SAN FRANCISCO
AIRPORT COMMISSION

CALENDAR

Tuesday, April 7, 2020

9:00 A.M.

Meeting Held by Teleconference Pursuant to the Governor’s Executive Order N-29-20 and the Fifth Supplement to Mayoral Proclamation Declaring the Existence of a Local Emergency

LONDON N. BREED, MAYOR

COMMISSIONERS
LARRY MAZZOLA
President
ELEANOR JOHNS
Vice President
RICHARD J. GUGGENHIME
MALCOLM YEUNG

IVAR C. SATERO
Airport Director

C. CORINA MONZÓN
Commission Secretary

SAN FRANCISCO INTERNATIONAL AIRPORT
SAN FRANCISCO, CALIFORNIA 94128

During the Coronavirus Disease (COVID-19) emergency, the Airport Commission’s regular meeting room, City Hall, Room 400, is closed. Commissioners and Airport staff will convene remotely. The public is encouraged to submit comments in advance of the meeting in one of three ways: (1) email AirportCommissionSecretary@flysfo.com, (2) record a message on the Airport’s dedicated public comment line (650) 821-5050 or (3) complete an Online Form. Comments submitted by 5 pm the Monday before the meeting will be included in the record.

Visit https://www.flysfo.com/about-sfo/airport-commission/addressing-the-commission or call (650) 821-5028 for more information on submitting public comments and remote access procedures to view and participate in real time.
ORDER OF BUSINESS

A. CALL TO ORDER:.................................................................................................. 4
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ABOUT THE MEETING
Each agenda action item and certain discussion items are supported by documents which may include written communications to members of the Airport Commission, staff reports, resolutions, and/or consultant reports. Agenda documents may be obtained by calling the Commission Secretary’s Office at 650-821-5028.

Any materials distributed to members of the Airport Commission within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection at the Airport Commission Office at San Francisco International Airport, 5th Floor, International Terminal, G side during regular business hours.

The public is encouraged to submit comments in advance of the meeting in one of three ways: (1) email AirportCommissionSecretary@flysfo.com, (2) record a message on the Airport’s dedicated public comment line (650) 821-5050 or (3) complete an Online Form. Comments submitted by 5 pm the Monday before the meeting will be included in the record.

For items on the agenda, speakers will be called after the discussion by the Commission but before the vote. Each speaker is allowed one opportunity per calendar item to address the Commission for a period of up to two (2) minutes. For items not on the agenda, but within the Airport Commission’s jurisdiction, speakers will be called under “New Business,” the public comment portion of the calendar. Again, speakers will be given up to two (2) minutes.

All cell phones, pagers or other similar sound-producing devices must be turned off during Commission meetings; “silent mode” is prohibited as the device may interfere with the recording system. The Chair may order the removal of any person responsible for the use of a cell phone, pager, or other similar electronic device.

DISABILITY ACCESS
The Airport Commission’s meeting room, Room 400, Fourth Floor, City Hall is wheelchair accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are #5 Fulton, #21 Hayes, #42 Downtown Loop, #47 Van Ness and #49 City College lines and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call 415-923-6142. There is accessible parking across the street from City Hall at Polk (Dr. Carlton B. Goodlett Place) and McAllister.

For American Sign Language interpreters or use of a reader during a meeting, please contact the Commission Secretary at 650-821-5028.

If the Airport Commission determines that a person is interfering with the operation of the meeting, a driver's license or other photo I.D. is required in order to check out the device. Large print copies of the agenda can be made available by contacting the Commission Secretary's Office at least two business days in advance of need.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE
Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and City and County agencies exist to conduct the people’s business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people’s review.

For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code), to receive a free copy of the Ordinance, or to report a violation of the Ordinance, contact the Sunshine Ordinance Task Force by telephone at 415-554-7724, by facsimile at 415-544-5163, or by e-mail at SOTF@sfgov.org. The Sunshine Ordinance Task Force Office is located in City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4689. Copies of the Ordinance can also be obtained from the San Francisco Public Library and on the City’s website at http://www.sfgov.org/sunshine/.

LOBBYIST ORDINANCE
Individuals that influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Government Conduct Code Sections 2.100-2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, phone 415-252-3100, FAX 415-252-3113 and website: http://www.sfgov.org/ethics/.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PROCEDURES
CEQA Appeal Rights under Chapter 31 of the San Francisco Administrative Code. If the Commission approves by an exemption or negative declaration an action identified as the Approval Action (as defined in S.F. Administrative Code Chapter 31, as amended, Board of Supervisors Ordinance Number 161-13), then the CEQA decision prepared in support of that Approval Action is thereafter subject to appeal within the time frame specified in S.F. Administrative Code Section 31.16. Typically, an appeal must be filed within 30 calendar days of the Approval Action. For information on filing an appeal under Chapter 31, contact the Clerk of the Board of Supervisors at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102, or call (415) 554-5184. If the Department’s Environmental Review Officer has deemed a project to be exempt from further environmental review, an exemption determination has been prepared and can be obtained on-line at http://sf-planning.org/index.aspx?page=3447. Under CEQA, in a later court challenge, a litigant may be limited to raising only those issues previously raised at a hearing on the project or in written correspondence delivered to the Board of Supervisors, Planning Commission, Planning Department or other City board, commission or department at, or prior to, such hearing, or as part of the appeal hearing process on the CEQA decision.
ORDER OF BUSINESS

A. CALL TO ORDER:

B. ROLL CALL:

C. ADOPTION OF MINUTES: Regular meeting of March 17, 2020.

D. DIRECTOR’S REPORT (Discussion Only):
   - Novel Coronavirus (COVID-19) Update
   - Report on other recent San Francisco International Airport activities, events, and announcements

E. ITEMS INITIATED BY COMMISSIONERS (Discussion Only):

F. ACTION ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE:

1. **Designation of an Additional Amount up to $420,752,400 of Passenger Facility Charge Funds as Revenues in Fiscal Year 2019/2020 and Authorization to Apply Such Amount to Debt Service and Airline Rates and Charges, as Needed**

   Resolution designating an additional amount up to $420,752,400 of Passenger Facility Charge Funds as revenues in Fiscal Year 2019/2020 and authorizing such amount to be applied to debt service and airlines rates and charges, as needed.

2. **Authorization to Execute a New Letter of Credit and Reimbursement Agreement or an Amendment to the Existing Letter of Credit and Reimbursement Agreement to Continue Letter of Credit Support for up to $200 Million Principal Amount of Commercial Paper Notes, and Approval of Certain Related Actions**
Resolution authorizing the execution of a new Letter of Credit and Reimbursement Agreement or an Amendment to the existing Letter of Credit and Reimbursement Agreement to continue Letter of Credit support for up to $200 million principal amount of the Airport Commission’s subordinate Commercial Paper Notes and approving other actions in connection with the Commercial Paper Program.

3. **Authorization to Amend Letter of Credit and Reimbursement Agreement with Bank of America, N.A. to Extend the Letter of Credit Supporting $134,680,000 Second Series Variable Rate Revenue Refunding Bonds, Series 2010A, for a Term of Up to Three Years**

Resolution authorizing the execution of an amendment to the Letter of Credit and Reimbursement Agreement with Bank of America, N.A., to extend the Letter of Credit supporting $134,680,000 Second Series Variable Rate Revenue Refunding Bonds, Series 2010A, for an additional term of up to three years, and approving certain related actions.

G. **CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS:**

Action Items. All matters listed under the Consent Calendar are considered to be routine in nature and will be considered and acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or the public so requests, in which event the matter will be discussed before a vote is taken.

H. **NEW BUSINESS:**

Discussion only. This is the “Public Comment” section of the calendar. Individuals may address the Commission on any topic within the jurisdiction of the Airport Commission for a period of up to two (2) minutes. Please fill out a “Request to Speak” form located on the table next to the speaker’s microphone and submit it to the Commission Secretary.

I. **CORRESPONDENCE:**

J. **CLOSED SESSION:**

There are no planned agenda items for a Closed Session for the current meeting.
In the event of any urgent matter requiring immediate action which has come to the attention of the Airport Commission after the agenda was issued and which is an item appropriately addressed in Closed Session, the Airport Commission may discuss and vote whether to conduct a Closed Session under Brown Act (California Government Code Sections 54954.2(b)(2) and 54954.5) and Sunshine Ordinance (San Francisco Administrative Code Section 67.11).

If the Airport Commission enters Closed Session under such circumstances, the Airport Commission will discuss and vote whether to disclose action taken or discussions held in Closed Session under the Brown Act (California Government Code Section 54957.1) and Sunshine Ordinance (San Francisco Administrative Code Section 67.12).

K. ADJOURNMENT: