

SAN FRANCISCO AIRPORT COMMISSION



CALENDAR

Tuesday, September 10, 2019

9:00 A.M.

Room 400 - City Hall
#1 Dr. Carlton B. Goodlett Place
(400 Van Ness Avenue)
City and County of San Francisco

LONDON N. BREED, MAYOR

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Commission Secretary

SAN FRANCISCO INTERNATIONAL AIRPORT
SAN FRANCISCO, CALIFORNIA 94128

AIRPORT COMMISSION CALENDAR
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ABOUT THE MEETING

Each agenda action item and certain discussion items are supported by documents which may include written communications to members of the Airport Commission, staff reports, resolutions, and/or consultant reports. Agenda documents may be obtained by calling the Commission Secretary at 650-821-5042 or visiting <https://www.flysfo.com/about-sfo/airport-commission/agendas-minutes-recordings>. The Commission Secretary has a limited number of copies at the Commission meeting. If a copy is unavailable at the meeting, the requested document(s) will be mailed, emailed, or faxed the same day.

Any materials distributed to members of the Airport Commission within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection at the Airport Commission Office at San Francisco International Airport, 5th Floor, International Terminal, G side during regular business hours.

Members of the public who wish to address the Commission are asked to fill out a "Request to Speak" form, located next to the speaker's microphone. Please submit the form to the Commission Secretary. For items on the agenda, speakers will be called after the discussion by the Commission but before the vote. Each speaker is allowed one opportunity per calendar item to address the Commission for a period of up to two (2) minutes. For items not on the agenda, but within the Airport Commission's jurisdiction, speakers will be called under "New Business," the public comment portion of the calendar. Again, speakers will be given up to two (2) minutes.

All cell phones, pagers or other similar sound-producing devices must be turned off during Commission meetings; "silent mode" is prohibited as the device may interfere with the recording system. The Chair may order the removal of any person responsible for the use of a cell phone, pager, or other similar electronic device.

DISABILITY ACCESS

The Airport Commission's meeting room, Room 400, Fourth Floor, City Hall is wheelchair accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are #5 Fulton, #21 Hayes, #42 Downtown Loop, #47 Van Ness and #49 City College lines and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call 415-923-6142. There is accessible parking across the street from City Hall at Polk (Dr. Carlton B. Goodlett Place) and McAllister.

For American Sign Language interpreters or use of a reader during a meeting, please contact the Commission Secretary at 650-821-5042 at least two business days before a meeting. Assisted listening devices are available upon request. See the Commission Secretary at the meeting for assistance. A driver's license or other photo I.D. is required in order to check out the device. Large print copies of the agenda can be made available by contacting the Commission Secretary's Office at least two business days in advance of need.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and City and County agencies exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code), to receive a free copy of the Ordinance, or to report a violation of the Ordinance, contact the Sunshine Ordinance Task Force by telephone at 415-554-7724, by facsimile at 415-544-5163, or by e-mail at SOTF@sfgov.org. The Sunshine Ordinance Task Force Office is located in City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4689. Copies of the Ordinance can also be obtained from the San Francisco Public Library and on the City's website at <http://www.sfgov.org/sunshine/>.

LOBBYIST ORDINANCE

Individuals that influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Government Conduct Code Sections 2.100-2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, phone 415-252-3100, FAX 415-252-3113 and website: <http://www.sfgov.org/ethics/>.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PROCEDURES

CEQA Appeal Rights under Chapter 31 of the San Francisco Administrative Code. If the Commission approves by an exemption or negative declaration an action identified as the Approval Action (as defined in S.F. Administrative Code Chapter 31, as amended, Board of Supervisors Ordinance Number 161-13), then the CEQA decision prepared in support of that Approval Action is thereafter subject to appeal within the time frame specified in S.F. Administrative Code Section 31.16. Typically, an appeal must be filed within 30 calendar days of the Approval Action. For information on filing an appeal under Chapter 31, contact the Clerk of the Board of Supervisors at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102, or call (415) 554-5184. If the Department's Environmental Review Officer has deemed a project to be exempt from further environmental review, an exemption determination has been prepared and can be obtained on-line at <http://sf-planning.org/index.aspx?page=3447>. Under CEQA, in a later court challenge, a litigant may be limited to raising only those issues previously raised at a hearing on the project or in written correspondence delivered to the Board of Supervisors, Planning Commission, Planning Department or other City board, commission or department at, or prior to, such hearing, or as part of the appeal hearing process on the CEQA decision.

