SAN FRANCISCO AIRPORT COMMISSION

CALENDAR

Tuesday, June 16, 2020

9:00 A.M.

Meeting held by teleconference pursuant to the Governor’s Executive Order N-29-20 and the Sixteenth Supplement to Mayoral Proclamation Declaring the Existence of a Local Emergency

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    Vice President
RICHARD J. GUGGENHIME
EVERETT A. HEWLETT, JR.
MALCOLM YEUNG
IVAR C. SATERO
    Airport Director
C. CORINA MONZÓN
    Commission Secretary

SAN FRANCISCO INTERNATIONAL AIRPORT
SAN FRANCISCO, CALIFORNIA 94128

During the Coronavirus Disease (COVID-19) emergency, the Airport Commission’s regular meeting room, City Hall, Room 400, is closed. Commissioners and Airport staff will convene remotely. The public is encouraged to submit comments in advance of the meeting in one of three ways: (1) email AirportCommissionSecretary@flysfo.com, (2) record a message on the Airport’s multilingual (English, Spanish, Chinese, and Filipino) public comment line (650) 821-5050 or (3) complete an Online Form. Comments submitted by 5 pm on Monday, June 15 will be included in the record.
Providing Public Comment – Instructions

1. **DIAL** the Toll-Free number listed above for the meeting.

2. Enter the **ACCESS CODE** listed above then **press #**.

3. **Press # again** to join the meeting as a participant.

4. When you hear that “you are connected to the meeting as a participant”:  
   a) STOP and LISTEN TO THE MEETING  
   b) Wait for Public Comment to be announced (either by item # or under New Business)

5. When the Commission Secretary calls for Public Comment, **dial ‘1’ then ‘0’** to be added to the speaker line.

6. When the system message says your line is unmuted, provide your comment after the tone [BEEP] – **THIS IS YOUR OPPORTUNITY TO PROVIDE YOUR PUBLIC COMMENT** (this is not a question-and-answer period, this is your time to provide a statement).

7. You will have **2 minutes** to provide your comments.

8. Once your 2 minutes have ended, you will be moved out of the speaker line and back to listening as a participant in the meeting (unless you disconnect).

9. Participants who wish to speak on the other items on the agenda may stay on the meeting line and listen for the Commission Secretary’s next prompt for public comment.

**BEST PRACTICES**

- Call from a quiet location
- Speak slowly and clearly
- Turn down any televisions or radios around you
- Address the Commission as a whole, do not address individual Commissioners
ORDER OF BUSINESS

A. CALL TO ORDER: ........................................................................................................5

B. ROLL CALL: ..............................................................................................................5

C. ADOPTION OF MINUTES: Regular meeting of June 2, 2020..............................5

D. SPECIAL ITEMS: ....................................................................................................5

E. DIRECTOR’S REPORT (Discussion Only): ..........................................................5

F. ITEMS INITIATED BY COMMISSIONERS (Discussion Only): .............................5

G. ACTION ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE: ...........................................................................................................5

H. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS: ..........8

I. NEW BUSINESS: ....................................................................................................9

J. CORRESPONDENCE: .............................................................................................9

K. CLOSED SESSION: ...................................................................................................9

L. ADJOURNMENT: ......................................................................................................9
ABOUT THE MEETING

Each agenda action item and certain discussion items are supported by documents which may include written communications to members of the Airport Commission, staff reports, resolutions, and/or consultant reports. Agenda documents may be obtained by calling the Commission Secretary’s Office at 650-821-5028. Any materials distributed to members of the Airport Commission within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection at the Airport Commission Office at San Francisco International Airport, 5th Floor, International Terminal, G side during regular business hours.

The public is encouraged to submit comments in advance of the meeting in one of three ways: (1) email AirportCommissionSecretary@flysfo.com, (2) record a message on the Airport’s multilingual (English, Spanish, Chinese, and Filipino) public comment line (650) 821-5050 or (3) complete an Online Form. Comments submitted by 5 pm the Monday before the meeting will be included in the record.

For items on the agenda, speakers will be called after the discussion by the Commission but before the vote. Each speaker is allowed one opportunity per calendar item to address the Commission for a period of up to two (2) minutes. For items not on the agenda, but within the Airport Commission’s jurisdiction, speakers will be called under “New Business,” the public comment portion of the calendar. Again, speakers will be given up to two (2) minutes.

All cell phones, pagers or other similar sound-producing devices must be turned off during Commission meetings; “silent mode” is prohibited as the device may interfere with the recording system. The Chair may order the removal of any person responsible for the use of a cell phone, pager, or other similar electronic device.

DISABILITY ACCESS

The Airport Commission’s meeting room, Room 400, Fourth Floor, City Hall is wheelchair accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are #5 Fulton and #49 City College lines and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call 415-923-6142. There is accessible parking across the street from City Hall at Polk (Dr. Carlton B. Goodlett Place) and McAllister.

To request a sign language interpreter, reader, materials in alternative formats, or other accommodations for a disability please contact the Commission Secretary at 650-821-5042 or AirportCommissionSecretary@flysfo.com at least two business days before a meeting. Assisted listening devices are available upon request. See the Commission Secretary at the meeting for assistance. A driver's license or other photo I.D. is required in order to check out the device.

In order to assist the City’s efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

LANGUAGE ACCESS

Language Assistance: To request an interpreter for a specific item during the meeting, please contact the Commission Secretary at (650) 821-5042, or AirportCommissionSecretary@flysfo.com at least 48 hours in advance of the meeting. | Assistencia con idiomas: para solicitar un intérprete para un punto específico durante la reunión, por favor llame por teléfono al Secretario de la Comisión al (650) 821-5042 o envíe un mensaje a AirportCommissionSecretary@flysfo.com por lo menos 48 horas antes de la reunión. | 語言幫助如果對會議中某一項目的希望獲得口譯人員協助，請至少在會議前48小時向委員會譯秘書提出請求。電話(650) 821-5042。或發送電郵至AirportCommissionSecretary@flysfo.com。 | Tulong sa Wika: Para humiling ng tagasalin para sa espesipikong bagay sa miting, pakikontak ang Sekretarya ng Komisyon (Commission Secretary) sa (650) 821-5042, o sa AirportCommissionSecretary@flysfo.com nang hindi bababa sa 48 oras bago ang miting.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government’s duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and City and County agencies exist to conduct the people’s business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people’s review.

For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code), to receive a free copy of the Ordinance, or to report a violation of the Ordinance, contact the Sunshine Ordinance Task Force by telephone at 415-554-7724, by facsimile at 415-544-5163, or by e-mail at SOTF@sfgov.org. The Sunshine Ordinance Task Force Office is located in City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4689. Copies of the Ordinance can also be obtained from the San Francisco Public Library and on the City’s website at http://www.sfgov.org/sunshine/.

LOBBYST ORDINANCE

Individuals that influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Government Conduct Code Sections 2.100-2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, phone 415-252-3100, FAX 415-252-3113 and website: http://www.sfgov.org/ethics/.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PROCEDURES

CEQA Appeal Rights under Chapter 31 of the San Francisco Administrative Code. If the Commission approves by an exemption or negative declaration an action identified as the Approval Action (as defined in S.F. Administrative Code Chapter 31, as amended, Board of Supervisors Ordinance Number 161-13), then the CEQA decision prepared in support of that Approval Action is thereafter subject to appeal within the time frame specified in S.F. Administrative Code Section 31.16. Typically, an appeal must be filed within 30 calendar days of the Approval Action. For information on filing an appeal under Chapter 31, contact the Clerk of the Board of Supervisors at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102, or call (415) 554-5184. If the Department’s Environmental Review Officer has deemed a project to be exempt from further environmental review, an exemption determination has been prepared and can be obtained on-line at http://sfplanning.org/index.aspx?page=3447. Under CEQA, in a later court challenge, a litigant may be limited to raising only those issues previously raised at a hearing on the project or in written correspondence delivered to the Board of Supervisors, Planning Commission, Planning Department or other City board, commission or department at, or prior to, such hearing, or as part of the appeal hearing process on the CEQA decision.
AIRPORT COMMISSION CALENDAR
Tuesday, June 16, 2020

ORDER OF BUSINESS

A. CALL TO ORDER:

B. ROLL CALL:


D. SPECIAL ITEMS:

1. Retirement Resolution for Ms. Stacey A. Lucas
   Retirement resolution thanking Ms. Stacey A. Lucas for nearly 20 years of dedicated service to the City and County of San Francisco.

2. Retirement Resolution for Mr. Leonardo “Leo” V. Fermin
   Retirement resolution thanking Mr. Leonardo “Leo” V. Fermin for over 34 years of dedicated service to the City and County of San Francisco.

E. DIRECTOR’S REPORT (Discussion Only):

   • Presentation on “SFO COVID-19 Recovery to Resilience Framework (2020-2023)”
   • Report on other recent San Francisco International Airport activities, events, and announcements

F. ITEMS INITIATED BY COMMISSIONERS (Discussion Only):

G. ACTION ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE:

3. Adoption of Fiscal Year 2020/21 Airport Rates and Charges
   Resolution establishing Airport Rates and Charges for Fiscal Year 2020/21.
4. **Approval of Phase C7 to Contract No. 10072.66, Design-Build Services for the Courtyard 3 Connector Project**
   **Hensel Phelps Construction Company**
   **$33,785,551**

   Resolution approving Phase C7 to Contract No. 10072.66, Design-Build Services for the Courtyard 3 Connector Project, with Hensel Phelps Construction Company, to increase the Contract amount by $33,785,551, for a new Contract amount not to exceed $219,121,214, and a corresponding increase in the contingency amount.

5. **Award of Contract No. 11365.66, Design-Build Services for the International Terminal Building Phase 2 Project**
   **McCarthy Building Companies, Inc.**
   **$24,163,600**

   Resolution awarding Contract No. 11365.66, Design-Build Services for the International Terminal Building Phase 2 Project, to McCarthy Building Companies, Inc., in the initial Contract amount of $24,163,600, with a Contract duration of 1,095 consecutive calendar days, and with a corresponding amount in contingency authorization.

6. **Award of Professional Services Contract No. 11365.41, Project Management Support Services for the International Terminal Building Phase 2 Project**
   **AGS, Inc.**
   **$4,880,000**

   Resolution awarding Professional Services Contract No. 11365.41, Project Management Support Services for the International Terminal Building Phase 2 Project, to AGS, Inc., in the not-to-exceed Contract amount of $4,880,000, with a Contract duration of 40 months.

7. **Approval of Phase D (Establish Final Guaranteed Maximum Price) to Contract No. 11118.76, Design-Build Services for the International Terminal Building Phase 1 Project**
   **Clark Construction Group – California LP**
   **$6,968,351**

   Resolution approving Phase D (Establish Final Guaranteed Maximum Price) to Contract No. 11118.76, Design-Build Services for the International Terminal Building Phase 1 Project, with Clark Construction Group – California LP, in an amount of $6,968,351 to establish the Final Guaranteed Maximum Price of $120,740,881, and to extend the Contract duration to 1,134 consecutive calendar days.
8. Approval of Phase D1 to Contract No. 10011.66, Design-Build Services for the Terminal 1 Center Renovation Project
Hensel Phelps Construction Company
$20,877,000

Resolution approving Phase D1 to Contract No. 10011.66, Design-Build Services for the Terminal 1 Center Renovation Project, with Hensel Phelps Construction Company, to increase the not-to-exceed amount by $20,877,000, and to revise the scope of work, with no change to the Contract duration and no change to the contingency amount.

9. Award of Sole Source Contract No. 50195 for the Operations and Maintenance of the Baggage Handling System in Harvey Milk Terminal 1
BEUMER Lifecycle Management LLC
$21,000,000

Resolution awarding Sole Source Contract No. 50195 for the Operations and Maintenance of the Baggage Handling System in Harvey Milk Terminal 1, to BEUMER Lifecycle Management LLC, for a total not-to-exceed Contract amount of $21,000,000, for a term of three years, with one 2-year option to extend, for a total not-to-exceed Contract amount of $35,000,000, if all options are exercised commencing August 1, 2020.

