

SAN FRANCISCO AIRPORT COMMISSION



MINUTES

Tuesday, November 5, 2019

9:00 A.M.

Room 400 - City Hall
#1 Dr. Carlton B. Goodlett Place
(400 Van Ness Avenue)
City and County of San Francisco

LONDON N. BREED, MAYOR

COMMISSIONERS
LARRY MAZZOLA
President

LINDA S. CRAYTON
Vice President

ELEANOR JOHNS
RICHARD J. GUGGENHIME
MALCOLM YEUNG

IVAR C. SATERO
Airport Director

C. CORINA MONZÓN
Commission Secretary

SAN FRANCISCO INTERNATIONAL AIRPORT
SAN FRANCISCO, CALIFORNIA 94128

Minutes of the Airport Commission Meeting of
 Tuesday, November 5, 2019

CALENDAR SECTION	AGENDA ITEM	TITLE	RESOLUTION NUMBER	PAGE
A.	CALL TO ORDER:.....			5
B.	ROLL CALL:.....			5
C.	ADOPTION OF MINUTES:.....			5
		No. 19-0271. Regular meeting of October 15, 2019		5
D.	DIRECTOR’S REPORT (Discussion Only)			5
E.	ITEMS INITIATED BY COMMISSIONERS (Discussion Only):.....			6
F.	ACTION ITEMS RELATED TO ADMINISTRATION, OPERATIONS & MAINTENANCE			6
	1.	Award of Sole Source Contract No. 50229 for Support and Maintenance of the Airport’s Parking Access and Revenue Control System Scheidt & Bachmann USA, Inc. \$2,500,000.....		7
		No. 19-0272.		7
	2.	Approval of Modification No. 4 to Professional Services Contract No. 10072.41, Project Management Support Services for the Courtyard 3 Connector Project PGH Wong & Partners JV \$9,000,000.....		7
		No. 19-0273.		7
	3.	Approval of Phase C3 to Contract No. 11068.66 Design-Build Services for the Energy Management Control System Project Suffolk Construction Company, Inc. \$4,649,459		8
		No. 19-0274.		8
	4.	Authorization to Issue a Request for Qualifications to Establish a Pool of No More than Five Firms to Provide Marketing and Communications Services on an As-Needed Basis.....		9
		No. 19-0275.		9
	5.	Approval of the Acceptance and Expenditure of Donations of \$100,000 or Greater to the Airport Capital Improvement and Promotion Fund and Authorizing the Commission Secretary to Seek Approval from the Board of Supervisors for the Acceptance and Expenditure of these Donations of \$100,000 or Greater.....		10

6.	Approval of Modification No. 1 to Contract No. 50073.76 to Add Sorting Services South San Francisco Scavenger Co., Inc. \$982,512	11
	No. 19-0276.	12
G.	CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS	13
7.	Approval of Modification No. 4 to Professional Services Contract No. 50100 to Add New Subtasks to the California Environmental Quality Act Consulting Services for the Recommended Airport Development Plan Environmental Impact Report Scope of Services Environmental Science Associates \$1,900,000	13
	No. 19-0277.	13
8.	Approval of Modification No. 4 to Professional Services Contract No. 50081 to Add New Subtasks to the National Environmental Policy Act Planning Scope of Services Ricondo & Associates, Inc. \$1,850,000	13
	No. 19-0278.	13
9.	Approval of Modification No. 5 to Professional Services Contract No. 11220.41, Project Management Support Services for the Master Utilities Infrastructure Study HNTB Corporation \$1,600,000	13
	No. 19-0279.	13
10.	Approval of Agreement No. 50197 for Services Provided by the Airport/Community Roundtable County of San Mateo \$1,100,000	14
	No. 19-0280.	14
11.	Approval of Modification No. 6 (Annual Renewal) to Professional Services Contract No. 11001.41, Project Management Support Services for the Wayfinding Enhancement Program SFO Partners \$625,000	14
	No. 19-0281.	14
12.	Determination to Proceed with the Boarding Area 'G' Apron Improvements Project and Authorization to Advertise for Bids for Contract No. 11430.61, Construction Services for the Boarding Area 'G' Apron Improvements Project	14
	No. 19-0282.	14
13.	Approval of Modification No. 2 to Contract No. 10568.61, Construction Services for the Airport Terminals Fire Alarm System Upgrade Project	14
	No. 19-0283.	14
14.	Approval of Phase D1 to Contract No. 10511.76, Design-Build Services for the Airport Security Infrastructure Program	15
	No. 19-0284.	15

	15.	Assignment of the International Terminal Food and Beverage Concession Lease No. 16-0018 from Joe & the Juice SFO, LLC to Joe & the Juice New York, LLC.....	15
		No. 19-0285.	15
H.		NEW BUSINESS:.....	15
I.		CORRESPONDENCE:.....	15
J.		CLOSED SESSION:	15
K.		ADJOURNMENT:.....	16

Minutes of the Airport Commission Meeting of
Tuesday, November 5, 2019

A. CALL TO ORDER:

The regular meeting of the Airport Commission was called to order at 9:00 A.M. in Room 400, City Hall, San Francisco, CA.

B. ROLL CALL:

Present: Hon. Linda S. Crayton, Vice President
Hon. Eleanor Johns
Hon. Malcolm Yeung

Absent: Hon. Larry Mazzola, President - Excused
Hon. Richard J. Guggenhime - Excused

C. ADOPTION OF MINUTES:

The minutes of the regular meeting of October 15, 2019 were adopted unanimously upon a motion by Commissioner Johns and a second by Commissioner Yeung.

No. 19-0271. Regular meeting of **October 15, 2019**.

D. DIRECTOR'S REPORT (Discussion Only)

Airport Director Ivar Satero updated the Commission on SEIU Worker Conditions, Grand Hyatt at SFO Performance, and Gate Renumbering.

SEIU Worker Conditions: A partner union had notified the Airport of issues related to the condition of breakrooms in August. The Airport formed a Facilities Standards Inspection Program Task Force to investigate, and it set the criteria around safety standards, condition of the breakrooms, and labor information that needs to be posted. The Task Force has completed the review of 20 breakrooms so far, which serve 4,000 employees. The average quality rating was found to be 85%. Two-thirds scored above 85%. The Task Force will continue over the next few weeks to continue to investigate as well as work with the firms that did not score well to improve conditions. The focus will be on ensuring cleanliness standards and that all appropriate labor information is posted.

Commissioner Johns asked if the Airport owns the facilities. **Director Satero** confirmed it is Airport property but they are all under lease with the tenants. **Commissioner Johns** said that it is important that the conditions of the Airport's leased property are appropriate for workers. **Director Satero** thanked Commissioner Johns for her comment and **Vice President Crayton** asked if a process will be implemented to check the breakrooms regularly. **Director Satero** confirmed, adding it will fall under the QSP team which does frequent auditing. **Commissioner**

Johns asked about the nature of the complaints. **Director Satero** mentioned a complaint regarding pest control, and the Airport will be addressing it with its pest control specialist.

Grand Hyatt at SFO Performance: Within Hyatt's internal ranking of customer satisfaction out of 850

hotels, the Grand Hyatt at SFO is currently ranked 4th. They continue to increase staffing. They currently have 177 full-time staff, and they intend to grow to 220 as occupancy ramps up. In the first quarter of 2020, the hotel anticipates receiving LEED Gold certification. The average daily room rate is just over \$300, which is 35% higher than the peer hotels. Occupancy also continues to grow. It is currently at 26-30%, which is the expected ramp-up. The hotel has seen a lot of walk-ins since it's a great amenity for delayed flights and folks that want a convenient place to go. The hotel has even seen 50 walk-ins from victims of the fire in the North, and the Airport is glad to be a resource for that.

Vice President Crayton asked if information about the hotel is available in the Airport. **Director Satero** responded that there is information at all the info desks and signage around the Airport. He added that revenues are looking favorable and the projected forecast is at \$3.2 million profit, which represents an Annual Service Payment benefit of \$650,000 to the City. **Commissioner Yeung** commended the team on its outreach to ensure the hotel employs local residents and establishes partnerships with community-based workforce trainers. He asked if this is the first hotel that the City and County has owned. **Director Satero** confirmed. **Vice President Crayton** commented that the food was delicious. **Director Satero** responded that the credit goes to the Grand Hyatt Executive Chef and his team. **Commissioner Johns** asked that the hotel and the Airport provide guests information about the artwork in the Airport. **Director Satero** appreciated the suggestion.

Gate Renumbering: Staff completed gate renumbering on October 15. The effort was a year in the making and involved staff, tenants, and airline partners. Twelve-hundred signs were changed overnight. The Airport activated the Emergency Operation Center in case any issues came up, but no issues surfaced. The Airport is pleased with the overall improvement to the passenger experience, and feedback has been positive about the intuitiveness of the system.

There were no further questions from the Commissioners.

E. ITEMS INITIATED BY COMMISSIONERS (Discussion Only):

Commissioner Yeung encouraged everyone to vote since it was Election Day.

F. ACTION ITEMS RELATED TO ADMINISTRATION, OPERATIONS & MAINTENANCE

Item No. 1 was approved unanimously by a motion by Commissioner Johns and a second by Commissioner Yeung.

1. **Award of Sole Source Contract No. 50229 for Support and Maintenance of the Airport's Parking Access and Revenue Control System Scheidt & Bachmann USA, Inc. \$2,500,000**

No. 19-0272. Resolution awarding Contract No. 50229 to Scheidt & Bachmann USA, Inc. for support and maintenance of the Airport's Parking Access and Revenue Control System in an amount not to exceed \$2,500,000 for a term of four years commencing December 1, 2019.

Kevin Kone, Acting Director of Parking and Aviation Management presented on the item to award a sole source Professional Services Maintenance Agreement with Scheidt & Bachmann USA, Inc. for the Airport's Parking Access and Revenue Control System (PARCS) maintenance services. PARCS manages approximately 22,000 spaces which generated \$96.7 million in FY 2018/19. This maintenance agreement will provide for as-needed services such as automation and integration of new products along with the procurement and installation of PARCS-related equipment and software upgrades. The Agreement shall not exceed \$2,500,000 during the four-year term, which commences December 1, 2019.

There were no questions from the Commissioners.

Item No. 2 was approved unanimously by a motion by Commissioner Yeung and a second by Commissioner Johns.

2. **Approval of Modification No. 4 to Professional Services Contract No. 10072.41, Project Management Support Services for the Courtyard 3 Connector Project PGH Wong & Partners JV \$9,000,000**

No. 19-0273. Resolution approving Modification No. 4 to Professional Services Contract No. 10072.41, Project Management Support Services for the Courtyard 3 Connector Project, with PGH Wong & Partners JV, a joint venture of PGH Wong Engineering Inc., CFWright Consulting, LLC, and Avila and Associates Consulting Engineers, Inc., increasing the contract capacity in an amount of \$9,000,000 for a new contract not-to-exceed amount of \$17,250,000 for services through June 30, 2022.

Judi Mosqueda, Director of Project Management presented on the item to approve Modification No. 4 for the contract with PGH Wong. This approval will increase the contract amount by \$9 million for a new contract amount of \$17.3 million and extends the contract by 840 days to its full contract duration of 51 months. The Courtyard 3 Connector Project will build a new pre-security and post-security connector between Terminal 2 and Terminal 3, as well as an adjacent six-level office building for Airport Commission executives and staff, Integrated Operations Center, tenant lease space, and passenger amenities. This Modification No. 4 would cause the Contract to exceed \$10 million therefore requiring approval by the Board of Supervisors. The Contract forecast is equal to the budget of \$17.3 million. The LBE goals for this contract are 21% for sub-consultant services, and PGH Wong is committed to meeting this requirement.

There were no questions from the Commissioners.

Item No. 3 was approved unanimously by a motion by Commissioner Johns and a second by Commissioner Yeung.

3. **Approval of Phase C3 to Contract No. 11068.66 Design-Build Services for the Energy Management Control System Project Suffolk Construction Company, Inc. \$4,649,459**

No. 19-0274. Resolution approving Phase C3 to Contract No. 11068.66, Design-Build Services for the Energy Management Control System Project, with Suffolk Construction Company, Inc., to increase the contract amount by \$4,649,459 for a new contract capacity amount of \$22,591,826, and \$348,709 in corresponding contingency.

Judi Mosqueda, Director of Project Management presented on the item to approve Phase C3 for the contract with Suffolk to increase the contract capacity amount by \$4.6 million for a total amount of \$22.6 million and no change to the contract duration. The Project will upgrade and integrate the Airport's utility management systems for real-time utility management, tracking, and energy reduction, which will lead SFO towards a Zero Net Energy Airport. Phase C3 consists of Trade Package Set No. 2, which includes implementation of a new Enterprise Building Management System and Energy Analytics Engine and upgrading existing Delta and Alerton building management systems. Approval of Phase C3 includes no change to base contract scope of work and no change to the contract duration. The contract budget including contingency is \$66.5 million. The current contract forecast is \$58 million. The Project remains on schedule to be substantially complete in January 2021. Suffolk is committed to meeting LBE goals of 30% for design services and 20% for construction services.

Commissioner Johns asked, given the fires the State has experienced and the forced PG&E shut-off, if the program looks into managing the Airport's electricity during those conditions since it's part of the energy system and if the Airport has enough generators to keep itself running. **Ms. Mosqueda** responded that it doesn't pertain to this contract. The contract is about building monitoring systems and managing the Airport's utility systems per building. The Airport has a certain number of generators to keep the Airport minimally running but not long-term shutdowns. She will bring the comment back to Senior Management to discuss. **Commissioner Johns** added that since they are managing the overall infrastructure related to energy even if this issue does not pertain to this contract they should be integrating with ones that are planning for the foreseeable future. **Vice President Crayton** stated there needs to be a City plan. She would like information about how wildfires and electrical shutdowns would affect the Airport's ability to continue to run.

There were no further questions from the Commissioners.

Item No. 4 was approved unanimously by a motion by Commissioner Yeung and a second by Commissioner Johns.

4. **Authorization to Issue a Request for Qualifications to Establish a Pool of No More than Five Firms to Provide Marketing and Communications Services on an As-Needed Basis**

No. 19-0275. Resolution authorizing the issuance of a Request for Qualifications to establish a new pool of no more than five marketing and communications firms for as-needed services.

Jon Ballesteros, Chief External Affairs Officer presented on the item for one of the two marketing communications contracts the Airport currently holds. One contract focuses on in-country international marketing and the Commission approved authority to work with the San Francisco Travel Association to provide these services about a year ago. This RFQ focuses on the Airport's domestic marketing efforts – with attention paid to the customers within its catchment area, including the greater Bay Area and the rest of Northern California. The goal of these efforts is to ensure SFO remains “top-of-mind” as the gateway of choice for folks in Northern California. Or – as Commissioner Yeung discussed a few meetings ago – that the Airport retains its status in the mind of customers as the “crown jewel” of airports in Northern California. When the current pool of contractors was established, the Airport entered into an initial 3-year contract with two 2-year extension options. In 2018, the Airport executed the first 2-year option. Staff recommend foregoing the second 2-year option with the existing pool and instead commence a new RFQ process to establish a new pool of contractors. Staff are making this recommendation in order to effectively and aggressively respond to the rapidly evolving world of marketing communications and to meet the growing expectations of Airport guests in this expanding digital age. In the last five years, there has been an increase in the use of: digital assistance like Alexa and Hey Google; video content and the expectation of more and relevant content on websites, apps, social media channels, and in the terminals; and predictive analytics to provide customers with timely, relevant, and personalized information. In order to ensure the Airport is turning over as many stones as possible to identify the marketing communications tools, technologies and platforms that Staff should be considering in pursuing this new contract, the Marketing & Communications team conducted public outreach for the first time ever to help inform the development of this RFQ. This effort will also ensure the Airport achieves its 15% LBE requirement. 900+ invitations were emailed inviting prospective bidders to attend the Community Outreach sessions. 600+ emails were from the Airport's Small Business Outreach list. 300+ emails were sent to companies who had approached SFO over the past few years. Staff conducted three Community Outreach sessions: September 24 at the South East Community Center, September 25 at City College North Beach/Chinatown, and September 26 at the Main Library on Larkin Street. Staff had 3 objectives for the outreach: (1) present an overview of SFO, (2) talk about the Marketing Communications needs and objectives of SFO as Staff saw them, and (3) ask for input on available Marketing Communications services and scopes that should be considered. The outreach resulted in

a diverse mix of attendees representing potential prime bidders and subcontractors that greatly help inform items that should be included in the RFQ.

Commissioner Johns asked if the contractors are on an as-need basis and if we have communication contracts that are separate from the pool. **Mr. Ballesteros** responded that the contractors are part of a pool and the Airport uses them when a project arises. The companies in the pool are our only contractors for domestic communication services.

Vice President Crayton asked about the international travel contract. **Mr. Ballesteros** responded that it is handled by San Francisco Travel and will end two years from now with the possibility of two 2-year extensions. He clarified that SF Travel is the successor to the Convention and Visitors Bureau. **Vice President Crayton** asked about the make-up of the selection panel of the current contract. **Mr. Ballesteros** responded that, from his recollection, it had representatives from Metropolitan Transportation Commission, Port and San Francisco Travel. He assured the Commission that there will be a diverse panel for this round of selections. **Commissioner Yeung** thanked Staff for conducting an outreach session in Chinatown/North Beach and asked about the demographics of the attendees. **Mr. Ballesteros** responded that he didn't have exact numbers, but there was a mix of larger and smaller firms, gender diversity, and a number from diverse ethnic backgrounds. They've also received interest from firms across the nation. They expect more interest when the RFQ discussion occurs, and Staff will be live-streaming the sessions. **Commissioner Yeung** asked if he expected the current pool of firms to reapply. **Mr. Ballesteros** responded that he expects interest in reapplying, but one of the firms is headquartered in one of the states that is banned.

There were no further questions from the Commissioners.

Item No. 5 was continued to a future meeting.

5. **Approval of the Acceptance and Expenditure of Donations of \$100,000 or Greater to the Airport Capital Improvement and Promotion Fund and Authorizing the Commission Secretary to Seek Approval from the Board of Supervisors for the Acceptance and Expenditure of these Donations of \$100,000 or Greater**

Resolution approving the acceptance and expenditure of the anticipated donations, and directs the Commission Secretary to seek approval from the Board of Supervisors for these donations of \$100,000 or greater.

Jon Ballesteros, Chief External Affairs Officer presented on the item for approval to accept two anticipated donations in excess of \$100K to support the marketing and opening events for Harvey Milk Terminal 1 and Grand Hyatt at SFO. Thus far, there have been 4 events to promote the opening of the Airport's newest facilities: July Sponsor Preview – attended by 550 people; July Community Open House – attended by Mayor Breed and 7,000 people; October Hotel Ribbon Cutting – attended by Mayor Breed and media; and October Hotel Reception – attended by 500 people. In Spring 2020, Staff will host at least one more event, to celebrate the opening of Phase 2 of Harvey Milk Terminal 1. The total amount raised so far to support the marketing and opening events is \$687K in

cash and an additional \$50K in-kind. Staff plan to raise up to \$900K. Hensel Phelps (Terminal 1) and Austin-Webcor (Terminal 1 and Grand Hyatt) have each pledged up to \$150K to support the public and private events around the opening of the facilities. They have each already given \$75K and have pledged to donate an additional \$75K. Donations in excess of \$100K need approval from the Board of Supervisors, as required by the city administrative code that established the Capital Improvement Promotion and Event Fund from the Board of Supervisors. The Airport has taken similar steps in the past with the opening of Terminal 3, Boarding Area E, with donations from United/Boeing and Turner Construction. The Commission Secretary will seek approval from the Board of Supervisors to accept the donations into the fund.

Vice President Crayton expressed concerns that the donors have done work at the Airport and the perception that brings. **Mr. Ballesteros** said he understands the perception, but there isn't the opportunity to use public funds, which is why the fund was established. Two firms offered to provide support, and Staff are required to go through this process. Ultimately it's the call of the Commission. **Vice President Crayton** said the entire Commission should vote and comment on this item; she doesn't recall doing this in the past to this extent. **Director Satero** clarified that it has been done for celebrations around the International Terminal, Terminal 3 and Terminal 2. There's never been such a diversity of construction contractors at SFO. Everyone is working at SFO right now; our process speaks for itself in the fairness because of the results we have achieved. **Commissioner Johns** asked if the money will be used going forward or money used to pay for the events we already had. **Mr. Ballesteros** responded going forward.

Commissioner Johns asked about the budget process including who approves the budget. **Mr. Ballesteros** responded that the events were communicated on several instances including an off-calendar memorandum and a discussion at the Commission. He further confirmed that the Commission and the Board of Supervisors solely approve the contributions that come in. **Commissioner Johns** agreed that this is a discussion that should occur with when all five Commissioners are present. **Director Satero** pulled the item from the calendar.

There were no further questions from the Commissioners.

Item No. 6 was approved unanimously by a motion by Commissioner Johns and a second by Commissioner Yeung.

6. Approval of Modification No. 1 to Contract No. 50073.76 to Add Sorting Services South San Francisco Scavenger Co., Inc. \$982,512

No. 19-0276. Resolution approving Modification No. 1 to Contract No. 50073.76 to add a new sorting service to support the Airport's Zero Waste goal, with South San Francisco Scavenger Co., Inc., increasing the contract amount by \$982,512, for a new not-to-exceed amount of \$9,800,000.

Erin Cooke, Director of Sustainability and Environmental Policy presented on the item to approve Modification No. 1 to Contract No. 50073.76, Solid Waste Management Services with South San Francisco Scavenger Co., Inc., to add mixed solid waste sorting services and to increase the contract amount by \$982,512, for a new not-to-exceed amount of \$9,800,000. In June 2016, the Airport Commission awarded contract No. 50073.76 for a not-to-exceed amount of \$8,817,488 for South San Francisco Scavenger Company, Inc. to provide solid waste management services to the Airport campus. This contract provides services critical to the airport in achieving its Zero Waste Goal by 2021 through the hauling, composting, recycling, and proper disposal of Airport materials generated across all Airport facilities. Since the commencement of the Contract, the Airport experienced a 12% increase in passenger volume and a 35% increase in overall waste materials generated onsite resulting from increases in both aviation and non-aviation activities including aircraft and concessions waste. A significant amount of materials is not currently sorted at the airport before being hauled offsite. Offsite sorting services were not included in the original scope of the contract. Staff recommend adding sorting services for specific targeted high-volume waste collection areas of the Airport. This change in scope is a key strategy to increase the Airport's current landfill diversion from 56% to over 70%. This recommendation is based upon a pilot test conducted with Scavenger using new state of the art equipment to process landfill materials and create finished organic compost for reuse. Expanding this pilot will step the Airport closer to its zero-waste goal of 90% diversion from landfill via offsite processing, while Staff continue to elevate their onsite work focused on passenger education and shifting all concession materials to fully compostable or reusable products. In addition, Staff are expanding food recovery efforts via the SFO Unites Against Hunger donation program to divert food to those in need and ensure it does not reach the waste stream.

Commissioner Johns expressed the concern that the original RFP excluded sorting, and the current modification should be a new RFP instead of adding it on to the current contract. **Director Satero** explained that the original RFP included all the services, but the Airport only received one proposal. The RFP was cancelled because it was over budget. The second time, the RFP excluded sorting, and the Airport received two proposals. **Director Satero** further clarified that removing sorting did not exclude anyone from the process. **Ms. Cooke** added that the zero-waste contract (with sorting onsite and a higher level of sorting) was expensive. The current contract has some offsite sorting, and this modification would elevate what they currently do by taking our landfill bins and processing them through an organics digester at an offsite facility. **Commissioner Johns** asked about the duration of the contract. **Ms. Cooke** responded there are two years left. The intention is to go out for another RFP next summer to see what kind of bids come in for an elevated level of service, including evolved technology. **Commissioner Crayton** complimented Ms. Cooke for her presentation.

There were no further questions from the Commissioners.

G. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS

The Consent Calendar, Item Nos. 7 through 15, was approved unanimously upon a motion by Commissioner Johns and a second by Commissioner Yeung.

7. Approval of Modification No. 4 to Professional Services Contract No. 50100 to Add New Subtasks to the California Environmental Quality Act Consulting Services for the Recommended Airport Development Plan Environmental Impact Report Scope of Services Environmental Science Associates \$1,900,000

No. 19-0277. Resolution approving Modification No. 4 to Professional Services Contract No. 50100, with Environmental Science Associates to add new subtasks to the California Environmental Quality Act Consulting Services for the Recommended Airport Development Plan Environmental Impact Report scope of services, and increase the contract by a not-to-exceed amount of \$1,900,000, for a new total not-to-exceed contract amount of \$4,300,000.

8. Approval of Modification No. 4 to Professional Services Contract No. 50081 to Add New Subtasks to the National Environmental Policy Act Planning Scope of Services Ricondo & Associates, Inc. \$1,850,000

No. 19-0278. Resolution approving Modification No. 4 to Professional Services Contract No. 50081, with Ricondo & Associates, Inc. to add new subtasks to the National Environmental Policy Act planning scope of services, in support of new and ongoing environmental planning projects, and increase the contract by a not-to-exceed amount of \$1,850,000, for a new total not-to-exceed contract amount of \$3,850,000.

9. Approval of Modification No. 5 to Professional Services Contract No. 11220.41, Project Management Support Services for the Master Utilities Infrastructure Study HNTB Corporation \$1,600,000

No. 19-0279. Resolution approving Modification No. 5 to Professional Services Contract No. 11220.41, Project Management Support Services for the Master Utilities Infrastructure Study, with HNTB Corporation, in an amount of \$1,600,000 for a new contract amount not to exceed \$9,550,000 for services through February 9, 2021.

10. **Approval of Agreement No. 50197 for Services Provided by the Airport/ Community Roundtable County of San Mateo \$1,100,000**

No. 19-0280. Resolution approving Agreement No. 50197 with the County of San Mateo for services provided by the Airport/Community Roundtable in an amount not to exceed \$1,100,000 for the term of five years.

11. **Approval of Modification No. 6 (Annual Renewal) to Professional Services Contract No. 11001.41, Project Management Support Services for the Wayfinding Enhancement Program SFO Partners \$625,000**

No. 19-0281. Resolution approving Modification No. 6 (Annual Renewal) to Professional Services Contract No. 11001.41, Project Management Support Services for the Wayfinding Enhancement Program, with SFO Partners, in an amount of \$625,000 for a new contract amount not to exceed \$5,725,000 for services through December 31, 2020.

12. **Determination to Proceed with the Boarding Area 'G' Apron Improvements Project and Authorization to Advertise for Bids for Contract No. 11430.61, Construction Services for the Boarding Area 'G' Apron Improvements Project**

No. 19-0282. Resolution determining to proceed with the Boarding Area 'G' Apron Improvements Project and authorizing the Director to advertise for bids for Contract No. 11430.61 Construction Services for the Boarding Area 'G' Apron Improvements Project.

This action constitutes the Approval Action for the Boarding Area 'G' Apron Improvements Project pursuant to Section 31.4(h) of the San Francisco Administrative Code.

13. **Approval of Modification No. 2 to Contract No. 10568.61, Construction Services for the Airport Terminals Fire Alarm System Upgrade Project**

No. 19-0283. Resolution approving Modification No. 2 to Contract No. 10568.61, Construction Services for the Airport Terminals Fire Alarm System Upgrade Project, for a new contract duration of 712 consecutive calendar days with no additional cost to the contract.

14. Approval of Phase D1 to Contract No. 10511.76, Design-Build Services for the Airport Security Infrastructure Program

No. 19-0284. Resolution approving Phase D1 to Contract No. 10511.76, Design-Build Services for the Airport Security Infrastructure Program, with Hunt Construction Group, Inc. to increase the contract duration to 1,285 consecutive calendar days with no additional change to the Contract amount.

15. Assignment of the International Terminal Food and Beverage Concession Lease No. 16-0018 from Joe & the Juice SFO, LLC to Joe & the Juice New York, LLC

No. 19-0285. Resolution consenting to the assignment of the International Terminal Food and Beverage Concession Lease No. 16-0018 from Joe & the Juice SFO, LLC to Joe & the Juice New York, LLC.

H. NEW BUSINESS:

Discussion only. This is the "Public Comment" section of the calendar. Individuals may address the Commission on any topic within the jurisdiction of the Airport Commission for a period of up to two (2) minutes. Please fill out a "Request to Speak" form located on the table next to the speaker's microphone and submit it to the Commission Secretary.

There was no public comment.

I. CORRESPONDENCE:

There was no discussion by the Commission.

J. CLOSED SESSION:

There are no planned agenda items for a Closed Session for the current meeting.

In the event of any urgent matter requiring immediate action which has come to the attention of the Airport Commission after the agenda was issued and which is an item appropriately addressed in Closed Session, the Airport Commission may discuss and vote whether to conduct a Closed Session under Brown Act (California Government Code Sections 54954.2(b)(2) and 54954.5) and Sunshine Ordinance (San Francisco Administrative Code Section 67.11).

If the Airport Commission enters Closed Session under such circumstances, the Airport Commission will discuss and vote whether to disclose action taken or discussions held in Closed Session under the Brown Act (California Government Code Section 54957.1) and Sunshine Ordinance (San Francisco Administrative Code Section 67.12).

K. ADJOURNMENT:

There being no further calendared business before the Commission, the meeting adjourned at 9:50 A.M.

(Original signed by: C. Corina Monzón)
C. Corina Monzón
Airport Commission Secretary