

# SAN FRANCISCO AIRPORT COMMISSION



## CALENDAR

Tuesday, May 21, 2019

9:00 A.M.

Room 400 - City Hall  
#1 Dr. Carlton B. Goodlett Place  
(400 Van Ness Avenue)  
City and County of San Francisco

LONDON N. BREED, MAYOR

COMMISSIONERS  
LARRY MAZZOLA  
President

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RICHARD J. GUGGENHIME  
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Airport Director

C. CORINA MONZÓN  
Commission Secretary

SAN FRANCISCO INTERNATIONAL AIRPORT  
SAN FRANCISCO, CALIFORNIA 94128

**AIRPORT COMMISSION CALENDAR**  
**Tuesday, May 21, 2019**

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## ABOUT THE MEETING

Each agenda action item and certain discussion items are supported by documents which may include written communications to members of the Airport Commission, staff reports, resolutions, and/or consultant reports. Agenda documents may be obtained by calling the Commission Secretary at 650-821-5042 or visiting <https://www.flysfo.com/about-sfo/airport-commission/agendas-minutes-recordings>. The Commission Secretary has a limited number of copies at the Commission meeting. If a copy is unavailable at the meeting, the requested document(s) will be mailed, emailed, or faxed the same day.

Any materials distributed to members of the Airport Commission within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection at the Airport Commission Office at San Francisco International Airport, 5<sup>th</sup> Floor, International Terminal, G side during regular business hours.

Members of the public who wish to address the Commission are asked to fill out a "Request to Speak" form, located next to the speaker's microphone. Please submit the form to the Commission Secretary. For items on the agenda, speakers will be called after the discussion by the Commission but before the vote. Each speaker is allowed one opportunity per calendar item to address the Commission for a period of up to two (2) minutes. For items not on the agenda, but within the Airport Commission's jurisdiction, speakers will be called under "New Business," the public comment portion of the calendar. Again, speakers will be given up to two (2) minutes.

All cell phones, pagers or other similar sound-producing devices must be turned off during Commission meetings; "silent mode" is prohibited as the device may interfere with the recording system. The Chair may order the removal of any person responsible for the use of a cell phone, pager, or other similar electronic device.

## DISABILITY ACCESS

The Airport Commission's meeting room, Room 400, Fourth Floor, City Hall is wheelchair accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are #5 Fulton, #21 Hayes, #42 Downtown Loop, #47 Van Ness and #49 City College lines and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call 415-923-6142. There is accessible parking across the street from City Hall at Polk (Dr. Carlton B. Goodlett Place) and McAllister.

For American Sign Language interpreters or use of a reader during a meeting, please contact the Commission Secretary at 650-821-5042 at least two business days before a meeting. Assisted listening devices are available upon request. See the Commission Secretary at the meeting for assistance. A driver's license or other photo I.D. is required in order to check out the device. Large print copies of the agenda can be made available by contacting the Commission Secretary's Office at least two business days in advance of need.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

## KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and City and County agencies exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code), to receive a free copy of the Ordinance, or to report a violation of the Ordinance, contact the Sunshine Ordinance Task Force by telephone at 415-554-7724, by facsimile at 415-544-5163, or by e-mail at [SOTF@sfgov.org](mailto:SOTF@sfgov.org). The Sunshine Ordinance Task Force Office is located in City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4689. Copies of the Ordinance can also be obtained from the San Francisco Public Library and on the City's website at <http://www.sfgov.org/sunshine/>.

## LOBBYIST ORDINANCE

Individuals that influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Government Conduct Code Sections 2.100-2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, phone 415-252-3100, FAX 415-252-3113 and website: <http://www.sfgov.org/ethics/>.

## CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PROCEDURES

CEQA Appeal Rights under Chapter 31 of the San Francisco Administrative Code. If the Commission approves by an exemption or negative declaration an action identified as the Approval Action (as defined in S.F. Administrative Code Chapter 31, as amended, Board of Supervisors Ordinance Number 161-13), then the CEQA decision prepared in support of that Approval Action is thereafter subject to appeal within the time frame specified in S.F. Administrative Code Section 31.16. Typically, an appeal must be filed within 30 calendar days of the Approval Action. For information on filing an appeal under Chapter 31, contact the Clerk of the Board of Supervisors at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102, or call (415) 554-5184. If the Department's Environmental Review Officer has deemed a project to be exempt from further environmental review, an exemption determination has been prepared and can be obtained on-line at <http://sf-planning.org/index.aspx?page=3447>. Under CEQA, in a later court challenge, a litigant may be limited to raising only those issues previously raised at a hearing on the project or in written correspondence delivered to the Board of Supervisors, Planning Commission, Planning Department or other City board, commission or department at, or prior to, such hearing, or as part of the appeal hearing process on the CEQA decision.

**AIRPORT COMMISSION CALENDAR**  
**Tuesday, May 21, 2019**

**ORDER OF BUSINESS**

A. CALL TO ORDER:

B. ROLL CALL:

C. ADOPTION OF MINUTES: Regular meeting of May 7, 2019.

D. DIRECTOR'S REPORT (Discussion only):

- New Air Service
- BART Ridership
- Employee Satisfaction Survey
- Report on recent San Francisco International Airport activities, events, and announcements

E. ITEMS INITIATED BY COMMISSIONERS (Discussion only):

F. ACTION ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE:

1. **Adoption of Fiscal Year 2019/20 Airport Rates and Charges**

Resolution establishing Airport Rates and Charges for Fiscal Year 2019/20.

2. **Designation of up to \$102,886,000 of Passenger Facility Charge Funds as Revenues in Fiscal Year 2019/20 and Authorization to Apply Such Amount to Debt Service and Airline Rates and Charges, As Needed**

Resolution designating up to \$102,886,000 of Passenger Facility Charge funds as revenues in Fiscal Year 2019/20 and authorizing such amount to be applied to debt service and Airline rates and charges, as needed.

3. **Award of Three New Commercial Paper Dealer Agreements to RBC Capital Markets, LLC, Citigroup Global Markets, Inc., and Barclays Capital, Inc., in Connection with the Airport's Commercial Paper Program**

Resolution awarding Commercial Paper Dealer agreements to RBC Capital Markets, LLC, Citigroup Global Markets, Inc., and Barclays Capital, Inc., for dealer services in connection with the Airport's Commercial Paper program, each with a five-year term.

4. **Approval of Phase C2 to Contract No. 11118.76 Design-Build Services for the International Terminal Building Phase 1 Project**  
**Clark Construction Group – California LP**  
**\$14,576,468**

Resolution approving Phase C2 to Contract No. 11118.76, Design-Build Services for the International Terminal Building Phase 1 Project, with Clark Construction Group – California LP, in an amount of \$14,576,468 for a new authorized not-to-exceed amount of \$47,154,276, with no change to the contract duration, and authorizing a corresponding contingency amount.

5. **Approval of Phase C3 to Contract No. 11001.66 Design-Build Services for the Wayfinding Enhancement Program**  
**Fisher Development, Inc.**  
**\$7,747,427**

Resolution approving Phase C3 to Contract No. 11001.66, Design-Build Services for the Wayfinding Enhancement Program, with Fisher Development, Inc., to increase the contract capacity amount by \$7,747,427 for a new authorized not-to-exceed amount of \$20,629,506, with no change to the contract duration, and authorize a corresponding contingency amount.

6. **Approval of Phase C1 to Contract No. 11068.66, Design-Build Services for the Energy Management Control System Project**  
**Suffolk Construction Company, Inc.**  
**\$3,590,994**

Resolution approving Phase C1 to Contract No. 11068.66, Design-Build Services for the Energy Management Control System Project, with Suffolk Construction Company, Inc., to increase the contract capacity by \$3,590,994 for a new contract capacity amount of \$14,539,087, with no change to the contract duration, and authorize a corresponding contingency amount.

7. **Award of Professional Services Contract No. 50130.01 to Provide an Aircraft Noise Monitoring System with Support Maintenance and Noise Monitor Replacement, for a Five-Year Term with Two (2) Two-Year Options to Extend**  
**EMS Brüel & Kjær**  
**\$2,775,000**

Resolution awarding a professional services contract to EMS Brüel & Kjær to provide an Aircraft Noise Monitoring System with support maintenance and noise monitor replacement, in a total contract amount not to exceed \$2,775,000 for a five-year term with two (2) two-year options to extend.

8. **Authorization to Issue a Request for Qualifications/Proposals for Professional Services Contract No. 11372.50 and 11372.51, As-Needed Architectural and Engineering Support Services**

Resolution authorizing the Director to issue a Request for Qualifications/Proposals for Professional Services Contract No. 11372.50 and 11372.51, As-Needed Architectural and Engineering Support Services.

9. **Authorization to Advertise for Bids for Contract No. 11213.61, Construction Services for the Boarding Area 'G' 400 Hz System Infrastructure Upgrade Project**

Resolution authorizing the Director to advertise for bids for Contract No. 11213.61, Construction Services for the Boarding Area 'G' 400 Hz System Infrastructure Upgrade Project.

10. **Authorization to Advertise for Bids for Contract No. 10555.61, Construction Services for the Field Lighting Building 1 Electrical System Upgrade Project**

Resolution authorizing the Director to advertise for bids for Contract No. 10555.61, Construction Services for the Field Lighting Building 1 Electrical System Upgrade Project.

11. **Authorization to Seek a Finding From the San Francisco Board of Supervisors That the Proposed Airport Shoreline Protection Program is Fiscally Feasible and Responsible Under San Francisco Administrative Code, Chapter 29**

Resolution authorizing the Airport Director to seek a finding from the San Francisco Board of Supervisors that the proposed Airport Shoreline Protection Program is fiscally feasible and responsible under San Francisco Administrative Code, Chapter 29.

**G. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS:**

Action Items. All matters listed under the Consent Calendar are considered to be routine in nature and will be considered and acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or the public so requests, in which event the matter will be discussed before a vote is taken.

**12. Approval of Artwork for the Airport Collection  
Crystal Liu  
\$24,000**

Resolution approving the purchase of artwork, "Underground, 'Stuck in Between'" by Crystal Liu with a proposed budget of \$24,000, for the Airport Collection.

**13. Approval for Artwork in the Hotel  
"So Much More Than This" by Natalya Burd, \$9,000  
"Cabrillo Highway at Pescadero Creek Road, Variation 4" by John Chiara, \$27,000  
"Born in 1717" by Klea McKenna, \$9,800**

Resolution approving three artworks by three Artists selected for the Hotel: "So Much More Than This" by Natalya Burd, with a proposed budget of \$9,000; "Cabrillo Highway at Pescadero Creek Road, Variation 4" by John Chiara, with a proposed budget of \$27,000; "Born in 1717" by Klea McKenna, with a proposed budget of \$9,800.

**14. Approval of a 2011 Lease and Use Agreement with El Al Israel Airlines Limited for Operating Rights at San Francisco International Airport**

Resolution approving a 2011 Lease and Use Agreement with El Al Israel Airlines Limited for operating rights at San Francisco International Airport, and directing the Commission Secretary to forward the Lease to the Board of Supervisors for approval.

**15. Assignment of Three Leases by InMotion Entertainment Group, LLC to InMotion SFO, LLC, InMotion SFO-IT, LLC and InMotion SFO-T3, LLC**

Three (3) resolutions assigning the Terminal 1 Retail Concession Lease No. 1, the electronics store lease in International Terminal Boarding Area A, and the electronics store lease in Terminal 3 Boarding Areas E and F, by InMotion Entertainment Group, LLC to InMotion SFO, LLC, InMotion SFO-IT, LLC and InMotion SFO-T3, LLC.

**16. Approval of Phase D1 to Contract No. 9322.66 Design-Build Services for the Renovation of Cargo Buildings 900 and 944 Project XL Construction**

Resolution approving Phase D1 to Contract No. 9322.66, Design-Build Services for the Renovation of Cargo Buildings 900 and 944 Project, with XL Construction, to extend the total contract duration to 792 consecutive calendar days.

**17. Award of Professional Services Contract No. 50164.01 for Guest Services Training, Mystery Shopping and Consultation Services Customer Service Experts, Inc. \$1,970,310**

Resolution awarding Professional Services Contract No. 50164.01 for Airport Guest Services training, mystery shopping and consultation services to Customer Service Experts, Inc. in an amount not to exceed \$1,970,310, for a three-year term commencing July 1, 2019, with two 2-year options to extend, exercisable at the sole discretion of the Commission.

**18. Modification No. 5 to Professional Services Contract No. 9380 for Designated Aviation Channeling (DAC) Services Transportation Security Clearinghouse (TSC) \$301,400**

Resolution approving Modification No. 5 to Professional Services Contract No. 9380, Designated Aviation Channeling (DAC) Services, with Transportation Security Clearinghouse (TSC) to increase compensation by \$301,400 for a new total contract amount not to exceed for a new total contract amount not to exceed \$1,983,864, and to extend the term through December 31, 2019.

**H. NEW BUSINESS:**

Discussion only. This is the "Public Comment" section of the calendar. Individuals may address the Commission on any topic within the jurisdiction of the Airport Commission for a period of up to two (2) minutes. Please fill out a "Request to Speak" form located on the table next to the speaker's microphone and submit it to the Commission Secretary.

**I. CORRESPONDENCE:**



**J. CLOSED SESSION:**

There are no planned agenda items for a Closed Session for the current meeting.

In the event of any urgent matter requiring immediate action which has come to the attention of the Airport Commission after the agenda was issued and which is an item appropriately addressed in Closed Session, the Airport Commission may discuss and vote whether to conduct a Closed Session under Brown Act (California Government Code Sections 54954.2(b)(2) and 54954.5) and Sunshine Ordinance (San Francisco Administrative Code Section 67.11).

If the Airport Commission enters Closed Session under such circumstances, the Airport Commission will discuss and vote whether to disclose action taken or discussions held in Closed Session under the Brown Act (California Government Code Section 54957.1) and Sunshine Ordinance (San Francisco Administrative Code Section 67.12).

**K. ADJOURNMENT:**