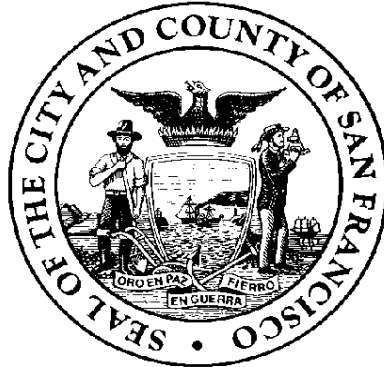


SAN FRANCISCO AIRPORT COMMISSION



CALENDAR

September 18, 2012

9:00 A.M.

**Room 400 - City Hall
#1 Dr. Carlton B. Goodlett Place
(400 Van Ness Avenue)
City and County of San Francisco**

EDWIN M. LEE, MAYOR

COMMISSIONERS

LARRY MAZZOLA

President

LINDA S. CRAYTON

Vice President

ELEANOR JOHNS

RICHARD J. GUGGENHIME

PETER A. STERN

JOHN L. MARTIN

Airport Director

**SAN FRANCISCO INTERNATIONAL AIRPORT
SAN FRANCISCO, CALIFORNIA 94128**

AIRPORT COMMISSION CALENDAR

Tuesday, September 18, 2012

ORDER OF BUSINESS

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. ADOPTION OF MINUTES**
- D. DIRECTOR'S REPORTS**
- E. ITEMS INITIATED BY COMMISSIONERS**
- F. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE**
- G. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS**
- H. NEW BUSINESS**
- I. CORRESPONDENCE**
- J. CLOSED SESSION**
- K. ADJOURNMENT**

ABOUT THE MEETING

Each agenda action item and certain discussion items are supported by documents which may include written communications to members of the Airport Commission, staff reports, resolutions, and/or consultant reports. Agenda documents may be obtained by calling the Commission Secretary at 650-821-5042. The Commission Secretary has a limited number of copies at the Commission meeting. If a copy is unavailable at the meeting, the requested document(s) will be mailed or faxed the same day.

Any materials distributed to the members of the Airport Commission within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection at the Airport Commission Office at San Francisco International Airport, 5th Floor, International Terminal, G side during regular business hours.

Members of the public who wish to address the Commission are asked to fill out a "Request to Speak" form, located next to the speakers microphone. Please submit the form to the Commission Secretary. For items on the agenda, speakers will be called after the discussion by the Commission but before the vote. Each speaker is allowed one opportunity per calendar item to address the Commission for a period of up to three (3) minutes. For items not on the agenda, but within the Airport Commission's jurisdiction, speakers will be called under "New Business," the public comment portion of the calendar. Again, speakers will be given up to three minutes.

All cell phones, pagers or other similar sound-producing devices must be turned off during Commission meetings; "silent mode" is prohibited as the device will interfere with the recording system. The Chair may order the removal of any person responsible for the use of a cell phone, pager, or other similar electronic device.

DISABILITY ACCESS

The Airport Commission's meeting room, Room 400, Fourth Floor, City Hall is wheelchair accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are #5 Fulton, #21 Hayes, #42 Downtown Loop, #47 Van Ness and #49 City College lines and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call 415-923-6142. There is accessible parking across the street from City Hall at Polk (Dr. Carlton B. Goodlett Place) and McAllister.

For American Sign Language interpreters or use of a reader during a meeting, please contact the Commission Secretary at 650-821-5042 at least two business days before a meeting. Assisted listening devices are available upon request. See the Commission Secretary at the meeting for assistance. A driver's license or other photo I.D. is required in order to check out the device. Large print copies of the agenda can be made available by contacting the Commission Secretary's Office at least two business days in advance of need.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and City and County agencies exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code), to receive a free copy of the Ordinance, or to report a violation of the Ordinance, contact the Sunshine Ordinance Task Force by telephone at 415-554-7724, by facsimile at 415-544-5163, or by e-mail at SOTF@sfgov.org. The Sunshine Ordinance Task Force Office is located in City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4689. Copies of the Ordinance can also be obtained from the San Francisco Public Library and on the City's website at <http://www.sfgov.org/sunshine/>.

LOBBYIST ORDINANCE

Individuals that influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Government Conduct Code Sections 2.100-2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone 415-252-3100, FAX 415-252-3113 and website: <http://www.sfgov.org/ethics/>.

AIRPORT COMMISSION CALENDAR
Tuesday, September 18, 2012

ORDER OF BUSINESS

A. CALL TO ORDER:

B. ROLL CALL:

C. ADOPTION OF MINUTES: Special meeting of August 28, 2012.

D. DIRECTOR'S REPORTS:

1. Performance of Airport Concessions in Fiscal Year 2011/2012

Report on the performance of Airport Concessions during Fiscal Year 2011/2012

E. ITEMS INITIATED BY COMMISSIONERS:

F. ACTION ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE:

2. Award Contract No. 9239 to the San Francisco Travel Association and Contract No. 9270 to Hill & Knowlton Strategies To Provide International Strategic Marketing Services for Varied Scopes of Work in Key Overseas Locations \$1,100,000 per year

Resolution awarding Contract No. 9239 to the San Francisco Travel Association and Contract No. 9270 to Hill & Knowlton strategies for a combined total not to exceed \$1,100,000 per year to provide International Strategic Marketing Services for varied scopes of work in key overseas for a period of three years with two one-year options to extend the contract at the sole discretion of the Commission.

3. **Award of Contract No. 8879A**
Central Garage Carbon Monoxide Monitoring System Replacement
LC General Engineering & Construction, Inc.
\$983,030

Resolution awarding Contract No. 8879A, Central Garage Carbon Monoxide Monitoring System Replacement, to LC General Engineering & Construction, Inc., in the amount of \$983,030.

4. **Authorization to Issue a Request for Qualifications/Proposal for Professional Services for Contract 9185.9**
Terminal 1/Boarding Area B Redevelopment Program Management Support Services

Resolution authorizing the Director to issue a Request for Qualifications/ Proposal for professional services for Contract 9185.9, Terminal 1/Boarding Area B Redevelopment Program Management Support Services.

5. **Authorization to Negotiate the Contract Terms for Contract No. 9249,**
On-Call Environmental Remediation Services, Phase VI

Resolution authorizing the Staff to negotiate the scope, budget, and schedule for Contract No. 9249, On-Call Environmental Remediation Services, Phase VI, with a responsive contractor.

6. **Retail Lease Agreements Amendments Related to Temporary Closure of Terminal 3, Boarding Area E:**
- **Pacific Gateway Concession (PGC) - B/A E Candy Kiosks Lease No. 08-0016**
 - **Marilla Chocolate Company - Terminal 3 Specialty Store Lease B No. 04-0167**
 - **Xpresspa Spa San Francisco - Airport Spa Lease No. 06-0242**
 - **ILJ San Francisco, LLC - Electronics and Technology Products & Accessories Lease No. 07-0108**

Resolutions approving Amendment No. 2 to Boarding Area E Candy Kiosk Lease No. 08-0016 with Pacific Gateway Concessions, LLC; Amendment No. 2 to Terminal 3 Specialty Store Lease B No. 04-0167 with Marilla Chocolate Company; Amendment No. 2 to Airport Spa Lease No. 06-0242 with Xpresspa San Francisco, LLC ("Xpresspa"); and Amendment No. 3 to Technology Stores and Accessories Lease No. 07-0108 with ILJ San Francisco, LLC, offering replacement premises, reimbursement for unamortized construction investments and new commencement dates, and direct the Commission Secretary to seek approval of the Board of Supervisors.

7. **Airport Grant to the United Service Organization, Inc. (“USO”)**

Resolution approving a grant up to \$35,000 each Fiscal Year to the USO to keep it open 24 hours, 7 days a week.

G. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS:

Action Items. All matters listed under the Consent Calendar are considered to be routine in nature and will be considered and acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or the public so requests, in which event the matter will be discussed before a vote is taken.

8. **Approval of Federal Aviation Administration Lease No. DTFAWN-12-L-00215 for the Installation, Operation and Maintenance of Certain Airport Surface Surveillance Capability Equipment at the West Field Parking Garage and Rotating Beacon Tower Located Adjacent to Plot 20**

Resolution approving FAA Lease No. DTFAWN-12-L-00215 to install, operate and maintain certain Airport Surface Surveillance Capability Equipment.

9. **Approval of a Lease with the United States of America for Land Occupied by the United States Coast Guard**

Resolution approving Lease No. HSCG89-12-I-0083 with the United States of America for Land at Plot 42 to be occupied by the United States Coast Guard for Employee Parking.

10. **Commencement of the Request for Proposals Process for the Cellular Rental Kiosk Lease**

Resolution approving the proposed minimum qualification requirements and lease specifications, and authorizing staff to issue a Request for Proposals and conduct an informational conference for the Cellular Rental Kiosk Lease.

11. **Commencement of the Request for Proposals Process for the Security Checkpoint Mail Service Lease**

Resolution approving the proposed minimum qualification requirements and lease specifications, and authorizing staff to issue a Request for Proposals and conduct an informational conference for the Security Checkpoint Mail Service Lease.

12. Grant Funding for Transportation Planning Interns

Resolution correcting a typographical error in Resolution No. 12-0079 adopted by the Airport Commission on April 3, 2012 in the amount of \$44,000, from the California Department of Transportation to provide intern positions for graduate or advanced undergraduate Airport Transportation Planning students in calendar years 2013 and 2014, by replacing the words "Airport staff" with "Airport Director" in the Resolution.

H. NEW BUSINESS:

Discussion only. This is the "Public Comment" section of the calendar. Individuals may address the Commission on any topic within the jurisdiction of the Airport Commission for a period of up to three (3) minutes. Please fill out a "Request to Speak" form located on the table next to the speaker's microphone and submit it to the Commission Secretary.

I. CORRESPONDENCE:

J. CLOSED SESSION:

There are no planned agenda items for a Closed Session for the current meeting.

In the event of any urgent matter requiring immediate action which has come to the attention of the Airport Commission after the agenda was issued and which is an item appropriately addressed in Closed Session, the Airport Commission may discuss and vote whether to conduct a Closed Session under Brown Act (California Government Code Sections 54954.2(b)(2) and 54954.5) and Sunshine Ordinance (San Francisco Administrative Code Section 67.11).

If the Airport Commission enters Closed Session under such circumstances, the Airport Commission will discuss and vote whether to disclose action taken or discussions held in Closed Session under the Brown Act (California Government Code Section 54957.1) and Sunshine Ordinance (San Francisco Administrative Code Section 67.12).

K. ADJOURNMENT: