

# SAN FRANCISCO AIRPORT COMMISSION



## CALENDAR

Tuesday, March 19, 2019

9:00 A.M.

Room 400 - City Hall  
#1 Dr. Carlton B. Goodlett Place  
(400 Van Ness Avenue)  
City and County of San Francisco

LONDON N. BREED, MAYOR

COMMISSIONERS  
LARRY MAZZOLA  
President

LINDA S. CRAYTON  
Vice President

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Airport Director

C. CORINA MONZÓN  
Commission Secretary

SAN FRANCISCO INTERNATIONAL AIRPORT  
SAN FRANCISCO, CALIFORNIA 94128

**AIRPORT COMMISSION CALENDAR**  
**Tuesday, March 19, 2019**

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## ABOUT THE MEETING

Each agenda action item and certain discussion items are supported by documents which may include written communications to members of the Airport Commission, staff reports, resolutions, and/or consultant reports. Agenda documents may be obtained by calling the Commission Secretary at 650-821-5042 or visiting <https://www.flysfo.com/about-sfo/airport-commission/agendas-minutes-recordings>. The Commission Secretary has a limited number of copies at the Commission meeting. If a copy is unavailable at the meeting, the requested document(s) will be mailed, emailed, or faxed the same day.

Any materials distributed to members of the Airport Commission within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection at the Airport Commission Office at San Francisco International Airport, 5<sup>th</sup> Floor, International Terminal, G side during regular business hours.

Members of the public who wish to address the Commission are asked to fill out a "Request to Speak" form, located next to the speaker's microphone. Please submit the form to the Commission Secretary. For items on the agenda, speakers will be called after the discussion by the Commission but before the vote. Each speaker is allowed one opportunity per calendar item to address the Commission for a period of up to two (2) minutes. For items not on the agenda, but within the Airport Commission's jurisdiction, speakers will be called under "New Business," the public comment portion of the calendar. Again, speakers will be given up to two (2) minutes.

All cell phones, pagers or other similar sound-producing devices must be turned off during Commission meetings; "silent mode" is prohibited as the device may interfere with the recording system. The Chair may order the removal of any person responsible for the use of a cell phone, pager, or other similar electronic device.

## DISABILITY ACCESS

The Airport Commission's meeting room, Room 400, Fourth Floor, City Hall is wheelchair accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are #5 Fulton, #21 Hayes, #42 Downtown Loop, #47 Van Ness and #49 City College lines and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call 415-923-6142. There is accessible parking across the street from City Hall at Polk (Dr. Carlton B. Goodlett Place) and McAllister.

For American Sign Language interpreters or use of a reader during a meeting, please contact the Commission Secretary at 650-821-5042 at least two business days before a meeting. Assisted listening devices are available upon request. See the Commission Secretary at the meeting for assistance. A driver's license or other photo I.D. is required in order to check out the device. Large print copies of the agenda can be made available by contacting the Commission Secretary's Office at least two business days in advance of need.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

## KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and City and County agencies exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code), to receive a free copy of the Ordinance, or to report a violation of the Ordinance, contact the Sunshine Ordinance Task Force by telephone at 415-554-7724, by facsimile at 415-544-5163, or by e-mail at [SOTF@sfgov.org](mailto:SOTF@sfgov.org). The Sunshine Ordinance Task Force Office is located in City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4689. Copies of the Ordinance can also be obtained from the San Francisco Public Library and on the City's website at <http://www.sfgov.org/sunshine/>.

## LOBBYIST ORDINANCE

Individuals that influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Government Conduct Code Sections 2.100-2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, phone 415-252-3100, FAX 415-252-3113 and website: <http://www.sfgov.org/ethics/>.

## CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PROCEDURES

CEQA Appeal Rights under Chapter 31 of the San Francisco Administrative Code. If the Commission approves by an exemption or negative declaration an action identified as the Approval Action (as defined in S.F. Administrative Code Chapter 31, as amended, Board of Supervisors Ordinance Number 161-13), then the CEQA decision prepared in support of that Approval Action is thereafter subject to appeal within the time frame specified in S.F. Administrative Code Section 31.16. Typically, an appeal must be filed within 30 calendar days of the Approval Action. For information on filing an appeal under Chapter 31, contact the Clerk of the Board of Supervisors at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102, or call (415) 554-5184. If the Department's Environmental Review Officer has deemed a project to be exempt from further environmental review, an exemption determination has been prepared and can be obtained on-line at <http://sf-planning.org/index.aspx?page=3447>. Under CEQA, in a later court challenge, a litigant may be limited to raising only those issues previously raised at a hearing on the project or in written correspondence delivered to the Board of Supervisors, Planning Commission, Planning Department or other City board, commission or department at, or prior to, such hearing, or as part of the appeal hearing process on the CEQA decision.

**AIRPORT COMMISSION CALENDAR**  
**Tuesday, March 19, 2019**

**ORDER OF BUSINESS**

A. CALL TO ORDER:

B. ROLL CALL:

C. ADOPTION OF MINUTES: Regular meeting of March 5, 2019.

D. SPECIAL ITEMS:

1. **Retirement Resolution for Ms. Felicia Bragg**

Resolution to thank Ms. Felicia Bragg for 28 years of service to the City and County of San Francisco, of which 23 years were spent in the service of the San Francisco International Airport, and to offer best wishes for a long and fruitful retirement.

E. ITEMS INITIATED BY COMMISSIONERS:

F. ACTION ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE:

2. **Modification No. 1 to Contract No. 50106 with the Jones Payne Group, Inc. for Noise Insulation Consulting Services to Exercise the First 1-Year Option and Increase the Contract Amount by \$6,350,000**

Resolution approving Modification No. 1 to Contract No. 50106 with the Jones Payne Group, Inc. for noise insulation consulting services to exercise the first of two 1-year options; and increase the not-to-exceed amount of the contract from \$950,000 to \$7,300,000. Federal Aviation Administration grants are expected to fund approximately \$4,700,000 of the \$7,300,000 total contract amount.

3. **Award of the Terminal 2 Specialty Lease No. 2 to MRG San Francisco, LLC**

Resolution awarding the Terminal 2 Specialty Retail Lease No. 2 to MRG San Francisco, LLC; and directing the Commission Secretary to request approval of the lease from the Board of Supervisors.

4. **Award of the Terminal 3 Boarding Area F Cafe Lease, a Small Business Enterprise Set-Aside, to Rylo Management, LLC**

Resolution awarding the Terminal 3 Boarding Area F Cafe Lease, a Small Business Enterprise set-aside, to Rylo Management, LLC; and directing the Commission Secretary to request approval of the lease from the Board of Supervisors.

5. **Award of the Shoeshine Service Lease to SFO Shoeshine, LLC**

Resolution awarding the Shoeshine Service Lease to SFO Shoeshine, LLC.

6. **Authorization to Call for Bids for Contract No. 11440.61, Construction Services for the Runway 28L Reconstruction Project**

Resolution approving the scope, budget, and schedule for Contract No. 11440.61, Construction Services for the Runway 28L Reconstruction Project, and authorizing the Director to call for bids.

This proposed action is the approval action for purposes of California Environmental Quality Act, as defined by Section 31.04(h) of the San Francisco Administrative Code.

7. **Approval of Phase C1 to Contract No. 10072.66 Design-Build Services for the Courtyard 3 Connector Project  
Hensel Phelps Construction Company  
\$15,165,120**

Resolution approving Phase C1 to Contract No. 10072.66, Design-Build Services for the Courtyard 3 Connector Project, with Hensel Phelps Construction Company, to increase the contract capacity by \$15,165,120 for a new contract capacity amount of \$65,165,120 and to extend the contract duration to 1,215 consecutive calendar days, revise the scope, and increase the contingency amount to \$4,887,384.

8. **Approval of Phase C1 to Contract No. 11118.76 Design-Build Services for the International Terminal Building (ITB) Phase 1 Project**  
**Clark Construction Group – California LP**  
**\$5,072,281**

Resolution approving Phase C1 to Contract No. 11118.76, Design-Build Services for the International Terminal Building (ITB) Phase 1 Project, with Clark Construction Group – California LP, to increase the contract capacity by \$5,072,281 for a total contract capacity amount of \$32,577,808, with no change to the contract duration.

9. **Determination to Proceed with the Electric Shuttle Buses and Electric Vehicle Chargers Installation Project and Authorization to Call for Bids for Contract No. 11295.61, Construction Services for the Electric Shuttle Buses and Electric Vehicle Chargers Installation Project**

Resolution determining to proceed with the Electric Shuttle Buses and Electric Vehicle Chargers Installation Project; approving the scope, budget, and schedule for Contract No. 11295.61, Construction Services for the Electric Shuttle Buses and Electric Vehicle Chargers Installation Project; and authorizing the Director to call for bids.

This proposed action is the approval action for purposes of CEQA, as defined by Section 31.04(h) of the San Francisco Administrative Code.

**G. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS:**

Action Items. All matters listed under the Consent Calendar are considered to be routine in nature and will be considered and acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or the public so requests, in which event the matter will be discussed before a vote is taken.

10. **Award of Contract No. 9266 to TransCore, LP for Ground Transportation Management System Software and Equipment Maintenance**  
**\$2,683,210**

Resolution awarding Contract No. 9266 to TransCore, LP for Ground Transportation Management System Software and Equipment Maintenance in

an amount not to exceed \$2,683,210 for a term of five years.

11. **Award of Professional Services Contract No. 50091.01 for Fixed Assets Review Services**

**Kevin W. Harper CPA & Associates**

**\$210,000**

Resolution awarding Professional Services Contract No. 50091.01 for fixed assets review services to Kevin W. Harper CPA & Associates, in an amount not to exceed \$210,000, for a period of two years.

12. **Approval of Phase C5 to Contract No. 9322.66 Design-Build Services for the Renovation of Cargo Buildings 900 and 944 Project XL Construction**

Resolution approving Phase C5 to Contract No. 9322.66, Design-Build Services for the Renovation of Cargo Building 900 and 944 Project, with XL Construction, to extend the total contract duration to 732 consecutive calendar days.

13. **Authorization to Accept Proposals for the Automated Equipment Rental Lease**

Resolution approving the revised lease specifications, and authorizing Staff to accept proposals for the Automated Equipment Rental lease.

14. **Authorization to Issue Request for Qualifications No. 50210 for Airport Financial Management Consulting Services**

Resolution authorizing the issuance of Request for Qualifications No. 50210 to establish pools of consultants to provide Airport Financial Management Consulting Services.

15. **Correction of the Term for the Terminal 1 Retail Concession Lease No. 3 – Specialty Retail with Emporio Rulli, Inc., as Adopted by Commission Resolution 18-0395**

Resolution correcting the term for the Terminal 1 Retail Concession Lease No. 3 with Emporio Rulli, Inc. previously awarded by the Commission through Resolution No. 18-0395.

**H. NEW BUSINESS:**

Discussion only. This is the "Public Comment" section of the calendar. Individuals may address the Commission on any topic within the jurisdiction of the Airport Commission for a period of up to two (2) minutes. Please fill out a "Request to Speak" form located on the table next to the speaker's microphone and submit it to the Commission Secretary.

**I. CORRESPONDENCE:**

**J. CLOSED SESSION:**

There are no planned agenda items for a Closed Session for the current meeting.

In the event of any urgent matter requiring immediate action which has come to the attention of the Airport Commission after the agenda was issued and which is an item appropriately addressed in Closed Session, the Airport Commission may discuss and vote whether to conduct a Closed Session under Brown Act (California Government Code Sections 54954.2(b)(2) and 54954.5) and Sunshine Ordinance (San Francisco Administrative Code Section 67.11).

If the Airport Commission enters Closed Session under such circumstances, the Airport Commission will discuss and vote whether to disclose action taken or discussions held in Closed Session under the Brown Act (California Government Code Section 54957.1) and Sunshine Ordinance (San Francisco Administrative Code Section 67.12).

**K. ADJOURNMENT:**