AIRPORT COMMISSION CALENDAR
Tuesday, September 10, 2019

ORDER OF BUSINESS

A. CALL TO ORDER:

B. ROLL CALL:

C. ADOPTION OF MINUTES: Special meeting of August 27, 2019.

D. DIRECTOR'S REPORT (Discussion only):

1. Analysis of Airline Traffic for Fiscal Year 2018/19

Director's Report of Airline Traffic for Fiscal Year 2018/19.

E. ITEMS INITIATED BY COMMISSIONERS (Discussion only):

F. ACTION ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE:

2. Approval of Lease Extensions for Concession Leases with Development Costs Exceeding Supportable Investment Amounts

Thirty Resolutions approving lease extensions of two years for 30 leases that have commenced since January 1, 2017, which have development costs exceeding the supportable investment amount.

3. Commencement of the Request for Proposals Process for the Harvey Milk Terminal 1 Airport Lounge Lease

Resolution approving the proposed minimum qualification requirements and lease specifications, and authorizing Staff to issue a Request for Proposals and conduct an informational conference for the Harvey Milk Terminal 1 Airport Lounge lease.

4. **Commencement of the Request for Proposals Process for Five Harvey Milk Terminal 1 Food and Beverage Concession Leases in Phases 3 and 4**

Resolution approving the proposed minimum qualification requirements and lease specifications, and authorizing Staff to issue a Request for Proposals and conduct an informational conference for five Harvey Milk Terminal 1 Food and Beverage Concession leases in Phases 3 and 4.

5. **Commencement of the Request for Proposals Process for Three Harvey Milk Terminal 1 Retail Concession Leases in Phases 3 and 4**

Resolution approving the proposed minimum qualification requirements and lease specifications, and authorizing Staff to issue a Request for Proposals and conduct an informational conference for three Harvey Milk Terminal 1 Retail Concession leases in Phases 3 and 4.

6. **Commencement of the Request for Proposals Process for the Terminal 2 Retail Market and Harvey Milk Terminal 1 Specialty Retail Stores Concession Lease**

Resolution approving the proposed minimum qualification requirements and lease specifications, and authorizing Staff to issue a Request for Proposals and conduct an informational conference for the Terminal 2 Retail Market and Harvey Milk Terminal 1 Specialty Retail Stores Concession lease.

7. **Commencement of the Request for Proposals Process for the Terminal 2 Bookstore Lease**

Resolution approving the proposed minimum qualification requirements and lease specifications, and authorizing Staff to issue a Request for Proposals and conduct an informational conference for the Terminal 2 Bookstore lease.

8. **Commencement of the Request for Proposals Process for the Terminal 3 Boarding Area E Pop-Up Retail Concession Leases**

Resolution approving the proposed minimum qualification requirements and lease specifications, and authorizing Staff to issue a Request for Proposals and conduct an informational conference for the Terminal 3 Boarding Area E Pop-Up Retail Concession leases.

9. **Award of the Terminal 2 Employee Café Lease to Sky Terrace, LLC**

Resolution awarding the Terminal 2 Employee Café Lease to Sky Terrace, LLC.

10. **Approval of Phase C4 to Contract No. 11002.66, Design-Build Services for the International Terminal Checked Baggage Inspection System Modernization Program and Baggage Handling System Improvements Project**
Skanska USA Building Inc.
\$11,247,541

Resolution approving Phase C4 to Contract No. 11002.66, Design-Build Services for the International Terminal Checked Baggage Inspection System Modernization Program and Baggage Handling System Improvements Project, with Skanska USA Building Inc., to increase the contract amount by \$11,247,541 for a new contract amount of \$81,300,305 and to authorize a corresponding contingency amount, with no change to the total contract duration.

11. **Award of Contract No. 10555.61, Construction Services for the Field Lighting Building 1 Electrical System Upgrade Project**
Schembri Construction Company, Inc.
\$7,950,303

Resolution awarding Contract No. 10555.61, Construction Services for the Field Lighting Building 1 Electrical System Upgrade Project, to Schembri Construction Company, Inc. in the amount of \$7,950,303 with a contract duration of 365 days, and with a corresponding amount in contingency authorization.

12. **Determination to Proceed with Energy Management Control System Project and Approval of Phase C2 to Contract No. 11068.66, Design-Build Services for the Energy Management Control System Project**
Suffolk Construction Company, Inc.
\$3,403,280

Resolution determining to proceed with the Energy Management Control System Project and approving Phase C2 to Contract No. 11068.66, Design-Build Services for the Energy Management Control System Project, with Suffolk Construction Company, Inc., to increase the contract capacity by \$3,403,280 for a new contract capacity amount of \$17,942,367, and \$255,246 in corresponding contingency amounts.

This proposed action is the approval action for purposes of California Environmental Quality Act, as defined by Section 31.04(h) of the San Francisco Administrative Code.

13. **Approval of Modification No. 4 (Annual Renewal) to Professional Services Contract No. 11068.41, Project Management Support Services for the Energy Management Control System Project Faith Group, LLC**
\$2,699,625

Resolution approving Modification No. 4 (Annual Renewal) to Professional Services Contract No. 11068.41, Project Management Support Services for the Energy Management Control System Project, with Faith Group, LLC, in an amount of \$2,699,625 for a new contract amount not to exceed \$5,965,625 for services through October 18, 2020.

14. **Authorization to Issue a Request for Qualifications/Request for Proposals for Contract No. 11422.66, Design-Build Services for the Building 710 Modernization Project**

Resolution authorizing the Director to issue a Request for Qualifications/ Request for Proposals for Contract No. 11422.66, Design-Build Services for the Building 710 Modernization Project.

G. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS:

Action Items. All matters listed under the Consent Calendar are considered to be routine in nature and will be considered and acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or the public so requests, in which event the matter will be discussed before a vote is taken.

15. **Approval of SFO Museum's Revised Code of Ethics and Collection Management Policy**

Approval of SFO Museum's revised Code of Ethics and Collection Management policy.

16. **Approval of Modification No. 6 to Professional Services Contract No. 9034.41, Project Management Support Services for the Demolition of Terminal 2 Air Traffic Control Tower and Terminal 2 Office Tower Modifications Project**
The Allen Group, LLC
\$600,000

Resolution approving Modification No. 6 to Professional Services Contract No. 9034.41, Project Management Support Services for the Demolition of Terminal 2 Air Traffic Control Tower and Terminal 2 Office Tower Modifications Project, with The Allen Group, LLC, in an amount of \$600,000 for a new contract amount not to exceed \$6,970,000 with no change to the contract duration.

17. **Approval of Modification No. 1 to Contract No. 4105.76, Terminal Upper Level Viaduct Improvements Phase 1 Project**
Pilot Construction Management, Inc.

Resolution approving Modification No. 1 to Contract No. 4105.76, Terminal Upper Level Viaduct Improvements, Phase 1 Project, with Pilot Construction Management, Inc., to extend the contract duration by 256 consecutive calendar days for a new contract duration of 741 consecutive calendar days with no increase to the contract amount.

18. **Approval of Modification No. 1 to Contract No. 50014, PFM Asset Management LLC to Increase the Contract Amount by \$550,000 from \$1,800,000 to a New Total Not-to-Exceed Contract Amount of \$2,350,000 to Provide Investment Advisory Services**

Resolution approving Modification No. 1 to Contract No. 50014, with PFM Asset Management LLC to increase the contract amount by \$550,000 from \$1,800,000 to a new total not-to-exceed amount of \$2,350,000 to provide investment advisory services, with no change in the contract's original five-year term or scope of work.

19. **Approval of Modification No. 2 to Contract No. 50078, Monitor Dynamics, Inc. Access Control System Maintenance and Support Services with G4S Secure Integration, LLC**

Resolution approving Modification No. 2 to Professional Services Contract No. 50078, Monitor Dynamics, Inc. Access Control System Maintenance and Support Services with G4S Secure Integration, LLC, to exercise the second of two 1-year options to extend the contract through October 31, 2020, with no increase to the contract amount.

H. NEW BUSINESS:

Discussion only. This is the "Public Comment" section of the calendar. Individuals may address the Commission on any topic within the jurisdiction of the Airport Commission for a period of up to two (2) minutes. Please fill out a "Request to Speak" form located on the table next to the speaker's microphone and submit it to the Commission Secretary.

I. CORRESPONDENCE:

J. CLOSED SESSION:

There are no planned agenda items for a Closed Session for the current meeting.

In the event of any urgent matter requiring immediate action which has come to the attention of the Airport Commission after the agenda was issued and which is an item appropriately addressed in Closed Session, the Airport Commission may discuss and vote whether to conduct a Closed Session under Brown Act (California Government Code Sections 54954.2(b)(2) and 54954.5) and Sunshine Ordinance (San Francisco Administrative Code Section 67.11).

If the Airport Commission enters Closed Session under such circumstances, the Airport Commission will discuss and vote whether to disclose action taken or discussions held in Closed Session under the Brown Act (California Government Code Section 54957.1) and Sunshine Ordinance (San Francisco Administrative Code Section 67.12).

K. ADJOURNMENT: