

SAN FRANCISCO AIRPORT COMMISSION



CALENDAR

**June 26, 2012
Special Meeting**

9:00 A.M.

**Room 400 - City Hall
#1 Dr. Carlton B. Goodlett Place
(400 Van Ness Avenue)
City and County of San Francisco**

EDWIN M. LEE, MAYOR

COMMISSIONERS

LARRY MAZZOLA

President

LINDA S. CRAYTON

Vice President

ELEANOR JOHNS

RICHARD J. GUGGENHIME

PETER A. STERN

JOHN L. MARTIN

Airport Director

**SAN FRANCISCO INTERNATIONAL AIRPORT
SAN FRANCISCO, CALIFORNIA 94128**

AIRPORT COMMISSION CALENDAR

**Tuesday, June 26, 2012
Special Meeting**

ORDER OF BUSINESS

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. ADOPTION OF MINUTES**
- D. SPECIAL ITEM**
- E. ITEMS INITIATED BY COMMISSIONERS**
- F. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE**
- G. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS**
- H. NEW BUSINESS**
- I. CORRESPONDENCE**
- J. CLOSED SESSION**
- K. ADJOURNMENT**

ABOUT THE MEETING

Each agenda action item and certain discussion items are supported by documents which may include written communications to members of the Airport Commission, staff reports, resolutions, and/or consultant reports. Agenda documents may be obtained by calling the Commission Secretary at 650-821-5042. The Commission Secretary has a limited number of copies at the Commission meeting. If a copy is unavailable at the meeting, the requested document(s) will be mailed or faxed the same day.

Any materials distributed to the members of the Airport Commission within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection at the Airport Commission Office at San Francisco International Airport, 5th Floor, International Terminal, G side during regular business hours.

Members of the public who wish to address the Commission are asked to fill out a "Request to Speak" form, located next to the speakers microphone. Please submit the form to the Commission Secretary. For items on the agenda, speakers will be called after the discussion by the Commission but before the vote. Each speaker is allowed one opportunity per calendar item to address the Commission for a period of up to three (3) minutes. For items not on the agenda, but within the Airport Commission's jurisdiction, speakers will be called under "New Business," the public comment portion of the calendar. Again, speakers will be given up to three minutes.

All cell phones, pagers or other similar sound-producing devices must be turned off during Commission meetings; "silent mode" is prohibited as the device will interfere with the recording system. The Chair may order the removal of any person responsible for the use of a cell phone, pager, or other similar electronic device.

DISABILITY ACCESS

The Airport Commission's meeting room, Room 400, Fourth Floor, City Hall is wheelchair accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are #5 Fulton, #21 Hayes, #42 Downtown Loop, #47 Van Ness and #49 City College lines and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call 415-923-6142. There is accessible parking across the street from City Hall at Polk (Dr. Carlton B. Goodlett Place) and McAllister.

For American Sign Language interpreters or use of a reader during a meeting, please contact the Commission Secretary at 650-821-5042 at least two business days before a meeting. Assisted listening devices are available upon request. See the Commission Secretary at the meeting for assistance. A driver's license or other photo I.D. is required in order to check out the device. Large print copies of the agenda can be made available by contacting the Commission Secretary's Office at least two business days in advance of need.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and City and County agencies exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code), to receive a free copy of the Ordinance, or to report a violation of the Ordinance, contact the Sunshine Ordinance Task Force by telephone at 415-54-7724, by facsimile at 415-54-5163, or by e-mail at SOTF@sfgov.org. The Sunshine Ordinance Task Force Office is located in City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4689. Copies of the Ordinance can also be obtained from the San Francisco Public Library and on the City's website at <http://www.sfgov.org/sunshine/>.

LOBBYIST ORDINANCE

Individuals that influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Government Conduct Code Sections 2.100-2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone 415-252-3100, FAX 415-252-3113 and website: <http://www.sfgov.org/ethics/>.

AIRPORT COMMISSION CALENDAR
Tuesday, June 26, 2012
Special Meeting

ORDER OF BUSINESS

A. CALL TO ORDER:

B. ROLL CALL:

C. ADOPTION OF MINUTES: Regular meeting of June 5, 2012.

D. SPECIAL ITEM:

1. Retirement Resolution for Mrs. Elsie Sanchez

Resolution thanking Mrs. Elsie Sanchez of the Design and Construction Division, for fifteen (15) years of faithful Airport service and to offer best wishes for a long and fruitful retirement.

E. ITEMS INITIATED BY COMMISSIONERS:

F. ACTION ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE:

2. Modification No. 2 (Adding Trade Bid Package Set No. 2) to Contract No. 9078A - New Data Center
Transworld Construction, Inc. - \$7,279,643

Resolution adding Trade Bid Package Set No. 2 to Contract 9078.A, New Data Center, with Transworld Construction, Inc., in the amount of \$7,279,643.

3. Termination of Lease Negotiations for Hydrogen Fuel Station

Resolution terminating lease negotiations with Linde LLC for a hydrogen fueling station on Airport property, declining grant funds, and canceling the project.

4. **Establish a Pool of Pre-Qualified Contractors to Provide International Strategic Marketing Alliance Services for Varied Scopes of Work for Key Overseas Locations**

Resolution authorizing staff to establish a pool of pre-qualified contractors to provide International Strategic Marketing Alliance Services in overseas locations to the top three ranked respondents: Burson-Marsteller, Hill & Knowlton Strategies and The San Francisco Travel Association.

5. **Award of Contract No. 9137 Independent Assessment and Recommendation on Measures to Improve the Shared-Ride System at San Francisco International Airport Leigh/Fisher Management Consultants \$180,000**

Resolution awarding Contract No. 9137 to Leigh/Fisher Management Consultants to conduct an independent assessment and make recommendations for measures to improve the shared-ride system at San Francisco International Airport in an amount not to exceed \$180,000.

6. **Authorization to Issue a Request for Proposal Contract No. 8354.1 Airport Shoreline Protection Feasibility Study**

Resolution authorizing the Airport to issue a Request for Proposal for Contract No. 8354.1, Airport Shoreline Protection Feasibility Study.

G. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS:

Action Items. All matters listed under the Consent Calendar are considered to be routine in nature and will be considered and acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or the public so requests, in which event the matter will be discussed before a vote is taken.

7. **Equipment and Maintenance Agreement No. 9229 Provide Equipment and Hardware and Software Maintenance Services for the Airport's Aircraft Noise Abatement System Bruel and Kjaer EMS, Inc. Not-to-Exceed \$1,520,000**

Resolution awarding a new Equipment and Maintenance Agreement No. 9229 with Bruel and Kjaer EMS, Inc. to maintain equipment and hardware and software used in the Airport's noise monitoring system, following the expiration of the current warranty maintenance period on 6/30/2012. This system includes flight tracking hardware, noise monitors, weather sensors and software. The total contract not-to-exceed agreement amount is \$1,520,000.

8. **Modification No. 1 (Adding Trade Bid Package Set 1) to Contract No. 9015A - Design-Build Services for Replacement Airport Traffic Control Tower and Integrated Facilities**
Hensel Phelps Construction Company - \$613,720

Resolution adding Trade Bid Package Set 1 to Contract No. 9015A, Design-Build Services for the Replacement Airport Traffic Control Tower and Integrated Facilities, with Hensel Phelps Construction Company in the amount of \$613,720, for a new total contract amount of \$10,332,404.

9. **Award of Contract No. 8575B - Terminal 1, Boarding Area 'B' Restroom Addition**
Galliera, Inc., dba Trico Construction - \$556,091

Resolution awarding Contract No. 8575B, Terminal 1, Boarding Area B Restroom Addition, to Galliera, Inc., dba Trico Construction, in the amount of \$556,091.

10. **Request for Proposals for Professional Services, Contract No. 9033.9 Construction Management Services for Terminal 1 to Terminal 2 Secure Connector**

Resolution authorizing the Airport to issue a Request for Proposals for Professional Services, Contract No. 9033.9 Terminal 1 to Terminal 2 Secure Connector.

11. **Modification No. 2 to Professional Services Agreement, Contract 8974.2 Airport-Wide As-Needed Baggage Handling System and Passenger Boarding Bridge Improvements Design and Integration**
BNP Associates, Inc. - \$214,530

Resolution approving Modification No. 2 to Professional Services Agreement, Contract No. 8974.2, Airport-Wide As-Needed Baggage Handling System and Passenger Boarding Bridge Improvements Design and Integration, with BNP Associates, Inc., in an amount not to exceed \$214,530.

12. **Modification No. 1 to Contract No. 8974.1 - Boarding Area E Baggage Handling System and Passenger Boarding Bridge Improvements Design and Integration - CAGE, Inc. - \$183,084**

Resolution approving Modification No. 1 to Professional Services Agreement, Contract 8974.1, Boarding Area E Baggage Handling System and Passenger Boarding Bridge Improvements Design and Integration, with CAGE, Inc., in an amount no to exceed \$183,084, and with a time extension to May 10, 2014.

13. **Bid Call - Contract No. 8599 - Terminal 1 Lighting Improvements**
- Resolution approving the scope, budget, and schedule for Contract No. 8599, Terminal 1 Lighting Improvements, and authorizing the Director to call for bids when ready.
14. **Exercise the Two-Year Option to Extend International Terminal Specialty Retail Lease No.05-0200**
- Resolution exercising the sole two-year option to extend the term of Brookstone Company Inc.'s International Terminal Specialty Retail Lease No. 05-0200, for an option term of May 26, 2013 through May 25, 2015.
15. **Exercise of the First of Two, One-Year Options Under the Boarding Area F HUB Specialty Store Lease A No. 07-0065**
- Resolution exercising the first of two one-year options under Air Sun dba Sunglass Hut Boarding Area F Hub Specialty Store Lease A No. 07-0065, for an option term of December 21, 2012 through December 20, 2013.
16. **Agreement No. 9258 with the County of San Mateo for Services Provided by the Airport/Community Roundtable - \$220,000 per Fiscal Year**
- Resolution approving Agreement No. 9258 with the County of San Mateo for services provided by the Airport/Community Roundtable in an amount not to exceed \$220,000 per fiscal year for fiscal years 2012-2013, 2013-2014, and 2014-2015.
17. **Assignment of the Terminal 3, Boarding Area F Apparel & Accessories Store Lease No. 11-0212 from Genesco, Inc., Hat World Division to Hat World, Inc.**
- Resolution consenting to the assignment of a concession lease from Genesco, Inc., Hat World Division to its wholly owned subsidiary, Hat World, Inc.
18. **Modification No. 4, Contract No. 8847
SamTrans Route 397 Owl Bus Service - \$175,000**
- Resolution approving Modification No. 4 to Contract No. 8847 to exercise the fourth and final one-year option with SamTrans for Route 397 Owl Bus Service from July 1, 2012 to June 30, 2013, in an amount not to exceed \$175,000 for a total new contract amount of \$740,000.

19. Approval of a Rent Credit to Sprint/Nextel Due to a Required Relocation

Resolution approving a rent credit to Sprint/Nextel, under Lease No. 09-0051B, in an amount-not-to-exceed \$26,871 for cost sharing of a required equipment relocation in Terminal 1 due to the new Air Traffic Control Tower project.

H. NEW BUSINESS:

Discussion only. This is the "Public Comment" section of the calendar. Individuals may address the Commission on any topic within the jurisdiction of the Airport Commission for a period of up to three (3) minutes. Please fill out a "Request to Speak" form located on the table next to the speaker's microphone and submit it to the Commission Secretary.

I. CORRESPONDENCE:

J. CLOSED SESSION:

There are no planned agenda items for a Closed Session for the current meeting.

In the event of any urgent matter requiring immediate action which has come to the attention of the Airport Commission after the agenda was issued and which is an item appropriately addressed in Closed Session, the Airport Commission may discuss and

vote whether to conduct a Closed Session under Brown Act (California Government Code Sections 54954.2(b)(2) and 54954.5) and Sunshine Ordinance (San Francisco Administrative Code Section 67.11).

If the Airport Commission enters Closed Session under such circumstances, the Airport Commission will discuss and vote whether to disclose action taken or discussions held in Closed Session under the Brown Act (California Government Code Section 54957.1) and Sunshine Ordinance (San Francisco Administrative Code Section 67.12).

K. ADJOURNMENT: