AIRPORT COMMISSION CALENDAR

Tuesday, February 16, 1999

ORDER OF BUSINESS

A. CALL TO ORDER
B. ROLL CALL
C. ADOPTION OF MINUTES
D. ITEMS INITIATED BY COMMISSIONERS
E. ITEMS RELATING TO THE MASTER PLAN PROJECTS
F. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE
G. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS
H. NEW BUSINESS
I. CORRESPONDENCE
J. CLOSED SESSION
K. ADJOURNMENT
SAN FRANCISCO AIRPORT COMMISSION

DISABILITY ACCESS

The Airport Commission's meeting room, Room 400, Fourth Floor, City Hall is wheelchair accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are #5 Fulton, #21 Hayes, #42 Downtown Loop, #47 Van Ness and #49 City College lines and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call (415) 923-6142. There is accessible parking across the street from City Hall at Polk (Dr. Carlton B. Goodlett Place) and McAllister.

For American Sign Language interpreters or use of a reader during a meeting, please contact the Commission Secretary for the Airport Commission at (650) 794-5042 at least two business days before a meeting. Assisted listening devices are available upon request. See the Commission Secretary at the meeting for assistance. A driver's license or other photo I.D. is required in order to check out the device. Large print copies of the agenda can be made available by contacting the Commission Secretary's Office at (650) 794-5042 at least two business days in advance of need. In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people’s business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people’s review.

For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force at (415) 554-4851.

LOBBYIST ORDINANCE

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by San Francisco Lobbyist Ordinance [SF Administrative Code 16.520-16.534] to register and report lobbying activity. For more
AIRPORT COMMISSION CALENDAR

Tuesday, February 16, 1999

ORDER OF BUSINESS

A. CALL TO ORDER:

B. ROLL CALL:


D. ITEMS INITIATED BY COMMISSIONERS:

E. ITEMS RELATING TO MASTER PLAN PROJECTS:

1. Modification No. 5 to Contract No. 5520.E -Boarding Area G General Building Construction
   $3,904.955

   Resolution approving Modification No. 5 to Contract No. 5520E, Boarding Area “G” General Building construction in the amount of $3,904.955 for Concession changes, Airlines revisions, VIP Lounge, transferred scope, design changes to facilitate construction, and unanticipated conditions. Funding sources are Security and Special Systems, SFO-Fuel, Capital Improvement Program, Management Reserve, and construction contingency.

F. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE:

2. Award of Post-Security Master Retail/Duty Free Concession Lease for the
New International Terminal to DFS Group L.P.  
Minimum Annual Guarantee of $26,100,000.08

Resolution awarding the Post-Security Master Retail/Duty Free Concession Lease for the New International Terminal to DFS Group L.P. with a first year Minimum Annual Guarantee of $26,100,000.08.

3. Award of Contract No. 2353  
Westfield Cargo Facilities, Building 648  
Dennis J. Amoroso Construction Company, Inc.  
$12,988,000

Resolution awarding Contract No. 2353, Westfield Cargo Facilities - Building 648 to Dennis J. Amoroso Construction Company, Inc., in the amount of $12,988,000.

4. Award Contract for Telecommunications Services in the New International Terminal Building  
TCG San Francisco, dba AT&T Local Services  
$9,500,000

Resolution awarding a seven-year agreement with TCG San Francisco, dba AT&T Local Services, for the installation, provisioning, and maintenance of voice, data and video services in the New International Terminal Complex via a fiber optic telecommunications infrastructure for a not-to-exceed amount of $9,500,000.

5. Approval of Proposed Parking Rate Increase

Resolution approving proposed $1 increase in the Maximum Daily Long Term Public Parking Rates effective March 22, 1999.

6. Authorization to Solicit Proposals for a Document Management System

7. Authorization to Issue a Request for Qualifications for the Planning and Execution of Special Events for the Opening of the New International Terminal

Resolution authorizing staff to a Issue Request for Qualifications for the Planning and Execution of Special Events for the Opening of the New International Terminal.
8. **Lease of-Off-Airport Office Space**

Resolution approving the City’s lease of off-Airport office space at 433 So. Airport Boulevard, Burlingame, California, between Bayside Corporate Center, as Lessor and City and County of San Francisco, acting by and through its Airport Commission, as Lessee.

G. **CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS:**

Consent Items Relating to Administration, Operations & Maintenance:

9. **Award of Contract No. 4011**
   Airport Minimum Point of Entry (MPOE) Building No. 1
   Nutek Construction, Inc.
   $506,200

Resolution awarding Contract No. 4011, Airport Minimum Point of Entry (MPOE) Building No. 1 to Nutek Construction, Inc., in the amount of $506,200.

10. **Award of Contract No. 2353.4**
    Materials Testing and Special Inspection Professional Services Contract
    Coverall Engineering and Construction, Inc.
    $104,880

Resolution awarding Contract No. 2353.4, Materials Testing & Special Inspection (MTSI) Professional Services for West Cargo Building #648 (“Airborne”) to Coverall Engineering and Construction, Inc. in the amount not-to-exceed $104,880.

Funding for this contract is the Airport’s Capital Improvement Program (CIP) budget. There is no impact on the Master Plan Baseline Budget.

11. **Modification No. 1 to Professional Service Agreements with Executive Recruitment Firms**
    Quest Point Group, Blue & Garni, and Boyden International
    $300,000

Resolution Approving Modification No. 1 to Increase funding of Professional Service Agreements with Quest Point Group, Blue & Garni, and Boyden International, to assist in Meeting Senior Management Staffing needs Associated with Airport Expansion.
12. Authorization to Solicit Proposals for an Issuing & Paying Agent in Connection with the Commission’s Commercial Paper Program

13. Bid Call - Contract No. 4126
Utility Service Repairs and Miscellaneous Work F/Y 1999

Resolution approving the scope, budget, and schedule and authorizing the Director to call for bids for Contract No. 4126, Utility Service Repairs and Miscellaneous work F/Y 1999.

14. Bid Call - Contract No. 4076
International Terminal F.I.S. Re-Carpet

Resolution approving scope, budget and schedule for Contract No. 4076, International Terminal F.I.S. Re-Carpet, and authorizing the Director to call for bids when ready.

15. Bid Call - Contract No. 3935
Emergency Carpet Repair

Resolution approving scope, budget and schedule for Contract No. 3935, Emergency Carpet Repair, and authorizing the Director to call for bids when ready.

16. Bid Call - Contract No. 3698A
West Field Washdown Facility

Resolution approving scope, budget, and schedule, and authorizing the Director to call for bids for a West Field Washdown Facility.

17. First Amendment to Sublease of Office Space to Airport from Northwest Airlines, Inc. under Lease No. 83-0185

Resolution approving 1st Amendment to sublease of office space to Airport
from Northwest Airlines to provide 2,600 square feet of office space for expansion of Human Resources Department Staff.

H. NEW BUSINESS:

This is the “Public Comment” section of the calendar. Individuals may address the Commission on any topic within the jurisdiction of the Airport Commission for a period of up to three (3) minutes. Please fill out a “Request to Speak” form located on the table inside the entrance to Room 428 and submit it to the Commission Secretary.

I. CORRESPONDENCE:

J. CLOSED SESSION:

Discussion and vote pursuant to Sunshine Ordinance Section 67.11 on whether to conduct a Closed Session.

The Airport Commission will go into closed session in accordance with Government Code Section 54956.9(a)(1) to confer with legal counsel regarding the settlement of an unlitigated claim entitled Mendelian/Rampart Joint Venture v City and County of San Francisco by approval of Modification No. 1 to Contract No. 3069E, Garage Waterproofing Repair in the amount of $323,961; and Government Code Section 54956.9(b)(1) regarding potential litigation.

Discussion and vote pursuant to Brown Act Section 54957.1 and Sunshine Ordinance Section 67.14 on whether to disclose action taken or discussions held in Closed Session.

K. ADJOURNMENT:
NOTICE OF ADDENDUM TO THE AIRPORT COMMISSION'S
FEBRUARY 16, 1999 CALENDAR

The following item is added to the Airport Commission’s calendar of February 16, 1999:

DIRECTOR’S REPORT:

18. Flight Delays and Possible Near Term Solutions

Jean Caramatti
Commission Secretary