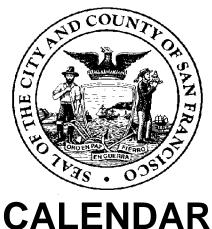
# SAN FRANCISCO AIRPORT COMMISSION



9:00 A.M.

Room 400 - City Hall #1 Dr. Carlton B. Goodlett Place (400 Van Ness Avenue) City and County of San Francisco

**EDWIN M. LEE, MAYOR** 

COMMISSIONERS
LARRY MAZZOLA
President
LINDA S. CRAYTON
Vice President
ELEANOR JOHNS
RICHARD J. GUGGENHIME
PETER A. STERN

JOHN L. MARTIN Airport Director

SAN FRANCISCO INTERNATIONAL AIRPORT SAN FRANCISCO, CALIFORNIA 94128

## **AIRPORT COMMISSION CALENDAR**

## Tuesday, December 18, 2012

## **ORDER OF BUSINESS**

- A. CALL TO ORDER
- B. ROLL CALL
- C. ADOPTION OF MINUTES
- D. DIRECTOR'S REPORTS
- E. ITEMS INITIATED BY COMMISSIONERS
- F. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE
- G. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS
- H. NEW BUSINESS
- I. CORRESPONDENCE
- J. CLOSED SESSION
- K. ADJOURNMENT

### ABOUT THE MEETING

Each agenda action item and certain discussion items are supported by documents which may include written communications to members of the Airport Commission, staff reports, resolutions, and/or consultant reports. Agenda documents may be obtained by calling the Commission Secretary at 650-821-5042. The Commission Secretary has a limited number of copies at the Commission meeting. If a copy is unavailable at the meeting, the requested document(s) will be mailed or faxed the same day.

Any materials distributed to the members of the Airport Commission within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection at the Airport Commission Office at San Francisco International Airport, 5<sup>th</sup> Floor, International Terminal, G side during regular business hours.

Members of the public who wish to address the Commission are asked to fill out a "Request to Speak" form, located next to the speakers microphone. Please submit the form to the Commission Secretary. For items on the agenda, speakers will be called after the discussion by the Commission but before the vote. Each speaker is allowed one opportunity per calendar item to address the Commission for a period of up to three (3) minutes. For items not on the agenda, but within the Airport Commission's jurisdiction, speakers will be called under "New Business," the public comment portion of the calendar. Again, speakers will be given up to three minutes.

All cell phones, pagers or other similar sound-producing devices must be turned off during Commission meetings; "silent mode" is prohibited as the device will interfere with the recording system. The Chair may order the removal of any person responsible for the use of a cell phone, pager, or other similar electronic device.

## **DISABILITY ACCESS**

The Airport Commission's meeting room, Room 400, Fourth Floor, City Hall is wheelchair accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are #5 Fulton, #21 Hayes, #42 Downtown Loop, #47 Van Ness and #49 City College lines and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call 415-923-6142. There is accessible parking across the street from City Hall at Polk (Dr. Carlton B. Goodlett Place) and McAllister.

For American Sign Language interpreters or use of a reader during a meeting, please contact the Commission Secretary at 650-821-5042 at least two business days before a meeting. Assisted listening devices are available upon request. See the Commission Secretary at the meeting for assistance. A driver's license or other photo I.D. is required in order to check out the device. Large print copies of the agenda can be made available by contacting the Commission Secretary's Office at least two business days in advance of need.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

#### KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and City and County agencies exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code), to receive a free copy of the Ordinance, or to report a violation of the Ordinance, contact the Sunshine Ordinance Task Force by telephone at 415-554-7724, by facsimile at 415-544-5163, or by e-mail at <a href="SOTF@sfgov.org">SOTF@sfgov.org</a>. The Sunshine Ordinance Task Force Office is located in City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4689. Copies of the Ordinance can also be obtained from the San Francisco Public Library and on the City's website at <a href="http://www.sfgov.org/sunshine/">http://www.sfgov.org/sunshine/</a>.

### LOBBYIST ORDINANCE

Individuals that influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Government Conduct Code Sections 2.100-2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone 415-252-3100, FAX 415-252-3113 and website: <a href="http://www.sfgov.org/ethics/">http://www.sfgov.org/ethics/</a>.

## AIRPORT COMMISSION CALENDAR Tuesday, December 18, 2012

## **ORDER OF BUSINESS**

A.	CALL TO ORDER:
В.	ROLL CALL:
C.	ADOPTION OF MINUTES: Regular meeting of November 20, 2012.
D.	DIRECTOR'S REPORTS:
	Annual Report of Airport Contract Awards to Local and Disadvantaged     Business Enterprises for Fiscal Year 2011-2012
	FY 2011-2012 Annual Report of Airport Contract Awards to LBEs and DBEs
E.	ITEMS INITIATED BY COMMISSIONERS:
F.	ACTION ITEMS RELATING TO ADMINISTRATION, OPERATIONS &

ACTION ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE:

2. Sole Source Contract for Contract No. 8672B
Runway Safety Area Engineered Material Arresting System Material
Procurement
ESCO
\$40,000,000

Resolution authorizing the Director to seek Board of Supervisors approval to authorize Purchaser to procure Engineered Material Arresting System from sole source provider, ESCO, for Contract No. 8672B, in an amount not to exceed \$40,000,000.

## 3. Award of Contract No. 9194 Maintenance and Support of Baggage Handling Control Systems Brock Solutions U.S. Inc. \$5,000,000

Resolution awarding Professional Services Contract No. 9194, Maintenance and Support of Baggage Handling Control Systems, in an amount not to exceed \$5,000,000 for a period of three years effective January 1, 2013 with two, one year options exercisable at the sole discretion of the Commission.

## 4. Modification No. 1 to Contract No. 9075 - Information Booth Polaris Research and Development \$45,000 for FY 2012-13 \$90,000 for FY 2013-14

Resolution approving Modification No. 1 to staff one additional Information Booth at SFO, increasing the contract budget for FY2012-13 by an additional \$45,000, and an additional \$90,000 for FY 2013/14.

#### **G. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS:**

Action Items. All matters listed under the Consent Calendar are considered to be routine in nature and will be considered and acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or the public so requests, in which event the matter will be discussed before a vote is taken.

## 5. Request for Qualifications/Proposals for Contract No. 8427CA Design-Build Services for Industrial Wastewater Treatment Plant

Resolution authorizing the Airport to issue a Request for Qualifications/Proposals for Contract No. 8427CA, Design-Build Services for Industrial Wastewater Treatment Plant.

## 6. <u>Bid Call - Contract Nos. 9082A and 9082B</u> Job Order Contract Construction Services

Resolutions authorizing a call for bids for Contract Nos. 9082A and 9082B, Job Order Contract Construction Services, each in an amount not to exceed \$1,000,000.

## 7. <u>Bid Call - Contract 8519A</u> Boarding Area G A380 Improvements, Phase A

Resolution approving the scope, budget, and schedule for Contract No. 8519A, Boarding Area G A380 Improvements, Phase A, and authorizing the Director to call for bids when ready.

## 8. <u>Authorization to Accept Proposals for the International Terminal G</u> Electronics Kiosk Lease

Resolution approving the lease specifications, minimum qualifications and proposal requirements, and authorizing staff to accept proposals for the International Terminal "G" Electronics Kiosk Lease.

## 9. <u>Authorization to Accept Proposals for the Security Checkpoint Mail</u> <u>Service Lease</u>

Resolution approving the lease specifications, minimum qualifications, and proposal requirements, and authorizing staff to accept proposals for the Security Checkpoint Mail Service Lease.

## 10. <u>Authorization to Accept Proposals for the Cellular Phone Rental Kiosk</u> Lease

Resolution approving the lease specifications, minimum qualifications and proposal requirements, and authorizing staff to accept proposals for the Cellular Phone Rental Kiosk Lease.

## 11. SamTrans Route 397 Owl Bus Service

Resolution awarding a contract to SamTrans to defray the unrecovered costs of SamTrans Route 397 Owl Bus Service through the Airport for a period of five (5) years, at an annual first year cost not to exceed \$175,000, with total cost through the five (5) year term not to exceed \$1,000,000.

## 12. Palcare Childcare Services for Airport-based Employees

Resolution authorizing the Airport to execute a new five-year agreement with the County of San Mateo to subsidize Childcare Services at Palcare for Airport families and to guarantee availability of such services beginning in FY2013/14 at a not-to-exceed cost of \$372,500.

#### H. NEW BUSINESS:

Discussion only. This is the "Public Comment" section of the calendar. Individuals may address the Commission on any topic within the jurisdiction of the Airport Commission for a period of up to three (3) minutes. Please fill out a "Request to Speak" form located on the table next to the speaker's microphone and submit it to the Commission Secretary.

### I. CORRESPONDENCE:

### J. CLOSED SESSION:

There are no planned agenda items for a Closed Session for the current meeting.

In the event of any urgent matter requiring immediate action which has come to the attention of the Airport Commission after the agenda was issued and which is an item appropriately addressed in Closed Session, the Airport Commission may discuss and vote whether to conduct a Closed Session under Brown Act (California Government Code Sections 54954.2(b)(2) and 54954.5) and Sunshine Ordinance (San Francisco Administrative Code Section 67.11).

If the Airport Commission enters Closed Session under such circumstances, the Airport Commission will discuss and vote whether to disclose action taken or discussions held in Closed Session under the Brown Act (California Government Code Section 54957.1) and Sunshine Ordinance (San Francisco Administrative Code Section 67.12).

## K. ADJOURNMENT: