SAN FRANCISCO
AIRPORT COMMISSION

CALENDAR

Tuesday, May 19, 2020
9:00 A.M.

Meeting held by teleconference pursuant to the Governor's Executive Order N-29-20 and the Twelfth Supplement to Mayoral Proclamation Declaring the Existence of a Local Emergency

WATCH
https://bit.ly/3b9v60S

LISTEN/PUBLIC COMMENT CALL-IN
USA Toll-Free 1-888-273-3658 | Access Code: 3107452

LONDON N. BREED, MAYOR

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LARRY MAZZOLA
President
ELEANOR JOHNS
Vice President
RICHARD J. GUGGENHIME
MALCOLM YEUNG

IVAR C. SATERO
Airport Director

C. CORINA MONZÓN
Commission Secretary

SAN FRANCISCO INTERNATIONAL AIRPORT
SAN FRANCISCO, CALIFORNIA 94128

During the Coronavirus Disease (COVID-19) emergency, the Airport Commission's regular meeting room, City Hall, Room 400, is closed. Commissioners and Airport staff will convene remotely. The public is encouraged to submit comments in advance of the meeting in one of three ways: (1) email AirportCommissionSecretary@flysfo.com, (2) record a message on the Airport's multilingual (English, Spanish, Chinese, and Filipino) public comment line (650) 821-5050 or (3) complete an Online Form. Comments submitted by 5 pm the Monday before the meeting will be included in the record.

Visit https://www.flysfo.com/about-sfo/airport-commission/addressing-the-commission or call (650) 821-5028 for more information on submitting public comments and remote access procedures to view and participate in real-time.
Remote Access Procedures

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Providing Public Comment – Instructions

1. **DIAL** the Toll-Free number listed above for the meeting.

2. Enter the **ACCESS CODE** listed above then **press #**.

3. **Press # again** to join the meeting as a participant.

4. When you hear that “you are connected to the meeting as a participant”:
   a) **STOP** and **LISTEN TO THE MEETING**
   b) Wait for Public Comment to be announced (either by item # or under New Business)

5. When the Commission Secretary calls for Public Comment, **dial ‘1’ then ‘0’** to be added to the speaker line.

6. When the system message says your line is unmuted, provide your comment after the tone [BEEP] – **THIS IS YOUR OPPORTUNITY TO PROVIDE YOUR PUBLIC COMMENT** *(this is not a question-and-answer period, this is your time to provide a statement)*.

7. You will have **2 minutes** to provide your comments.

8. Once your 2 minutes have ended, you will be moved out of the speaker line and back to listening as a participant in the meeting (unless you disconnect).

9. Participants who wish to speak on the other items on the agenda may stay on the meeting line and listen for the Commission Secretary’s next prompt for public comment.

**BEST PRACTICES**

- Call from a quiet location
- Speak slowly and clearly
- Turn down any televisions or radios around you
- Address the Commission as a whole, do not address individual Commissioners
A. CALL TO ORDER: .................................................................5
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ABOUT THE MEETING

each agenda action item and certain discussion items are supported by documents which may include written communications to members of the airport commission, staff reports, resolutions, and/or consultant reports. agenda documents may be obtained by calling the commission secretary’s office at 650-821-5028. any materials distributed to members of the airport commission within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection at the airport commission office at san francisco international airport, 5th floor, international terminal, g side during regular business hours.

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for items on the agenda, speakers will be called after the discussion by the commission but before the vote. each speaker is allowed one opportunity per calendar item to address the commission for a period of up to two (2) minutes. for items not on the agenda, but within the airport commission’s jurisdiction, speakers will be called under “new business,” the public comment portion of the calendar. again, speakers will be given up to two (2) minutes.

all cell phones, pagers or other similar sound-producing devices must be turned off during commission meetings; “silent mode” is prohibited as the device may interfere with the recording system. the chair may order the removal of any person responsible for the use of a cell phone, pager, or other similar electronic device.

DISABILITY ACCESS

the airport commission’s meeting room, room 400, fourth floor, city hall is wheelchair accessible. the closest accessible bart station is civic center, three blocks from city hall. accessible munl lines serving this location are #5 fulton and #49 city college lines and the metro stations at van ness and market and at civic center. for more information about munl accessible services, call 415-923-6142. there is accessible parking across the street from city hall at polk (dr. carlton b. goodlett place) and mcallister.

To request a sign language interpreter, reader, materials in alternative formats, or other accommodations for a disability please contact the commission secretary at 650-821-5042 or airportcommissionsecretary@flysfo.com at least two business days before a meeting. assisted listening devices are available upon request. see the commission secretary at the meeting for assistance. a driver’s license or other photo i.d. is required in order to check out the device.

in order to assist the city’s efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. please help the city accommodate these individuals.

LANGUAGE ACCESS

language assistance: to request an interpreter for a specific item during the meeting, please contact the commission secretary at (650) 821-5042, or airportcommissionsecretary@flysfo.com at least 48 hours in advance of the meeting. | asistencia con idiomas: para solicitar un intérprete para un punto específico durante la reunión, por favor llame por teléfono al secretario de la comisión al (650) 821-5042 o envíe un mensaje a airportcommissionsecretary@flysfo.com por lo menos 48 horas antes de la reunión. | 語言幫助如果對會議中某個項目希望獲得口譯人員協助，請至少在會議前48小時向委員會秘書提出請求。電話(650) 821-5042，或發送電郵至airportcommissionsecretary@flysfo.com。| 請透過電話 (650) 821-5042，或 email 至 airportcommissionsecretary@flysfo.com 與委員會秘書商請口譯服務。

In order to assist the City’s efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

government’s duty is to serve the public, reaching its decisions in full view of the public. commissions, boards, councils and city and county agencies exist to conduct the people’s business. this ordinance assures that deliberations are conducted before the people and that city operations are open to the people’s review.

for more information on your rights under the sunshine ordinance (chapter 67 of the san francisco administrative code), to receive a free copy of the ordinance, or to report a violation of the ordinance, contact the sunshine ordinance task force by telephone at 415-554-7724, by facsimile at 415-544-5163, or by e-mail at sotf@sfgov.org. the sunshine ordinance task force office is located in city hall, room 244, 1 dr. carlton b. goodlett place, san francisco, ca 94102-4689. copies of the ordinance can also be obtained from the san francisco public library and on the city’s website at http://www.sfgov.org/sunshine/.

 LOBBYIST ORDINANCE

individuals that influence or attempt to influence local policy or administrative action may be required by the san francisco lobbyist ordinance (san francisco campaign and government conduct code sections 2.100-2.160) to register and report lobbying activity. for more information about the lobbyist ordinance, please contact the ethics commission at 25 van ness avenue, suite 220, san francisco, ca 94102, phone 415-252-3100, fax 415-252-3113 and website: http://www.sfgov.org/ethics/.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PROCEDURES

ceqa appeal rights under chapter 31 of the san francisco administrative code. if the commission approves by an exemption or negative declaration an action identified as the approval action (as defined in s.f. administrative code chapter 31, as amended, board of supervisors ordinance number 161-13), then the ceqa decision prepared in support of that approval action is thereafter subject to appeal within the time frame specified in s.f. administrative code section 31.16. typically, an appeal must be filed within 30 calendar days of the approval action. for information on filing an appeal under chapter 31, contact the clerk of the board of supervisors at city hall, 1 dr. carlton b. goodlett place, room 244, san francisco, ca 94102, or call (415) 554-5184. if the department’s environmental review officer has deemed a project to be exempt from further environmental review, an exemption determination has been prepared and can be obtained on-line at http://sf-planning.org/index.aspx?page=3447. under ceqa, in a later court challenge, a litigant may be limited to raising only those issues previously raised at a hearing on the project or in written correspondence delivered to the board of supervisors, planning commission, planning department or other city board, commission or department at, or prior to, such hearing, or as part of the appeal hearing process on the ceqa decision.
AIRPORT COMMISSION CALENDAR
Tuesday, May 19, 2020

ORDER OF BUSINESS

A. CALL TO ORDER:

B. ROLL CALL:


D. DIRECTOR’S REPORT (Discussion Only):

- Novel Coronavirus (COVID-19) Update
- Report on other recent San Francisco International Airport activities, events, and announcements

E. ITEMS INITIATED BY COMMISSIONERS (Discussion Only):

F. ACTION ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE:

1. Approval of Phase C6 to Contract No. 10072.66, Design-Build Services for the Courtyard 3 Connector Project
   Hensel Phelps Construction Company
   $33,610,560

   Resolution approving Phase C6 to Contract No. 10072.66, Design-Build Services for the Courtyard 3 Connector Project, with Hensel Phelps Construction Company, to increase the Contract amount by $33,610,560 for a new Contract amount not to exceed $185,335,663, and a corresponding increase in the contingency amount.

2. Determination to Proceed with the 12kV Cable Replacement and Upgrade Project and Authorization to Advertise for Bids for Contract No. 8607.61, Construction Services

   Resolution determining to proceed with the 12kV Cable Replacement and Upgrade Project and authorizing the Director to advertise for bids for Contract No. 8607.61, Construction Services for the 12kV Cable Replacement and Upgrade Project.

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3. **Determination to Proceed with the Underground Utilities Improvement Industrial Waste System Phase II Project and Authorization to Advertise for Bids for Contract No. 8589B.61, Construction Services**

Resolution determining to proceed with the Underground Utilities Improvement Industrial Waste System Phase II Project and authorizing the Director to advertise for bids for Contract No. 8589B.61, Construction Services for the Underground Utilities Improvement Industrial Waste System Phase II Project.

4. **Authorization to Issue a Request for Qualifications/Request for Proposals for Contract No. 11442.66, Design-Build Services for the Airport Security Infrastructure Program Phase 2 – CCTV Improvements Project**

Resolution authorizing the Director to issue a Request for Qualifications/Request for Proposals for Contract No. 11442.66, Design-Build Services for the Airport Security Infrastructure Program Phase 2 – CCTV Improvements Project.

5. **Award of Professional Services Contract No. 50237.01, Investment Advisory Services**

PFM Asset Management LLC  
$4,000,000

Resolution awarding Professional Services Contract No. 50237.01, Investment Advisory Services, to PFM Asset Management LLC for an amount not to exceed $4,000,000 for a term of five years, with one 2-year option to extend.

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**G. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS:**

Action Items. All matters listed under the Consent Calendar are considered to be routine in nature and will be considered and acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or the public so requests, in which event the matter will be discussed before a vote is taken.

6. **Award of Contract No. 11430.61, Construction Services for the Boarding Area ‘G’ Apron Improvements Project**

Minerva Construction, Inc.  
$1,083,000

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Resolution awarding Contract No. 11430.61, Construction Services for the Boarding Area ‘G’ Apron Improvements Project, to Minerva Construction, Inc., in the amount of $1,083,000 with a Contract duration of 100 consecutive calendar days, and with a corresponding amount in contingency authorization.

7. **Approval of Modification No. 7 to Professional Services Contract No. 8768.41, Project Management Support Services for the Airport Hotel Program**
   **PGH Wong-MCK JV**

Resolution approving Modification No. 7 to Professional Services Contract No. 8768.41, Project Management Support Services for the Airport Hotel Program, with PGH Wong-MCK JV, a joint venture between PGH Wong Engineering, Inc. and MCK Americas, Inc., to extend the Contract for services through December 31, 2020 with no change to the Contract amount.

8. **Approval of Modification No. 1 to Grant Agreement**
   **United Service Organizations, Inc.**
   **$55,000**

Resolution approving Modification No. 1 to Grant Agreement with the United Service Organizations, Inc., to extend the term by one year and increase the Grant amount by $55,000, for a new total not-to-exceed Grant amount of $220,000.

**H. NEW BUSINESS:**

Discussion only. This is the “Public Comment” section of the calendar. Individuals may address the Commission on any topic within the jurisdiction of the Airport Commission for a period of up to two (2) minutes. Please fill out a “Request to Speak” form located on the table next to the speaker's microphone and submit it to the Commission Secretary.

**I. CORRESPONDENCE:**
J. CLOSED SESSION:

There are no planned agenda items for a Closed Session for the current meeting.

In the event of any urgent matter requiring immediate action which has come to the attention of the Airport Commission after the agenda was issued and which is an item appropriately addressed in Closed Session, the Airport Commission may discuss and vote whether to conduct a Closed Session under Brown Act (California Government Code Sections 54954.2(b)(2) and 54954.5) and Sunshine Ordinance (San Francisco Administrative Code Section 67.11).

If the Airport Commission enters Closed Session under such circumstances, the Airport Commission will discuss and vote whether to disclose action taken or discussions held in Closed Session under the Brown Act (California Government Code Section 54957.1) and Sunshine Ordinance (San Francisco Administrative Code Section 67.12).

K. ADJOURNMENT: