

# **SAN FRANCISCO AIRPORT COMMISSION**



## **CALENDAR**

**Tuesday, January 14, 2020  
Special Meeting**

**9:00 A.M.**

**Room 400 - City Hall  
#1 Dr. Carlton B. Goodlett Place  
(400 Van Ness Avenue)  
City and County of San Francisco**

**LONDON N. BREED, MAYOR**

**COMMISSIONERS  
LARRY MAZZOLA  
President**

**LINDA S. CRAYTON  
Vice President**

**ELEANOR JOHNS  
RICHARD J. GUGGENHIME  
MALCOLM YEUNG**

**IVAR C. SATERO  
Airport Director**

**C. CORINA MONZÓN  
Commission Secretary**

**SAN FRANCISCO INTERNATIONAL AIRPORT  
SAN FRANCISCO, CALIFORNIA 94128**

**AIRPORT COMMISSION CALENDAR**  
**Tuesday, January 14, 2020**  
**Special Meeting**

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## **ABOUT THE MEETING**

Each agenda action item and certain discussion items are supported by documents which may include written communications to members of the Airport Commission, staff reports, resolutions, and/or consultant reports. Agenda documents may be obtained by calling the Commission Secretary at 650-821-5042 or visiting <https://www.flysfo.com/about-sfo/airport-commission/agendas-minutes-recordings>. The Commission Secretary has a limited number of copies at the Commission meeting. If a copy is unavailable at the meeting, the requested document(s) will be mailed, emailed, or faxed the same day.

Any materials distributed to members of the Airport Commission within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection at the Airport Commission Office at San Francisco International Airport, 5<sup>th</sup> Floor, International Terminal, G side during regular business hours.

Members of the public who wish to address the Commission are asked to fill out a "Request to Speak" form, located next to the speaker's microphone. Please submit the form to the Commission Secretary. For items on the agenda, speakers will be called after the discussion by the Commission but before the vote. Each speaker is allowed one opportunity per calendar item to address the Commission for a period of up to two (2) minutes. For items not on the agenda, but within the Airport Commission's jurisdiction, speakers will be called under "New Business," the public comment portion of the calendar. Again, speakers will be given up to two (2) minutes.

All cell phones, pagers or other similar sound-producing devices must be turned off during Commission meetings; "silent mode" is prohibited as the device may interfere with the recording system. The Chair may order the removal of any person responsible for the use of a cell phone, pager, or other similar electronic device.

## **DISABILITY ACCESS**

The Airport Commission's meeting room, Room 400, Fourth Floor, City Hall is wheelchair accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are #5 Fulton, #21 Hayes, #42 Downtown Loop, #47 Van Ness and #49 City College lines and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call 415-923-6142. There is accessible parking across the street from City Hall at Polk (Dr. Carlton B. Goodlett Place) and McAllister.

For American Sign Language interpreters or use of a reader during a meeting, please contact the Commission Secretary at 650-821-5042 at least two business days before a meeting. Assisted listening devices are available upon request. See the Commission Secretary at the meeting for assistance. A driver's license or other photo I.D. is required in order to check out the device. Large print copies of the agenda can be made available by contacting the Commission Secretary's Office at least two business days in advance of need.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

## **KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and City and County agencies exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code), to receive a free copy of the Ordinance, or to report a violation of the Ordinance, contact the Sunshine Ordinance Task Force by telephone at 415-554-7724, by facsimile at 415-544-5163, or by e-mail at [SOTF@sfgov.org](mailto:SOTF@sfgov.org). The Sunshine Ordinance Task Force Office is located in City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4689. Copies of the Ordinance can also be obtained from the San Francisco Public Library and on the City's website at <http://www.sfgov.org/sunshine/>.

## **LOBBYIST ORDINANCE**

Individuals that influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Government Conduct Code Sections 2.100-2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, phone 415-252-3100, FAX 415-252-3113 and website: <http://www.sfgov.org/ethics/>.

## **CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PROCEDURES**

CEQA Appeal Rights under Chapter 31 of the San Francisco Administrative Code. If the Commission approves by an exemption or negative declaration an action identified as the Approval Action (as defined in S.F. Administrative Code Chapter 31, as amended, Board of Supervisors Ordinance Number 161-13), then the CEQA decision prepared in support of that Approval Action is thereafter subject to appeal within the time frame specified in S.F. Administrative Code Section 31.16. Typically, an appeal must be filed within 30 calendar days of the Approval Action. For information on filing an appeal under Chapter 31, contact the Clerk of the Board of Supervisors at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102, or call (415) 554-5184. If the Department's Environmental Review Officer has deemed a project to be exempt from further environmental review, an exemption determination has been prepared and can be obtained on-line at <http://sf-planning.org/index.aspx?page=3447>. Under CEQA, in a later court challenge, a litigant may be limited to raising only those issues previously raised at a hearing on the project or in written correspondence delivered to the Board of Supervisors, Planning Commission, Planning Department or other City board, commission or department at, or prior to, such hearing, or as part of the appeal hearing process on the CEQA decision.

**AIRPORT COMMISSION CALENDAR**  
**Tuesday, January 14, 2020**  
**Special Meeting**

**ORDER OF BUSINESS**

**A. CALL TO ORDER:**

**B. ROLL CALL:**

**C. ADOPTION OF MINUTES:** Regular meeting of December 17, 2019.

**D. DIRECTOR'S REPORT (Discussion Only):**

- Year End Audit Results
- Electric Shuttle Buses and Electric Vehicle Charger Installation Update
- Drone Detection Proof of Concept Testing
- Report on other recent San Francisco International Airport activities, events, and announcements

**E. ITEMS INITIATED BY COMMISSIONERS (Discussion Only):**

**F. ACTION ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE:**

1. **Approval of Phase D2 to Contract No. 10010.66, Design-Build Services for the New Boarding Area B Project Austin Webcor Joint Venture \$7,500,000**

Resolution approving Phase D2 to Contract No.10010.66, Design-Build Services for the New Boarding Area B Project, with Austin Webcor Joint Venture, a joint venture of Austin Industries, Inc. and Webcor Constructors, Inc., to increase the Contract capacity by \$7,500,000, for a new not-to-exceed Contract amount of \$819,900,000; to revise the scope of work with no change to the Contract duration; and to increase the total contingency amount to \$19,827,000.

2. **Approval of Modification No. 1 to the Five Master As-Needed Agreements for Construction Services**  
**Contract No. 11227.51 Galliera, Inc., dba Trico Construction**  
**Contract No. 11227.52 Pilot Construction Management, Inc.**  
**Contract No. 11227.53 Schembri Construction Co., Inc.**  
**Contract No. 11227.54 Rubecon General Contracting, Inc., dba Rubecon Builders, Inc.**  
**Contract No. 11227.55 Azul Works, Inc.**  
**Increase Each Contract Amount by \$1,500,000**

Resolutions approving Modification No. 1 to each of the five Master As-Needed Agreements for Construction Services - Contract No. 11227.51, Galliera, Inc., dba Trico Construction; Contract No. 11227.52, Pilot Construction Management, Inc.; Contract No. 11227.53, Schembri Construction Co., Inc.; Contract No. 11227.54, Rubecon General Contracting, Inc., dba Rubecon Builders, Inc.; and Contract No. 11227.55, Azul Works, Inc., to increase each Contract amount by \$1,500,000 for a new Contract amount not to exceed \$4,500,000 and to extend each Contract duration for a new Contract duration of five years.

3. **Authorization to Accept and Expend California Air Resources Board Grant Funds for the Electrical Ground Service Equipment Infrastructure and Charging Stations Project**  
**\$2,900,000**

Resolution authorizing the acceptance and expenditure of California Air Resources Board grant funds for the Electrical Ground Service Equipment Infrastructure and Charging Stations Project in an amount up to \$2,900,000, plus additional amounts up to 15% of the original grant amount that may be offered.

**G. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS:**

Action Items. All matters listed under the Consent Calendar are considered to be routine in nature and will be considered and acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or the public so requests, in which event the matter will be discussed before a vote is taken.

4. **Authorization of Cooperative Agreement for the Use of FasTrak® as a Payment Option for Public Parking Fees in the Garages at San Francisco International Airport**  
**Bay Area Toll Authority**  
**\$1,360,000**

Resolution authorizing the Airport to enter into a new Cooperative Agreement with Bay Area Toll Authority for the use of FasTrak® as a payment option in the garages at San Francisco International Airport, in an amount not to exceed \$1,360,000 for a term of five years with a three-year option to extend.

5. **Approval of Modification No. 2 to Professional Services Contract No. 50122, Licensing, Maintenance and Support of the Safe Identity Management Software**  
**HID Global Safe, Inc.**  
**\$1,035,274**

Resolution approving Modification No. 2 to Professional Services Contract No. 50122 for Licensing, Maintenance and Support of the Safe Identity Management Software with HID Global Safe Inc., formerly Quantum Secure, Inc., to extend the Contract duration by two years for services through February 9, 2022, and to increase the Contract amount by \$1,035,274, for a new not-to-exceed amount of \$2,700,000.

6. **Approval of Modification No. 2 to Application-Based Commercial Ground Transportation License and Services Agreement No. 50037**  
**Airport Research and Development Foundation (ARDF)**  
**\$144,000**

Resolution approving Modification No. 2 to Application-Based Commercial Ground Transportation License and Services Agreement No. 50037 with Airport Research and Development Foundation to extend the service term by three years for the period of March 13, 2020 through March 12, 2023, and to modify the agreement to reduce the cap of the City's Administrative Services Fee to \$144,000 annually.

7. **Approval of Modification No. 1 to Professional Services Contract No. 50165 for Airport Guest Surveys, Research, and Fieldwork Services**  
**Corey, Canapary & Galanis**  
**\$18,024**

Resolution approving Modification No. 1 to Professional Services Contract No. 50165, Airport Guest Surveys, Research, and Fieldwork Services with Corey, Canary & Galanis, to update the scope of services and calculation of charges, and to increase the Contract amount by \$18,024 for a new not-to-exceed Contract amount of \$683,422.

**8. Award of Contract No. 50208 for Licensing, Maintenance and Support of the Autocase Software  
Impact Infrastructure Inc.  
\$120,000**

Resolution awarding Contract No. 50208 to Impact Infrastructure Inc., a sole source, for licensing, maintenance, and support of the Autocase Software, in an amount not to exceed \$120,000 for a term of two years, with one 2-year option to extend.

**9. Approval of Modification No. 1 to Professional Services Contract No. 11163.41, Energy Benchmarking Support Services  
Arup North America, Ltd.  
\$85,092**

Resolution approving Modification No. 1 to Professional Services Contract No. 11163.41, Energy Benchmarking Support Services, with Arup North America, Ltd., to increase the Contract amount by \$85,092 for a new Contract amount not to exceed \$585,011 and to extend the Contract for services through June 30, 2020.

**H. NEW BUSINESS:**

Discussion only. This is the "Public Comment" section of the calendar. Individuals may address the Commission on any topic within the jurisdiction of the Airport Commission for a period of up to two (2) minutes. Please fill out a "Request to Speak" form located on the table next to the speaker's microphone and submit it to the Commission Secretary.

**I. CORRESPONDENCE:**

**J. CLOSED SESSION:**

There are no planned agenda items for a Closed Session for the current meeting.

In the event of any urgent matter requiring immediate action which has come to the attention of the Airport Commission after the agenda was issued and which is an item appropriately addressed in Closed Session, the Airport Commission may discuss and vote whether to conduct a Closed Session under Brown Act (California Government Code Sections 54954.2(b)(2) and 54954.5) and Sunshine Ordinance (San Francisco Administrative Code Section 67.11).

If the Airport Commission enters Closed Session under such circumstances, the Airport Commission will discuss and vote whether to disclose action taken or discussions held in Closed Session under the Brown Act (California Government Code Section 54957.1) and Sunshine Ordinance (San Francisco Administrative Code Section 67.12).

**K. ADJOURNMENT:**