change one submittal requirement for the Terminal 2 Bookstore Concession Lease and authorize acceptance of proposals. In October, Staff issued an RFP for the bookstore in Terminal 2. The current lease expires in April 2021 after a 10-year term. The term for the new lease is 10 years. Rent is the greater of a minimum annual guarantee or tiered percentage rent. The minimum annual guarantee will be proposed but cannot be less than \$200,000. Currently, sales at this location are \$2,750,000 annually. Staff held an Informational Conference and accepted questions. There is a single change that Staff are recommending to the originally published business terms. Currently there are two RFPs out for bookstores – this RFP and an RFP for a bookstore in Harvey Milk Terminal 1. Each RFP requires a proposal deposit be submitted with the proposal. An interested party has asked the Airport if it would allow it to submit one proposal deposit which covers both opportunities. The deposit can be a surety bond, a letter of credit or a cashier's check. Staff recommend allowing this since it has been done before for RFPs with multiple opportunities. A single deposit was acceptable even though a proposer was submitting multiple proposals. The Airport's exposure is low in this scenario. In a worst-case scenario, the proposal deposits remunerate the Airport should a proposer be awarded a lease but not go forward with it. The likelihood of a single proposer winning two leases simultaneously and then deciding against going forward with both is small. With Commission approval, Staff would like to make this change and accept proposals. The current schedule has Staff returning to the Commission to seek award in March.

There were no questions from the Commissioners.

Vice President Crayton left the room during the presentation of this item and returned during the presentation of Item No. 4.

Item No. 3 was approved by a motion by Commissioner Guggenhime and a second by Commissioner Yeung. This item was passed 3-0 with Vice President Crayton not voting.

3. **Approval of Phase C4 to Contract No. 10072.66, Design-Build Services for the Courtyard 3 Connector Project**
Hensel Phelps Construction Company
\$22,699,315

No. 19-0316. Resolution approving Phase C4 to Contract No. 10072.66, Design-Build Services for the Courtyard 3 Connector Project, with Hensel Phelps Construction Company, to increase the Contract amount by \$22,699,315 for a new Contract amount not to exceed \$113,119,636 with no change to the Contract duration, and a corresponding increase in the contingency amount.

Judi Mosqueda, Director of Project Management presented on the item for approval of Phase C4 to the contract with Hensel Phelps Construction Company. This approval will increase the contract amount by \$22.7 million for a new contract amount of \$113.1 million, with no change to the contract duration. The Courtyard 3 Connector Project will build a new pre-security and post-security connector between Terminal 2 and Terminal 3, as well as an adjacent six-level office building for Airport Commission executives and staff, Integrated Operations Center, tenant lease space, and passenger amenities. This Phase C3 approval will increase the contract amount to add Trade Bid Package Set Nos. 6 and 7 into the Contract. The trade packages include Terminal 2 structural upgrades and steel, conveying equipment, concrete superstructure, fireproofing, and building maintenance access. The Contract budget, including contingency, is \$249.2 million. The current Contract forecast, including contingency, is \$249 million and is currently \$33,000 under the Contract Budget. The Project is forecasting a five-month time extension to the current date of April 23, 2021 due to the Communications Center relocation, a precursor to the start of demolition of the existing building. The team is evaluating strategies to reduce the time extension and will keep the Commission informed as it moves forward. The LBE goals for this contract are 15% for design services and 20% for construction services. Hensel Phelps is committed to meeting these goals.

There were no questions from the Commissioners.

Item No. 4 was approved unanimously by a motion by Commissioner Johns and a second by Commissioner Guggenhime.

4. **Award of Contract No. 10585.61, Construction Services for the Boarding Area 'G' and Airfield Fire Hydrant Improvements Project**
Hoseley Corporation
\$2,977,000

No. 19-0317. Resolution awarding Contract No. 10585.61, Construction Services for the Boarding Area 'G' and Airfield Fire Hydrant Improvements Project, to Hoseley Corporation, in the amount of \$2,977,000 with a Contract duration of 240 consecutive calendar days, and with a corresponding amount in contingency authorization.

Geoff Neumayr, Chief Development Officer presented on the item to award the Construction Services for the Boarding Area 'G' and Airfield Fire Hydrant Improvements Project to Hoseley Corporation in the amount of \$2.97 million with a

contract duration of 240 consecutive calendar days. The current water pipeline supplying the fire hydrants at Boarding Area 'G' needs replacement, has significant corrosion, and has reached its end of life. This project will replace the existing pipeline. In order to reduce Aircraft Rescue and Firefighting response time to emergencies on the airfield, the Project also will include new underground water pipeline and three fire hydrants at locations along Taxiway 'L,' near Runway 28L. The Airport received four bids in response to the advertisement. All bidders received a 10% LBE discount. Hoseley Corporation was the lowest responsible bidder, and Staff recommend awarding the contract to them with the add alternate in the amount of \$550,000. The total bid of \$2.97 million was less than the range of the engineer's estimate of \$3.9 million to \$4.58 million. Staff did receive a protest to the bid. The protest contended that a C-16 license was required for all fire protection work, including the underground pipeline and fire hydrant scope of work. During bidding, Staff did receive a question of if the C-16 scope of work could be performed by a subcontractor. The answer was yes. The basis of the protest contended that the underground piping and fire hydrant work was not listed to be performed by a licensed C-16 contractor on two lower-priced bids and concluded that the bids were not responsive. The contract did not explicitly state which work was to be performed by a C-16 license contractor. The contract only required work that is required by law to be performed by a C-16 license. The scope of work associated with Boarding Area 'G' is within the terminal building structure above ground, and code does require that this work be performed by a licensed C-16 subcontractor. All bidders listed C-16 licensed contractors to perform this work. The underground on the Airfield work was not required by contract to be performed by a C-16 license. Although this work is fire protection work, it is not required by applicable codes to be performed by a C-16 license because it is not part of a building. This work may be performed by an A-licensed or general engineering contractor. This work was listed to be performed by an A-licensed contractor on the two lowest-priced bids. Staff determined that the lowest bid did indicate appropriately licensed contractors as required for all scopes of work and found this protest without merit. The City's Contract Monitoring Division has approved a Local Business Enterprise subcontracting participation requirement of 15% for this contract, and Hoseley Corporation is committed to achieving this goal.

Commissioner Yeung said he was contacted by the protest bidder and had two questions. For the underground portion of the piping, there was an inquiry made to the SFO Fire Marshal, who determined the C-16 license was not required. The inquiry was also made to the state fire marshal, who has not made a determination. **Mr. Neumayr** responded that the applicable codes required by the City and the State can be different opinions. One does not pass down to the next. The Airport follows the San Francisco Fire Department and National Fire Protection requirements. Different agencies can add to it. It is typical for underground work to be performed by a utility-type licensee. The C-16 license primarily applies to automated fire protection work whereas the Airfield work is not automated. In the City and County of San Francisco it is not required. **Commissioner Yeung** said the other concern that was raised was that the RFP was not specific on which portions of the airfield work required a C-16. Therefore, there was some ambiguity on interpreting that piece, which raised concerns that responsive bidders had different

understandings. **Mr. Neumayr** responded that the RFP required the prime contractor hold both a Class A and C-16 license for the work. Contracts typically don't break down licenses by trade work. It leaves it at the prime level. When those subcontractor licenses are required, the contract require subcontractors that are obligated by applicable codes to perform that work. The Airport leaves it to the contractors' discretion to figure that out. In this case, C-16 licenses must be used for building fire protection work. The question was not on clarity of the scope but if contractors could subcontract the work, which was confirmed. **Commissioner Johns** said she hoped that bids would be as clear as possible in the future. **Mr. Neumayr** agreed but said it is also important the Airport doesn't get granular by trade because projects can have up to 20 different trades.

There were no further questions from the Commissioners.

Item No. 5 was approved unanimously by a motion by Commissioner Guggenlime and a second by Commissioner Yeung.

5. **Award of Professional Services Contract No. 8354A.44, Engineering Support Services for the Airport Shoreline Protection Program Environmental Review Project COWI-Terra Joint Venture**
\$2,600,000

No. 19-0318. Resolution awarding Professional Services Contract No. 8354A.44, Engineering Support Services for the Airport Shoreline Protection Program Environmental Review Project, to COWI-Terra Joint Venture, a joint venture between COWI North America, Inc. and Terra Engineers, Inc., in a Contract amount not to exceed \$2,600,000 for the first year of services.

Geoff Neumayr, Chief Development Officer presented on the item to award the Professional Services Contract for Engineering Support Services for the Airport Shoreline Protection Program Environmental Review Project to COWI-Terra, a joint venture between COWI North America, Inc. and Terra Engineers, Inc., in an amount not to exceed \$2.6 million for the first year of service. The Airport's existing shoreline protection system consists of many types of seawall types. The Airport has developed alternatives for modifying the shoreline protection system, referred to as the Shoreline Protection Program, to extend and replace existing seawall and embankment to address the risk of flooding from storms and to address the greater impact of flooding that could accompany future sea-level rise. The Shoreline Protection Program is subject to environmental review under CEQA and NEPA. Airport engineering staff require technical support during the CEQA and NEPA environmental review processes. The Contract will provide specialized services outside the expertise of Airport staff. The Airport received three proposals in response to the Request for Proposals. All proposers did receive an LBE discount. COWI-Terra was the highest-ranked firm, and Staff recommend awarding this contract for the first year of services in the amount of \$2.6 million. The forecasted amount of this contract is anticipated to be \$3.1 million with a duration of three years. The City's Contract Monitoring Division has approved a Local Business

Enterprise subcontracting participation requirement of 10% for this contract, and COWI-Terra is committed to achieving this goal.

Vice President Crayton asked for confirmation on the number of proposals, which **Mr. Neumayr** confirmed three.

There were no further questions from the Commissioners.

Item No. 6 was approved unanimously by a motion by Commissioner Yeung and a second by Commissioner Johns.

6. **Rejection of All Proposals for Contract No. 10531.71, Construction Manager/General Contractor Services for the Taxiways D and T Reconstruction Project**

No. 19-0319. Resolution rejecting all proposals for Contract No. 10531.71, Construction Manager/General Contractor Services for the Taxiways D and T Reconstruction Project.

Geoff Neumayr, Chief Development Officer presented on the item to reject all proposals for the Construction Manager/General Contractor Services Contract for the Taxiways D and T Reconstruction Project. The FAA utilizes a Runway Incursion Mitigation Program to identify locations where higher numbers of runway incursions have occurred. This program identified Taxiways D and T as a location where the current configuration might contribute to a runway incursion. This finding led Staff to initiate a reconstruction project for Taxiways D and T. The Airport did receive two proposals for this contract. At the same time, the Airport initiated a discussion about alternative mitigation measures that would not require shutdown of the runways for an extended time. Staff recommend rejecting proposals currently to allow for additional time to meet with stakeholders and the FAA to develop a consensus on alternative mitigation measures in order to minimize operational impacts on the runways. Staff will return to the Commission with the results of the mitigation efforts for approval.

Commissioner Yeung asked if the Airport is rejecting proposals so that it can work with the FAA to mitigate the situation with incursions without shutting down runways and avoiding the situation from the summer. **Mr. Neumayr** confirmed, adding the importance of working with the FAA and getting consensus. **Commissioner Yeung** appreciated Staff taking time with this. **Commissioner Johns** asked when the project was supposed to begin. **Mr. Neumayr** responded that the anticipated date was next summer. **Vice President Crayton** asked if there was enough lead time. **Mr. Neumayr** responded Staff is looking at other ways of doing things that are a bit different than traditional approaches. **Commissioner Johns** asked if there are any known alternatives. **Mr. Neumayr** responded that there are opportunities with such things as pilot behavioral changes, stop bars, and angled taxiways. **Commissioner Johns** asked if the item was related to reconstruction, if this is a separate issue, and how long the Airport knew about the issue. **Mr. Neumayr** confirmed it is a separate issue and that the FAA recently brought it to the Airport's attention as a result of its

incursion program. **Commissioner Johns** said this is a new issue that the FAA brought to our attention, and asked if this is the first time the Commission is discussing it in public. **Mr. Neumayr** responded they came forth with the CM/GC to advertise for this and looked at it in-house. The reason they took this approach was the FAA grants money through the AIP program to take care of this work. Staff is working with them on the more traditional approach, which is to rebuild it. **Commissioner Johns** raised her concern with the previous runway repaving is because it caused so much havoc for our passengers. One of the things brought to their attention was how much public information was given out to warn passengers and how much did the Commission know. She is concerned that this appears to be the first time the Commission is hearing that we may need to shut down runways or reconfigure flight paths during this construction. Commissioner Johns further stated that she is raising the issue so that all are aware of timelines moving forward and what needs to be done to inform the public. **Mr. Neumayr** responded Staff will ensure this is communicated clearly. **Commissioner Guggenhime** added that he'd like it to occur during a slower time of the year. **Commissioner Johns** stated sometimes the slow part of the year is the rainy season where construction cannot be done. **Director Satero** responded that there is no unanimity that this is the right solution, and the Airport needs stakeholder input. **Vice President Crayton** said it would be helpful for the Commission to have speaking points when it does happen.

There were no further questions from the Commissioners.

Item No. 7 was approved unanimously by a motion by Commissioner Guggenhime and a second by Commissioner Johns.

7. **Approval of Modification No. 1 to Contract No. 11211.51 for Support Services for the Airport's Shared Use Passenger Processing Systems**
SITA Information Networking Computing USA, Inc.
\$5,928,253

No. 19-0320. Resolution approving Modification No. 1 to Contract No. 11211.51 for Support Services for the Airport's Shared Use Passenger Processing Systems with SITA Information Networking Computing USA, Inc., and increasing the Contract amount by \$5,928,253 for a new total not-to-exceed amount of \$15,894,796.

Eva Cheong, Director of Airport Services presented on the item to approve Modification No. 1 to Contract No. 11211.51 with SITA Information Networking Computing USA, Inc. for Support Services for the Airport's Shared Use Passenger Processing Systems. This modification will increase the Contract amount by \$5,928,253 for a new total not-to-exceed amount of \$15,894,796. The Airport contracts with SITA to provide support services to the Airport's shared use Passenger Processing systems, as well as other Airport systems such as the Automated Passport Kiosk in the Customs facility and information displays throughout the terminals. Current support services include Level 1 technical support for hardware and peripherals, as well as other maintenance, system administration, system monitoring and supplies in the International Terminal. This modification will

allow for additional staff to support the new systems and workstations that have been and will be installed shortly in the new Harvey Milk Terminal 1 and Boarding Area B. The modification will also provide for Level 1 support for the new Biometric boarding facial pods being installed at all International Gates to meet CBP requirements and improve the boarding process. Airport staff will seek Board of Supervisors' approval for this contract modification upon Commission approval.

There were no questions from the Commissioners.

Item No. 8 was approved unanimously by a motion by Commissioner Guggenhime and a second by Commissioner Johns.

8. **Authorization to Issue a Request for Proposals for Contract No. 50222 for the Operations, Maintenance, Repairs, and On-Call Service of Airport-owned Passenger Boarding Bridges**

No. 19-0321. Resolution authorizing the issuance of a Request for Proposals (RFP) for Contract No. 50222 for the Operations, Maintenance, Repairs, and On-Call Service of Airport-owned passenger boarding bridges in the Domestic Terminals and entering into negotiations with the highest-ranked proposer.

Eva Cheong, Director of Airport Services presented on the item to issue a Request for Proposals for Contract No. 50222, which will be for the operations, maintenance, repairs and on-call service of Airport-owned Passenger Boarding Bridges (PBB). Historically, the Airport has maintained the common use PBB in the Domestic Terminals under a joint Terminal 2 Baggage Handling System and Common Use PBB maintenance contract, currently held by Vanderlande Industries. This current Contract is set to expire on September 30, 2020. Until the opening of nine new gates in Boarding Area B, this agreement only covered three to four bridges annually, based on gate allocations. As the Airport has remodeled terminals, it now owns a total of 40 PBB in the Domestic Terminals. With the opening of nine new gates in Boarding Area B last summer, the Airport now provides maintenance for 12 PBB. Between 2020 and 2021, 18 additional gates in Boarding Area B will be activated, bringing the total to 27 gates. The activation of these gates, as well as an anticipated increase in the number of Airport-owned and maintained common use gates between Boarding Areas C and D, provides a sufficient number of gates to seek an operations and maintenance provider who can specialize in the PBB complexities, which include mechanical systems, electronic controls, interfaces with aircraft parking technologies, interlocking systems and 400 Hz power. The provider will be required to provide 24/7 and 365-day on-site coverage for any PBB issue that may arise. The Contract term will be for three years with two 2-year options to extend. Staff will return to the Commission to seek approval to award the Contract.

Commissioner Yeung asked if it was a common practice to authorize the issuance of the RFP and also authorize Staff to negotiate with the highest bidder. **Ms. Cheong** confirmed it was common for service contracts.

There were no further questions from the Commissioners.

H. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS

The Consent Calendar, Item Nos. 9 through 15, was approved unanimously upon a motion by Commissioner Yeung and a second by Commissioner Johns. There were no questions from the Commissioners.

9. **Assignment of Two Leases by Apex Digital, Inc. to Hudson Group (HG) Retail, LLC**

- No. 19-0322. Resolution consenting to the assignment of the International Terminal Specialty Retail Store Lease No. 15-0227 and the Terminal 2
- No. 19-0323. Specialty Retail Concession Lease 1 Lease No. 18-0071 from Apex Digital, Inc. to Hudson Group (HG) Retail, LLC.

10. **Exercise the One Two-Year Option to Extend the Lease Term of the Terminal 3 Boarding Area F Wine Bar Lease No. 12-0089 with SF Uncork'd, LLC**

- No. 19-0324. Resolution exercising the one two-year option to extend the lease term of the Terminal 3 Boarding Area F Wine Bar Lease No. 12-0089 with SF Uncork'd, LLC through May 31, 2022.

11. **Authorization to Issue Request for Proposals No. 50237 for Financial and Investment Advisory Services**

- No. 19-0325. Resolution authorizing the issuance of Request for Proposals No. 50237 for Financial Advisory Services, Swap Advisory Services, Tax Advisory and Arbitrage Rebate Calculation Services, and Investment Advisory Services to support the Airport's Debt Program.

12. **Commencement of the Request for Proposals Process for the Foreign Currency Exchange Services Lease**

- No. 19-0326. Resolution approving the proposed minimum qualification requirements and lease specifications, and authorizing Staff to issue a Request for Proposals and conduct an informational conference for the Foreign Currency Exchange Services Lease.

13. **Approval of Phase C4 to Contract No. 11068.66, Design-Build Services for the Energy Management Control System Project
Suffolk Construction Company, Inc.
\$2,570,937**

No. 19-0327. Resolution approving Phase C4 to Contract No. 11068.66, Design-Build Services for the Energy Management Control System Project, with Suffolk Construction Company, Inc., to increase the Contract amount by \$2,570,937 for a new Contract amount not to exceed \$25,162,763, and a corresponding increase in the contingency amount.

14. **Approval of Modification No. 1 to Contract No. 11302.61, Construction Services for the Plot 40/41 400 Hz and PC Air System Installation Project Golden Gate Constructors**

No. 19-0328. Resolution approving Modification No. 1 to Contract No. 11302.61, Construction Services for the Plot 40/41 400 Hz and PC Air System Installation Project, with Golden Gate Constructors, a joint venture between DeSilva Gates Construction and Graniterock, to extend the total Contract duration to 420 consecutive calendar days with no increase to the Contract amount.

15. **Award of Contract No. 50193, Aviation Security Consulting Services Ross and Baruzzini, Inc. \$900,800**

No. 19-0329. Resolution awarding Contract No. 50193, Aviation Security Consulting Services, to Ross and Baruzzini, Inc., in an amount not to exceed \$900,800 for the term of January 1, 2020 to June 30, 2022, with two 2year options to extend, exercisable at the sole discretion of the Airport Commission.

I. NEW BUSINESS:

There was no Public Comment.

J. CORRESPONDENCE:

There was no discussion by the Commission.

K. CLOSED SESSION:

There are no planned agenda items for a Closed Session for the current meeting.

L. ADJOURNMENT:

There being no further calendared business before the Commission, the meeting adjourned at 10:02 A.M.

(Original signed by: C. Corina Monzón)
C. Corina Monzón
Airport Commission Secretary