10. Approval of Modification No. 2 to Professional Services Contract No. 50030.01 to Operate, Maintain and Repair Airport-owned Baggage Handling Systems and Passenger Boarding Bridges in the Domestic Terminals
Vanderlande Industries, Inc.
$3,852,617

Resolution approving Modification No. 2 to Professional Services Contract No. 50030.01 to operate, maintain and repair Airport-owned Baggage Handling Systems and Passenger Boarding Bridges in the Domestic Terminals, with Vanderlande Industries, Inc.; exercise the second and final 1-year option to extend the term through September 30, 2021; and increase the Contract amount by $3,852,617, for a new not-to-exceed Contract amount of $13,646,492.

11. Approval of Modification No. 3 to Professional Services Contract No. 50052 for Airport Information and Guest Assistance Services
Hallmark Aviation Services, L.P.
$13,758,746
Resolution approving Modification No. 3 to Professional Services Contract No. 50052 for Airport Information and Guest Assistance Services, with Hallmark Aviation Services, L.P., to exercise the second of three 2-year options, in an amount not to exceed $13,758,746, for a new total not-to-exceed Contract amount of $41,111,970.

12. **Determination to Proceed with the Ground Based Augmentation System Project and Award Contract No. 11299.44, Ground Based Augmentation System Project**
Honeywell International Inc.  
$4,300,595

Resolution determining to proceed with the Ground Based Augmentation System Project; approving the scope, budget, and schedule for the Project; and awarding Contract No. 11299.44, Ground Based Augmentation System Project, to Honeywell International, Inc., in an amount not to exceed $4,300,595.

This action constitutes the Approval Action for the Project for the purposes of the California Environmental Quality Act, pursuant to Section 31.04(h) of the San Francisco Administrative Code.

H. **CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS:**

Action Items. All matters listed under the Consent Calendar are considered to be routine in nature and will be considered and acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or the public so requests, in which event the matter will be discussed before a vote is taken.

13. **Award of Sole Source Contract No. 50247 for Maintenance Services of Automated Passport Control Kiosks**
Vancouver Airport Authority  
$2,275,000

Resolution awarding Sole Source Contract No. 50247 for Maintenance Services of Automated Passport Control Kiosks to Vancouver Airport Authority for a four-year term commencing July 1, 2020 through June 30, 2024, for a Contract amount not to exceed $2,275,000.

14. **Approval of Modification No. 1 to Professional Services Contract No. 50120**
Ralph Andersen & Associates - $260,000; and  
Modification No. 1 to Professional Services Contract No. 50128  
The Hawkins Company - $390,000

As-Needed Executive Search Consulting Services
Resolution approving Modification No. 1 to Professional Services Contract No. 50120 with Ralph Andersen & Associates, in an amount not to exceed $260,000, and Modification No. 1 to Professional Services Contract No. 50128 with The Hawkins Company, in an amount not to exceed $390,000, for As-Needed Executive Search Consulting Services, for a total combined not-to-exceed Contract amount of $1,390,000, and to exercise the 2-year option to extend each Contract term through June 30, 2022.

I. NEW BUSINESS:

Discussion only. This is the “Public Comment” section of the calendar. Individuals may address the Commission on any topic within the jurisdiction of the Airport Commission for a period of up to two (2) minutes. Please fill out a “Request to Speak” form located on the table next to the speaker’s microphone and submit it to the Commission Secretary.

J. CORRESPONDENCE:

K. CLOSED SESSION:

There are no planned agenda items for a Closed Session for the current meeting.

In the event of any urgent matter requiring immediate action which has come to the attention of the Airport Commission after the agenda was issued and which is an item appropriately addressed in Closed Session, the Airport Commission may discuss and vote whether to conduct a Closed Session under Brown Act (California Government Code Sections 54954.2(b)(2) and 54954.5) and Sunshine Ordinance (San Francisco Administrative Code Section 67.11).

If the Airport Commission enters Closed Session under such circumstances, the Airport Commission will discuss and vote whether to disclose action taken or discussions held in Closed Session under the Brown Act (California Government Code Section 54957.1) and Sunshine Ordinance (San Francisco Administrative Code Section 67.12).

L. ADJOURNMENT: