SAN FRANCISCO
AIRPORT COMMISSION

CALENDAR

Tuesday, August 11, 2020
Special Meeting

9:00 A.M.

Meeting held by teleconference pursuant to the Governor’s Executive Order N-29-20 and the Twenty-Fourth Supplement to Mayoral Proclamation Declaring the Existence of a Local Emergency

WATCH

LISTEN/PUBLIC COMMENT CALL-IN
Phone: 1-415-655-0002 | Access Code: 145 320 1657 # #

LONDON N. BREED, MAYOR

COMMISSIONERS
LARRY MAZZOLA
President
ELEANOR JOHNS
Vice President
RICHARD J. GUGGENHIME
EVERETT A. HEWLETT, JR.
MALCOLM YEUNG

IVAR C. SATERO
Airport Director

C. CORINA MONZÓN
Commission Secretary

SAN FRANCISCO INTERNATIONAL AIRPORT
SAN FRANCISCO, CALIFORNIA 94128

During the Coronavirus Disease (COVID-19) emergency, the Airport Commission’s regular meeting room, City Hall, Room 400, is closed. Commissioners and Airport staff will convene remotely. The public is encouraged to submit comments in advance of the meeting in one of three ways: (1) email AirportCommissionSecretary@flysfo.com, (2) record a message on the Airport’s multilingual (English, Spanish, Chinese, and Filipino) public comment line (650) 821-5050 or (3) complete an Online Form. Comments submitted by 5 pm on Monday, August 10 will be included in the record.
Remote Access Procedures

WATCH

LISTEN/PUBLIC COMMENT CALL-IN
Phone: 1-415-655-0002 | Access Code: 145 320 1657 # #

Providing Public Comment – Instructions

1. Dial in to 1-415-655-0002 and then enter access code 145 320 1657 then #
2. Press # again to join the meeting. No "Attendee ID Number" is required to participate.
3. You will hear a beep when you join the meeting. Please note, if you are calling in before the official meeting start time, the phone line will remain silent.
4. Wait for Public Comment to be announced.
5. When the President or Commission Secretary calls for Public Comment, dial ‘*’ then ‘3’ to be added to the speaker line.
6. You will then hear “You have raised your hand to ask a question, please wait to speak until the host calls on you.”
7. Ensure you are in a quiet location. Before you speak, mute the sound of any equipment around you, including televisions, radios, and computers. It is especially important that you mute your computer (if you are watching via the web link) so there is no echo sound when you speak.
8. To withdraw your question, press ‘*’ then ‘3’. – you will hear: “You have lowered your hand.”
9. When the system message says “Your line has been unmuted” - THIS IS YOUR TIME TO SPEAK.
10. When the President or Commission Secretary states “Welcome Caller,” you are encouraged to state your name clearly. As soon as you speak, you will have up to 2 minutes to provide your comments.
11. Once your 2 minutes have expired, you will be moved out of the speaker line and back as a participant in the meeting (unless you disconnect). You will hear “Your line has been muted.” Please press ‘*’ then ‘3’ to lower your hand.
12. Participants who wish to speak on other public comment periods can stay on the meeting line and listen for the next public comment opportunity.

BEST PRACTICES

- Call from a quiet location
- Speak slowly and clearly
- Turn down any televisions or radios around you
- Address the Commission as a whole, do not address individual Commissioners
ORDER OF BUSINESS

A. CALL TO ORDER:........................................................................................................... 5
B. ROLL CALL: .................................................................................................................. 5
C. ADOPTION OF MINUTES: Regular meeting of July 21, 2020................................. 5
D. DIRECTOR’S REPORT (Discussion Only):............................................................... 5
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ABOUT THE MEETING

Each agenda action item and certain discussion items are supported by documents which may include written communications to members of the Airport Commission, staff reports, resolutions, and/or consultant reports. Agenda documents may be obtained by calling the Commission Secretary’s Office at 650-821-5028. Any materials distributed to members of the Airport Commission within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection at the Airport Commission Office at San Francisco International Airport, 5th Floor, International Terminal, G side during regular business hours.

The public is encouraged to submit comments in advance of the meeting in one of three ways: (1) email AirportCommissionSecretary@flysfo.com, (2) record a message on the Airport’s multilingual (English, Spanish, Chinese, and Filipino) public comment line (650) 821-5050 or (3) complete an Online Form. Comments submitted by 5 pm the Monday before the meeting will be included in the record.

For items on the agenda, speakers will be called after the discussion by the Commission but before the vote. Each speaker is allowed one opportunity per calendar item to address the Commission for a period of up to two (2) minutes. For items not on the agenda, but within the Airport Commission’s jurisdiction, speakers will be called under “New Business,” the public comment portion of the calendar. Again, speakers will be given up to two (2) minutes.

All cell phones, pagers or other similar sound-producing devices must be turned off during Commission meetings; “silent mode” is prohibited as the device may interfere with the recording system. The Chair may order the removal of any person responsible for the use of a cell phone, pager, or other similar electronic device.

DISABILITY ACCESS

The Airport Commission’s meeting room, Room 400, Fourth Floor, City Hall is wheelchair accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are #5 Fulton and #49 City College lines and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call 415-923-6142. There is accessible parking across the street from City Hall at Polk (Dr. Carlton B. Goodlett Place) and McAllister.

To request a sign language interpreter, reader, materials in alternative formats, or other accommodations for a disability please contact the Commission Secretary at 650-821-5042 or AirportCommissionSecretary@flysfo.com at least two business days before a meeting. Assisted listening devices are available upon request. See the Commission Secretary at the meeting for assistance. A driver's license or other photo I.D. is required in order to check out the device.

In order to assist the City’s efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

LANGUAGE ACCESS

Language Assistance: To request an interpreter for a specific item during the meeting, please contact the Commission Secretary at (650) 821-5042, or AirportCommissionSecretary@flysfo.com at least 48 hours in advance of the meeting. | Assistencia con idiomas: para solicitar un intérprete para un punto específico durante la reunión, por favor llame por teléfono al Secretario de la Comisión al (650) 821-5042 o envíe un mensaje a AirportCommissionSecretary@flysfo.com por lo menos 48 horas antes de la reunión. | 語言幫助如果對會議中某個項目希望獲得口譯人員協助, 請至少在會議前48小時向委員會祕書提出請求。電話(650) 821-5042，或發送電郵至AirportCommissionSecretary@flysfo.com。| 準會議中某個項目希望獲得口譯人員協助, 請至少在會議前48小時向委員會祕書提出請求。電話(650) 821-5042，或發送電郵至AirportCommissionSecretary@flysfo.com。|

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government’s duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and City and County agencies exist to conduct the people’s business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people’s review.

For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code), to receive a free copy of the Ordinance, or to report a violation of the Ordinance, contact the Sunshine Ordinance Task Force by telephone at 415-554-7724, by facsimile at 415-544-5163, or by e-mail at SOTF@sfgov.org. The Sunshine Ordinance Task Force Office is located in City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4689. Copies of the Ordinance can also be obtained from the San Francisco Public Library and on the City’s website at http://www.sfgov.org/sunshine/.

LOBBYIST ORDINANCE

Individuals that influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Government Conduct Code Sections 2.100-2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, phone 415-252-3100, FAX 415-252-3113 and website: http://www.sfgov.org/ethics/.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PROCEDURES

CEQA Appeal Rights under Chapter 31 of the San Francisco Administrative Code. If the Commission approves by an exemption or negative declaration an action identified as the Approval Action (as defined in S.F. Administrative Code Chapter 31, as amended, Board of Supervisors Ordinance Number 161-13), then the CEQA decision prepared in support of that Approval Action is thereafter subject to appeal within the time frame specified in S.F. Administrative Code Section 31.16. Typically, an appeal must be filed within 30 calendar days of the Approval Action. For information on filing an appeal under Chapter 31, contact the Clerk of the Board of Supervisors at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102, or call (415) 554-5184. If the Department’s Environmental Review Officer has deemed a project to be exempt from further environmental review, an exemption determination has been prepared and can be obtained on-line at http://sf-planning.org/index.aspx?page=3447. Under CEQA, in a later court challenge, a litigant may be limited to raising only those issues previously raised at a hearing on the project or in written correspondence delivered to the Board of Supervisors, Planning Commission, Planning Department or other City board, commission or department at, or prior to, such hearing, or as part of the appeal hearing process on the CEQA decision.
ORDER OF BUSINESS

A. CALL TO ORDER:

B. ROLL CALL:


D. DIRECTOR’S REPORT (Discussion Only):
   • COVID-19 Recovery to Resilience Framework Update
   • Report on other recent San Francisco International Airport activities, events, and announcements

E. ITEMS INITIATED BY COMMISSIONERS (Discussion Only):

F. ACTION ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE:

1. **COVID-19 Emergency Rent Relief for Concession Leases**

   Resolution authorizing Airport staff to enter into Lease Amendments waiving rent and certain fees for Airport Concession tenants in response to the devastating financial impact of COVID-19, and directing the Commission Secretary to obtain approval of the Lease Amendments from the Board of Supervisors only for those Amendments requiring such approval under Section 9.118 of the Charter of the City and County of San Francisco.

2. **Approval of Phase D (Establish Final Guaranteed Maximum Price) to Contract No. 11068.66, Design-Build Services for the Energy Management Control System Project**

   Suffolk Construction Company, Inc.

   $23,602,496
Resolution approving Phase D (Establish Final Guaranteed Maximum Price) to Contract No. 11068.66, Design-Build Services for the Energy Management Control System Project, with Suffolk Construction Company, Inc., to reduce the scope of work; decrease the Contract amount by $6,785,945 to establish the Final Guaranteed Maximum Price of $23,602,496; and extend the Contract duration to 1,184 consecutive calendar days.

3. **Award of Contract No. 8589B.61, Construction Services for the Underground Utilities Improvement Industrial Waste System Phase II Project**  
*Fontenoy Engineering, Inc.*  
*$4,989,000*  
Resolution awarding Contract No. 8589B.61, Construction Services for the Underground Utilities Improvement Industrial Waste System Phase II Project, to Fontenoy Engineering, Inc., in the amount of $4,989,000 with a Contract duration of 410 consecutive calendar days, and with a corresponding amount in contingency authorization.

4. **Authorization to Advertise for Bids for Contract No. 11457.61 for Construction Services for the Airport Noise Insulation Program, 2019-2023 Phase, Group 1 Project**  
Resolution authorizing the Director to advertise for bids for Contract No. 11457.61, Construction Services for the Airport Noise Insulation Program, 2019-2023 Phase, Group 1 Project.

5. **Authorization to Advertise for Bids for Contract No. 11299.61 Construction Services for the Ground Based Augmentation System Infrastructure Project**  
Resolution authorizing the Director to advertise for bids for Contract No. 11299.61, Construction Services for the Ground Based Augmentation System Infrastructure Project.

G. **CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS:**  
Action Items. All matters listed under the Consent Calendar are considered to be routine in nature and will be considered and acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or the public so requests, in which event the matter will be discussed before a vote is taken.
6. **Award of Professional Services Contract No. 50237.03 for Tax Advisory and Arbitrage Rebate Calculation Services**  
   **BLX Group LLC**  
   **$600,000**

   Resolution awarding Professional Services Contract No. 50237.03 to BLX Group LLC for Tax Advisory and Arbitrage Rebate Calculation Services in an amount not to exceed $600,000, for a term of five years with one 2-year option to extend.

7. **Authorization to Rescind and Cancel Request for Proposals for the Foreign Currency Exchange Services Lease**

   Resolution authorizing to rescind and cancel the Request for Proposals for the Foreign Currency Exchange Services Lease.

8. **Approval of Modification No. 4 to Contract No. 9357 for Lenel OnGuard Access Control System Maintenance and Integration Services**  
   **G4S Secure Integration, LLC**

   Resolution approving Modification No. 4 to Contract No. 9357 for Lenel OnGuard Access Control System Maintenance and Integration Services with G4S Secure Integration, LLC to extend the Contract term through September 30, 2021.

**H. NEW BUSINESS:**

Discussion only. This is the “Public Comment” section of the calendar. Individuals may address the Commission on any topic within the jurisdiction of the Airport Commission for a period of up to two (2) minutes. Please refer to Page 2 for public comment instructions.

**I. CORRESPONDENCE:**

**J. CLOSED SESSION:**

There are no planned agenda items for a Closed Session for the current meeting.

In the event of any urgent matter requiring immediate action which has come to the attention of the Airport Commission after the agenda was issued and which is an item appropriately addressed in Closed Session, the Airport Commission may discuss and vote whether to conduct a Closed Session under Brown Act
(California Government Code Sections 54954.2(b)(2) and 54954.5) and Sunshine Ordinance (San Francisco Administrative Code Section 67.11).

If the Airport Commission enters Closed Session under such circumstances, the Airport Commission will discuss and vote whether to disclose action taken or discussions held in Closed Session under the Brown Act (California Government Code Section 54957.1) and Sunshine Ordinance (San Francisco Administrative Code Section 67.12).

K. ADJOURNMENT: