SAN FRANCISCO AIRPORT COMMISSION

CALENDAR

Tuesday, July 21, 2020

9:00 A.M.

Meeting held by teleconference pursuant to the Governor’s Executive Order N-29-20 and the Sixteenth Supplement to Mayoral Proclamation Declaring the Existence of a Local Emergency

WATCH

LISTEN/PUBLIC COMMENT CALL-IN
Phone: 1-415-655-0002 | Access Code: 145 447 3160 ##

LONDON N. BREED, MAYOR

COMMISSIONERS
LARRY MAZZOLA
President
ELEANOR JOHNS
Vice President
RICHARD J. GUGGENHIME
EVERETT A. HEWLETT, JR.
MALCOLM YEUNG

IVAR C. SATERO
Airport Director

C. CORINA MONZÓN
Commission Secretary

SAN FRANCISCO INTERNATIONAL AIRPORT
SAN FRANCISCO, CALIFORNIA 94128

During the Coronavirus Disease (COVID-19) emergency, the Airport Commission’s regular meeting room, City Hall, Room 400, is closed. Commissioners and Airport staff will convene remotely. The public is encouraged to submit comments in advance of the meeting in one of three ways: (1) email AirportCommissionSecretary@flysfo.com, (2) record a message on the Airport’s multilingual (English, Spanish, Chinese, and Filipino) public comment line (650) 821-5050 or (3) complete an Online Form. Comments submitted by 5 pm on Monday, July 20 will be included in the record.
Remote Access Procedures

WATCH

LISTEN/PUBLIC COMMENT CALL-IN
Phone: 1-415-655-0002 | Access Code: 145 447 3160 # #

Providing Public Comment – Instructions

1. Dial in to 1-415-655-0002 and then enter access code 145 447 3160 then #
2. Press # again to join the meeting.
3. You will hear a beep when you join the meeting. Please note, if you are calling in before the official meeting start time, the phone line will remain silent.
4. Wait for Public Comment to be announced.
5. When the President or Commission Secretary calls for Public Comment, dial ‘*’ then ‘3’ to be added to the speaker line.
6. You will then hear “You have raised your hand to ask a question, please wait to speak until the host calls on you.” Callers will hear silence when waiting for their turn to speak.
7. Ensure you are in a quiet location. Before you speak, mute the sound of any equipment around you, including televisions, radios, and computers. It is especially important that you mute your computer (if you are watching via the web link) so there is no echo sound when you speak.
8. To withdraw your question, press ‘*’ then ‘3’. – you will hear: “You have lowered your hand.”
9. When the system message says “Your line has been unmuted” - THIS IS YOUR TIME TO SPEAK.
10. When the President or Commission Secretary states “Welcome Caller,” you are encouraged to state your name clearly. As soon as you speak, you will have 2 minutes to provide your comments.
11. Once your 2 minutes have expired, you will be moved out of the speaker line and back as a participant in the meeting (unless you disconnect). You will hear “Your line has been muted.”
12. Participants who wish to speak on other public comment periods can stay on the meeting line and listen for the next public comment opportunity.

BEST PRACTICES

- Call from a quiet location
- Speak slowly and clearly
- Turn down any televisions or radios around you
- Address the Commission as a whole, do not address individual Commissioners
AIRPORT COMMISSION CALENDAR
Tuesday, July 21, 2020

ORDER OF BUSINESS

A. CALL TO ORDER: ................................................................................................ 5
B. ROLL CALL: ......................................................................................................... 5
C. ADOPTION OF MINUTES: Regular meeting of July 7, 2020. .............................. 5
D. SPECIAL ITEMS .................................................................................................. 5
E. DIRECTOR’S REPORT (Discussion Only): .......................................................... 5
F. ITEMS INITIATED BY COMMISSIONERS (Discussion Only): ............................. 5
G. ACTION ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE: .................................................................................................. 5
H. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS: .......... 6
I. NEW BUSINESS: ................................................................................................. 7
J. CORRESPONDENCE: ........................................................................................... 7
K. CLOSED SESSION: ............................................................................................. 8
L. ADJOURNMENT: ................................................................................................. 8
ABOUT THE MEETING

Each agenda action item and certain discussion items are supported by documents which may include written communications to members of the Airport Commission, staff reports, resolutions, and/or consultant reports. Agenda documents may be obtained by calling the Commission Secretary's Office at 650-821-5028. Any materials distributed to members of the Airport Commission within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection at the Airport Commission Office at San Francisco International Airport, 5th Floor, International Terminal, G side during regular business hours.

The public is encouraged to submit comments in advance of the meeting in one of three ways: (1) email AirportCommissionSecretary@flysfo.com, (2) record a message on the Airport’s multilingual (English, Spanish, Chinese, and Filipino) public comment line (650) 821-5050 or (3) complete an Online Form. Comments submitted by 5 pm the Monday before the meeting will be included in the record.

For items on the agenda, speakers will be called after the discussion by the Commission but before the vote. Each speaker is allowed one opportunity per calendar item to address the Commission for a period of up to two (2) minutes. For items not on the agenda, but within the Airport Commission’s jurisdiction, speakers will be called under “New Business,” the public comment portion of the calendar. Again, speakers will be given up to two (2) minutes.

All cell phones, pagers or other similar sound-producing devices must be turned off during Commission meetings;“silent mode” is prohibited as the device may interfere with the recording system. The Chair may order the removal of any person responsible for the use of a cell phone, pager, or other similar electronic device.

DISABILITY ACCESS

The Airport Commission's meeting room, Room 400, Fourth Floor, City Hall is wheelchair accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are #5 Fulton and #49 City College lines and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call 415-923-6142. There is accessible parking across the street from City Hall at Polk (Dr. Carlton B. Goodlett Place) and McAllister.

To request a sign language interpreter, reader, materials in alternative formats, or other accommodations for a disability please contact the Commission Secretary at 650-821-5042 or AirportCommissionSecretary@flysfo.com at least two business days before a meeting. Assisted listening devices are available upon request. See the Commission Secretary at the meeting for assistance. A driver's license or other photo I.D. is required in order to check out the device.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

LANGUAGE ACCESS

Language Assistance: To request an interpreter for a specific item during the meeting, please contact the Commission Secretary at (650) 821-5042, or AirportCommissionSecretary@flysfo.com at least 48 hours in advance of the meeting. | Asistencia con idiomas: para solicitar un intérprete para un punto específico durante la reunión, por favor llame por teléfono al Secretario de la Comisión al (650) 821-5042 o envíe un mensaje a AirportCommissionSecretary@flysfo.com por lo menos 48 horas antes de la reunión. | 語言幫助如果對會議中某個項目希望獲得口譯人員協助，請至少在會議前48小時向委員會秘書提出請求。電話(650) 821-5042，或發送電郵至AirportCommissionSecretary@flysfo.com。| 语言帮助如果希望在会议中获得口译人员协助，请至少在会议前48小时向委员会秘书提出请求。电话(650) 821-5042，或发送电邮至AirportCommissionSecretary@flysfo.com。|

KNOw YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government’s duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and City and County agencies exist to conduct the people’s business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people’s review.

For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code), to receive a free copy of the Ordinance, or to report a violation of the Ordinance, contact the Sunshine Ordinance Task Force by telephone at 415-554-7724, by facsimile at 415-544-5163, or by e-mail at SOTF@sfgov.org. The Sunshine Ordinance Task Force Office is located in City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4689. Copies of the Ordinance can also be obtained from the San Francisco Public Library and on the City’s website at http://www.sfgov.org/sunshine/.

LOYByst Ordinance

Individuals that influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Government Conduct Code Sections 2.100-2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, phone 415-252-3100, FAX 415-252-3113 and website: http://www.sfgov.org/ethics/.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PROCEDURES

CEQA Appeal Rights under Chapter 31 of the San Francisco Administrative Code. If the Commission approves by an exemption or negative declaration an action identified as the Approval Action (as defined in S.F. Administrative Code Chapter 31, as amended, Board of Supervisors Ordinance Number 161-13), then the CEQA decision prepared in support of that Approval Action is thereafter subject to appeal within the time frame specified in S.F. Administrative Code Section 31.16. Typically, an appeal must be filed within 30 calendar days of the Approval Action. For information on filing an appeal under Chapter 31, contact the Clerk of the Board of Supervisors at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102, or call (415) 554-5184. If the Department’s Environmental Review Officer has deemed a project to be exempt from further environmental review, an exemption determination has been prepared and can be obtained on-line at http://sfplanning/index.aspx?page=3447. Under CEQA, in a later court challenge, a litigant may be limited to raising only those issues previously raised at a hearing on the project or in written correspondence delivered to the Board of Supervisors, Planning Commission, Planning Department or other City board, commission or department at, or prior to, such hearing, or as part of the appeal hearing process on the CEQA decision.

For more information on filing an appeal under Chapter 31, contact the Clerk of the Board of Supervisors at City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102, or call (415) 554-5184. If the Department’s Environmental Review Officer has deemed a project to be exempt from further environmental review, an exemption determination has been prepared and can be obtained on-line at http://sfplanning/index.aspx?page=3447. Under CEQA, in a later court challenge, a litigant may be limited to raising only those issues previously raised at a hearing on the project or in written correspondence delivered to the Board of Supervisors, Planning Commission, Planning Department or other City board, commission or department at, or prior to, such hearing, or as part of the appeal hearing process on the CEQA decision.
AIRPORT COMMISSION CALENDAR  
Tuesday, July 21, 2020  

ORDER OF BUSINESS  

A. CALL TO ORDER: 

B. ROLL CALL:  


D. SPECIAL ITEMS  

1. Retirement Resolution for Ms. Rebecca Chiu  
Retirement resolution thanking Ms. Rebecca Chiu for over 20 years of dedicated service to the City and County of San Francisco.  

2. Retirement Resolution for Ms. Tanya Jeffries  
Retirement resolution thanking Ms. Tanya Jeffries for over 33 years of dedicated service to the City and County of San Francisco.  

E. DIRECTOR’S REPORT (Discussion Only):  

- COVID-19 Recovery to Resilience Framework Update  
- San Mateo County COVID-19 Emergency Sick Leave Ordinance  
- Board of Supervisors’ Proposal for Replacement of SFPD at SFO with San Francisco Sheriff’s Department  
- Report on other recent San Francisco International Airport activities, events, and announcements  

F. ITEMS INITIATED BY COMMISSIONERS (Discussion Only):  

G. ACTION ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE:
3. **Award of Contract No. 11656.71, Construction Manager/General Contractor Services for the Airfield Improvement Program 2020/2021**
   **Golden Gate Constructors**
   $12,350,000

   Resolution awarding Contract No. 11656.71, Construction Manager/General Contractor Services for the Airfield Improvement Program 2020/2021, to Golden Gate Constructors, a joint venture between DeSilva Gates Construction L.P. and Graniterock Company dba Graniterock, in an initial Contract amount of $12,350,000, with a Contract duration of 24 months, and with a corresponding amount in contingency authorization.

4. **Authorization to Issue Request for Qualifications No. 50249 to Establish an As-Needed Pool of Consultants to Provide Professional Services for Airport Planning**

   Resolution authorizing issuance of Request for Qualifications No. 50249 to establish an as-needed pool of consultants to provide professional services for Airport planning.

5. **Renewal of Memorandum of Understanding with the San Francisco Aeronautical Society**

   Resolution renewing the Memorandum of Understanding with the San Francisco Aeronautical Society relating to the SFO Museum.

H. **CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS:**

   Action Items. All matters listed under the Consent Calendar are considered to be routine in nature and will be considered and acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or the public so requests, in which event the matter will be discussed before a vote is taken.

6. **Authorization to Exercise the Sole Two-Year Option to Extend the Term of the Terminal 3 Specialty Retail Store Lease B - Lease No. 15-0075**
   **Pacific Gateway Concessions, LLC**
Resolution authorizing the exercise of the sole two-year option to extend the term of the Terminal 3 Specialty Retail Store Lease B – Lease No. 15-0075 with Pacific Gateway Concessions, LLC through December 31, 2022.

7. **Authorization to Reject All Proposals for Contract No. 11422.66, Design-Build Services for the Building 710 Modernization Project**

Resolution authorizing the rejection of all proposals for Contract No. 11422.66, Design-Build Services for the Building 710 Modernization Project.

8. **Approval of Phase C6 to Contract No. 11001.66, Design-Build Services for the Wayfinding Enhancement Program**
   
   Fisher Development, Inc.
   
   $2,631,625

Resolution approving Phase C6 to Contract No. 11001.66, Design-Build Services for the Wayfinding Enhancement Program, with Fisher Development, Inc., to increase the Contract amount by $2,631,625 for a new Contract amount not to exceed $29,683,015 with no change to the Contract duration; revise the scope of work; and authorize a corresponding contingency amount.

9. **Approval of Multiple Modifications to Construction Contracts for COVID-19 Related Suspensions to Extend the Total Contract Durations, as Indicated in Exhibit 1, with No Change to Contract Amounts**

Resolution approving multiple modifications to Construction Contract Nos.: 9054.61; 10555.41; 10568.41; 10574.41; 10585.41; 11117.61; 11198.61; 11213.61; 11295.61; and 11302.61 for COVID-19 related suspensions to extend the total Contract durations, as indicated in Exhibit 1, with no change to the respective Contract amounts.

I. **NEW BUSINESS:**

Discussion only. This is the “Public Comment” section of the calendar. Individuals may address the Commission on any topic within the jurisdiction of the Airport Commission for a period of up to two (2) minutes. Please refer to Page 2 for public comment instructions.

J. **CORRESPONDENCE:**
K. CLOSED SESSION:

There are no planned agenda items for a Closed Session for the current meeting.

In the event of any urgent matter requiring immediate action which has come to the attention of the Airport Commission after the agenda was issued and which is an item appropriately addressed in Closed Session, the Airport Commission may discuss and vote whether to conduct a Closed Session under Brown Act (California Government Code Sections 54954.2(b)(2) and 54954.5) and Sunshine Ordinance (San Francisco Administrative Code Section 67.11).

If the Airport Commission enters Closed Session under such circumstances, the Airport Commission will discuss and vote whether to disclose action taken or discussions held in Closed Session under the Brown Act (California Government Code Section 54957.1) and Sunshine Ordinance (San Francisco Administrative Code Section 67.12).

L. ADJOURNMENT: