

# SAN FRANCISCO AIRPORT COMMISSION



## CALENDAR

Tuesday, December 3, 2019

9:00 A.M.

Room 400 - City Hall  
#1 Dr. Carlton B. Goodlett Place  
(400 Van Ness Avenue)  
City and County of San Francisco

LONDON N. BREED, MAYOR

COMMISSIONERS  
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C. CORINA MONZÓN  
Commission Secretary

SAN FRANCISCO INTERNATIONAL AIRPORT  
SAN FRANCISCO, CALIFORNIA 94128

**AIRPORT COMMISSION CALENDAR**  
**Tuesday, December 3, 2019**

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## ABOUT THE MEETING

Each agenda action item and certain discussion items are supported by documents which may include written communications to members of the Airport Commission, staff reports, resolutions, and/or consultant reports. Agenda documents may be obtained by calling the Commission Secretary at 650-821-5042 or visiting <https://www.flysfo.com/about-sfo/airport-commission/agendas-minutes-recordings>. The Commission Secretary has a limited number of copies at the Commission meeting. If a copy is unavailable at the meeting, the requested document(s) will be mailed, emailed, or faxed the same day.

Any materials distributed to members of the Airport Commission within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection at the Airport Commission Office at San Francisco International Airport, 5<sup>th</sup> Floor, International Terminal, G side during regular business hours.

Members of the public who wish to address the Commission are asked to fill out a "Request to Speak" form, located next to the speaker's microphone. Please submit the form to the Commission Secretary. For items on the agenda, speakers will be called after the discussion by the Commission but before the vote. Each speaker is allowed one opportunity per calendar item to address the Commission for a period of up to two (2) minutes. For items not on the agenda, but within the Airport Commission's jurisdiction, speakers will be called under "New Business," the public comment portion of the calendar. Again, speakers will be given up to two (2) minutes.

All cell phones, pagers or other similar sound-producing devices must be turned off during Commission meetings; "silent mode" is prohibited as the device may interfere with the recording system. The Chair may order the removal of any person responsible for the use of a cell phone, pager, or other similar electronic device.

## DISABILITY ACCESS

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In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

## KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and City and County agencies exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code), to receive a free copy of the Ordinance, or to report a violation of the Ordinance, contact the Sunshine Ordinance Task Force by telephone at 415-554-7724, by facsimile at 415-544-5163, or by e-mail at [SOTF@sfgov.org](mailto:SOTF@sfgov.org). The Sunshine Ordinance Task Force Office is located in City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4689. Copies of the Ordinance can also be obtained from the San Francisco Public Library and on the City's website at <http://www.sfgov.org/sunshine/>.

## LOBBYIST ORDINANCE

Individuals that influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Government Conduct Code Sections 2.100-2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, phone 415-252-3100, FAX 415-252-3113 and website: <http://www.sfgov.org/ethics/>.

## CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PROCEDURES

CEQA Appeal Rights under Chapter 31 of the San Francisco Administrative Code. If the Commission approves by an exemption or negative declaration an action identified as the Approval Action (as defined in S.F. Administrative Code Chapter 31, as amended, Board of Supervisors Ordinance Number 161-13), then the CEQA decision prepared in support of that Approval Action is thereafter subject to appeal within the time frame specified in S.F. Administrative Code Section 31.16. Typically, an appeal must be filed within 30 calendar days of the Approval Action. For information on filing an appeal under Chapter 31, contact the Clerk of the Board of Supervisors at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102, or call (415) 554-5184. If the Department's Environmental Review Officer has deemed a project to be exempt from further environmental review, an exemption determination has been prepared and can be obtained on-line at <http://sf-planning.org/index.aspx?page=3447>. Under CEQA, in a later court challenge, a litigant may be limited to raising only those issues previously raised at a hearing on the project or in written correspondence delivered to the Board of Supervisors, Planning Commission, Planning Department or other City board, commission or department at, or prior to, such hearing, or as part of the appeal hearing process on the CEQA decision.

**AIRPORT COMMISSION CALENDAR**  
**Tuesday, December 3, 2019**

**ORDER OF BUSINESS**

A. **CALL TO ORDER:**

B. **ROLL CALL:**

C. **ADOPTION OF MINUTES:** Regular meeting of November 5, 2019.

D. **DIRECTOR'S REPORT (Discussion Only):**

- UBER Curbside Pilot
- BART Express Checkpoint Pilot
- Workforce Employer Board
- Report on other recent San Francisco International Airport activities, events, and announcements

E. **ITEMS INITIATED BY COMMISSIONERS (Discussion Only):**

F. **ACTION ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE:**

1. **Authorization to Submit a Ninth Passenger Facility Charge Application**

Resolution authorizing the submittal of a Ninth Passenger Facility Charge Application to the Federal Aviation Administration to continue collection of Passenger Facility Charge at San Francisco International Airport in an amount up to \$4.50 per enplaning passenger, and to use approximately \$282 million of passenger facility charge revenue for eligible costs associated with the interim Boarding Area B Project.

2. **Authorization to Accept Proposals for Five Harvey Milk Terminal 1 Food and Beverage Concession Leases in Phases 3 and 4**

Resolution approving the revised lease specifications and proposal requirements, and authorizing Staff to accept proposals for five Harvey Milk Terminal 1 Food and Beverage Concession Leases in Phases 3 and 4.

3. **Authorization to Accept Proposals for Three Harvey Milk Terminal 1 Retail Concession Leases in Phases 3 and 4**

Resolution approving the revised lease specifications and proposal requirements, and authorizing Staff to accept proposals for three Harvey Milk Terminal 1 Retail Concession Leases in Phases 3 and 4.

4. **Authorization to Accept Proposals for the Terminal 2 Retail Market and Harvey Milk Terminal 1 Specialty Retail Stores Concession Lease**

Resolution approving the revised lease specifications and proposal requirements, and authorizing Staff to accept proposals for the Terminal 2 Retail Market and Harvey Milk Terminal 1 Specialty Retail Stores Concession Lease.

5. **Authorization to Accept Proposals for the Harvey Milk Terminal 1 Airport Lounge Lease**

Resolution approving the lease specifications, minimum qualifications and proposed requirements, and authorizing Staff to accept proposals for the Harvey Milk Terminal 1 Airport Lounge Lease.

6. **Authorization to Accept Proposals for the Terminal 3 Boarding Area E Pop-Up Retail Concession Leases**

Resolution approving the lease specifications and revised minimum qualification requirements, and authorizing Staff to accept proposals for the Terminal 3 Boarding Area E Pop-Up Retail Concession Leases.

7. **Approval of Phase C3 to Contract No. 11118.76, Design-Build Services for the International Terminal Building Phase 1 Project**  
**Clark Construction Group-California LP**  
**\$36,833,788**

Resolution approving Phase C3 to Contract No. 11118.76, Design-Build Services for the International Terminal Building Phase 1 Project, with Clark Construction Group- California LP, to increase the Contract amount by \$36,833,788 for a new Contract amount of \$83,988,064, with no change to the Contract duration, and authorize a corresponding contingency amount.

8. **Approval of Modification Nos. 8 and 9 to Professional Services Contract No. 10010.41, Project Management Support Services for the new Boarding Area B Project**  
**T1 Cubed**  
**\$9,500,000**

Resolution approving Modification Nos. 8 and 9 to Professional Services Contract No. 10010.41, Project Management Support Services for the new Boarding Area B Project, with T1 Cubed – a Joint Venture of WSP USA Inc. and AGS, Inc., to increase the Contract amount by \$9,500,000 for a new Contract amount not to exceed \$38,500,000 and extend the Contract for services through May 31, 2022.

9. **Award of Contract No. 11213.61, Construction Services for the Boarding Area 'G' 400 Hertz System Infrastructure Upgrade Project**  
**Liffey Electric, Inc.**  
**\$3,589,283**

Resolution awarding Contract No. 11213.61, Construction Services for the Boarding Area 'G' 400 Hertz System Infrastructure Upgrade Project, to Liffey Electric, Inc., in the amount of \$3,589,283 with a Contract duration of 455 consecutive calendar days, and with a corresponding amount in contingency authorization.

10. **Award of Two Professional Services Contracts**  
**Contract No. 11372.50, As-Needed Architectural and Engineering Support Services**  
**Paulett Taggart Architects**  
**\$3,000,000; and**  
**Contract No. 11372.51, As-Needed Architectural and Engineering Support Services**  
**TEF Architecture & Interior Design, Inc. d.b.a. TEF Design**  
**\$3,000,000**

Resolution awarding two Professional Services Contracts, Contract No. 11372.50, As-Needed Architectural and Engineering Support Services, to Paulett Taggart Architects and Contract No. 11372.51 to TEF Architecture & Interior Design, Inc. d.b.a. TEF Design each in an amount not to exceed \$3,000,000 and with a Contract duration of five years.

11. **Approval of Modification No. 1 to Professional Services Contract No. 50085 for Curbside Management Services**  
**FSP PPM Management, LLC**  
**\$10,428,565**

Resolution approving Modification No. 1 to Professional Services Contract No. 50085, Curbside Management Services with FSP PPM Management, LLC, to increase the Contract amount by \$10,428,565 for a new Contract amount not to exceed \$29,950,859 and exercise the one 1-year option to extend the term through June 30, 2021.

**G. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS:**

Action Items. All matters listed under the Consent Calendar are considered to be routine in nature and will be considered and acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or the public so requests, in which event the matter will be discussed before a vote is taken.

12. **Approval of Memorandum of Understanding and Related Agreement with the Transportation Security Administration for Operations and Maintenance Responsibilities, and a Transfer of Ownership of Automated Screening Lanes at Harvey Milk Terminal 1**

Resolution approving a Memorandum of Understanding with the Transportation Security Administration for Operations and Maintenance responsibilities and a transfer of ownership of automated screening lanes at Harvey Milk Terminal 1.

13. **Award of Professional Services Contract No. 50210.02 to Provide Financial, Risk, and Capital Plan Management and Analysis Services for a Term of Five Years**  
**Haley & Aldrich, Inc.**  
**\$975,000**

Resolution awarding Professional Services Contract No. 50210.02 to Haley & Aldrich, Inc. to provide financial, risk, and capital plan management and analysis services, in an amount not to exceed \$975,000, for a term of five years.

14. **Approval of Modification No. 5 (Annual Renewal) to Professional Services Contract No. 11055.41 Project Management Support Services for the Boarding Area A Gate Enhancements Project, and Determination to Proceed with the Plot 6 Remote Aircraft Parking Positions Scope International Terminal Enhancements Partners**  
**\$699,000**

Resolution approving Modification No. 5 (Annual Renewal) to Professional Services Contract No. 11055.41, Project Management Support Services for the Boarding Area A Gate Enhancements Project, with International Terminal Enhancements Partners, in an amount of \$699,000 for a new Contract amount not to exceed \$5,983,000 for services through December 31, 2020, and determining to proceed with the Plot 6 Remote Aircraft Parking Positions scope.

This action constitutes the Approval Action for the Plot 6 Remote Aircraft Parking Positions scope for the purposes of the California Environmental Quality Act, pursuant to Section 31.04(h) of the San Francisco Administrative Code.

15. **Approval of Modification No. 2 to Ground Lease L00-0464 for the Exchange of Certain Land at Plot 6 in Support of the Plot 6 Reconfiguration Project**  
**United Airlines, Inc.**

Resolution approving Modification No. 2 to United Airlines, Inc.'s Ground Lease L00-0464 to exchange certain land at Plot 6 in support of the Plot 6 Reconfiguration Project.

16. **Award of Professional Services Contract No. 50216 for Customer Survey Design, Evaluation and Reporting, and Airport Customer Experience Accreditation**  
**Airports Council International**  
**\$418,650**

Resolution awarding Professional Services Contract No. 50216 for Customer Survey Design, Evaluation and Reporting, and Airport Customer Experience Accreditation, to Airports Council International, for a total not-to-exceed amount of \$418,650, for a period of six years.



17. **Approval of Modification No. 2 to Professional Services Contract No. 50087 for Servicing of Airport-Owned Grease Trap Equipment Darling Ingredients Inc.**  
**\$250,000**

Resolution approving Modification No. 2 to Professional Services Contract No. 50087 for servicing of Airport-owned grease trap equipment with Darling Ingredients Inc., to exercise the first of two 2-year options to extend the Contract term through July 31, 2022, and increase the Contract amount by \$250,000, for a new total not-to-exceed amount of \$900,000.

18. **Approval of Artwork for International Terminal, Boarding Area A, Holding Room A2, to Supersede Resolution No. 17-0263 Alicia McCarthy**  
**\$205,000**

Resolution approving the commission of the artist Alicia McCarthy with a proposed budget of \$205,000 to supersede Resolution No. 17-0263.

19. **Approval of Amendment No. 2 to Extend the Term of the Terminal 3 Boarding Area F Gourmet Foods and Gift Store Lease No. 10-0309 Marilla Chocolate Company, Inc.**

Resolution approving Amendment No. 2 to the Terminal 3 Boarding Area F Gourmet Foods and Gift Store Lease No. 10-0309 with Marilla Chocolate Company, Inc. to extend the term through May 31, 2020 or such earlier date with 90 days advance notice.

20. **Approval of the Addition of Toronto-Dominion Bank, New York Branch, as a member of the Pool of Pre-Qualified Financial Institutions to Provide Credit and/or Liquidity Facilities to Support Commission Bonds and Commercial Paper Notes and/or Purchase Bonds or Notes Directly**

Resolution adding the Toronto-Dominion Bank, New York Branch, as a member of the pool of pre-qualified financial institutions to provide credit and/or liquidity facilities to support Commission bonds and commercial paper notes and/or purchase bonds or notes directly.

21. **Authorization to Call for Bids for Contract No. 11073. 76, Construction Services for the Ramp Glare and Lighting Reduction Project**

Resolution authorizing the Director to call for bids for Contract No. 11073.76, Construction Services for the Ramp Glare and Lighting Reduction Project.

22. **Approval to Extend Ground Leases with Trillium USA Company, LLC and Clean Energy**

Resolution approving the extension of Ground Leases L11-0252 with Trillium USA Company, LLC and L12-0223 with Clean Energy, exercising the second and final 2-year option to extend, commencing April 1, 2020 through March 31, 2022.

23. **Approval of Modification No. 1 to Contract No. 11198.61, Construction Services for the Airport Wide Uninterruptible Power Supply Replacement and Upgrade Project**

Resolution approving Modification No. 1 to Contract No. 11198.61, Construction Services for the Airport Wide Uninterruptible Power Supply Replacement and Upgrade Project, extending the Contract by 185 consecutive calendar days for a new Contract duration of 550 consecutive calendar days with no change to the Contract amount.

24. **Correction of Two Resolutions for Recently Approved Concession Lease Extensions Related to Higher than Anticipated Construction Costs**

Resolutions adopting the accompanying replacement resolutions to (1) correct the expiration date for the Concession Lease Amendment No. 1 with Amoura International, Inc., as approved in Resolution No. 19-0206; and (2) correct the company name for the Concession Lease Amendment No. 1 with Tastes on the Fly SFO International, LLC, as approved in Resolution No. 19-0220.

H. **NEW BUSINESS:**

Discussion only. This is the "Public Comment" section of the calendar. Individuals may address the Commission on any topic within the jurisdiction of the Airport Commission for a period of up to two (2) minutes. Please fill out a "Request to Speak" form located on the table next to the speaker's microphone and submit it to the Commission Secretary.

I. **CORRESPONDENCE:**

**J. CLOSED SESSION:**

There are no planned agenda items for a Closed Session for the current meeting.

In the event of any urgent matter requiring immediate action which has come to the attention of the Airport Commission after the agenda was issued and which is an item appropriately addressed in Closed Session, the Airport Commission may discuss and vote whether to conduct a Closed Session under Brown Act (California Government Code Sections 54954.2(b)(2) and 54954.5) and Sunshine Ordinance (San Francisco Administrative Code Section 67.11).

If the Airport Commission enters Closed Session under such circumstances, the Airport Commission will discuss and vote whether to disclose action taken or discussions held in Closed Session under the Brown Act (California Government Code Section 54957.1) and Sunshine Ordinance (San Francisco Administrative Code Section 67.12).

**K. ADJOURNMENT:**